

City of Palo

Regular Council Meeting

May 23, 2011

The Palo City Council met in regular session at the Temporary Palo City Hall May 23, 2011. Mayor Paula Gunter called the meeting to order at 6:32 p.m. Council Members present: Brian Beaty, Trent Miller, Scott Packingham, Jeff Beauregard, and Tom Sanders. Absent: none. Others present: Tom Watson, Trisca Smetzer.

Beauregard moved approval of the agenda; Sanders second. Motion carried. (5-0) Clerk explained date of DAR. Mayor answered questions on minutes. Miller moved approval of the consent agenda: DAR and May 9, 2011 meeting minutes; Beauregard second. Motion carried. (5-0) Linn County Sheriff Report: Not attend second meeting of month.

Audience Comments: None.

Dept. Reports: Maintenance; no report. Fire Dept; April/May reports signed as requested 05/09/11. Tom Yock, Park & Rec., provided Kids League survey results (10 t-ball, 8 softball, 12 baseball). No cost to Palo residents. T/TH, diamond 2, 5:30-7:30pm. Fundamentals. Discussion of facility and equipment needs. Yock to provide City Administrator, Mayor with list of equipment needs and costs. Dates 6/21/11-7/28/11. Put equip. needs on City website. Beauregard motion to approve Palo Kids League diamond use starting 6/21/11 Tues & Thurs. for 6 weeks on diamond #2; Sanders second. Motion carried. (5-0) Beaty motion to purchase equipment within City Administrator, Mayor spending limits; Sanders second. Motion carried. (5-0)

Beauregard motion to approve Pavilion Rental Agreement with contact numbers added; Beaty second. Motion carried. (5-0) Review checklist at end of rental when power shut-off.

Martin Design declined to provide services for new fire station contract. Design Dynamics, Inc., also submitted proposal for services. Set meeting within 3-7 days with Design Dynamics, Inc. Discussion of building designs vs. expense/funds available. Beaty motion to contact Design Dynamics Inc.; Packingham second. Motion carried. (5-0)

Sanders motion to approve Ralston Mini LLC Cigarette/Tobacco Permit; Beauregard second. Beaty abstained. Motion carried. (4-0)

Beaty motion to approve 3<sup>rd</sup> reading of Ordinance #570-2011 Culvert Ordinance; Beauregard second, roll call, motion carried. (5-0)

Doug Hanover, Lion's Club, provided plans for Depot and Depot Treasurer's Report. Discussion of funding sources and volunteer availability. Council requests construction dates and list of volunteers. Patti Harper working on additional grant, can submit when building enclosed. Discussion of materials. Beaty stipulated only new construction materials. Gunter, Packingham, Miller agreed. City property, City personnel will mow property as a lower priority; City employees can use City equip. to work on depot if they donate their time. Non-City employee volunteers cannot use City equipment. Council thanks committee members for attending and providing information. Hanover requested Lion's Club Report on agenda; Mayor concurred. Standing agenda item after Linn County Sheriff's Report. Corey Lubahn, Parks & Rec., discussed recommendations to P & Z on street closures and future plans for green space area. Mayor: Council understands position on street closure, would like more

information on future plans. Lubahn: Need full aerial view of area. Future plans for green space include basketball court, horseshoe pits, possibly open air pavilion on concrete slab, soccer field more suited to Dry Creek Park, previously discussed frisbee golf. Trail system through area is almost complete, also would like to keep some green space so area is not overdeveloped then use to walk dogs, play frisbee, etc. Discussed creating parking for area, trail, and overflow from diamonds. Can use trail to get back to diamonds. Will preserve healthy, mature trees. Discussed maintaining safety with street closures and parking areas. Yock: Park & Rec. and P & Z gave joint recommendation. Hanover: discussed manhole location. Keith Fay resigned from committee today. Sanders: Would like Park & Rec. chairperson to attend Council Meeting. Gunter: Discussion of Palo Coop. Telephone Assn. involvement in developing soccer fields. Park and Rec. to meet with Palo Coop. rep. Mayor would like update on plan regarding Coop. and soccer fields. Miller: Discussion of funds budgeted for Dry Creek Park. Determine soccer equipment and facility needs. City Administrator received e-mail from Palo Coop. Telephone Assn. rep. requesting Park & Rec.'s list of upcoming park projects. Mayor: Please bring plan to Council. Water Committee update. Discuss Comm. Ctr. while Staff copies water committee handouts. Discussed Comm. Ctr. rental agreement rough draft. Discussed rates. Keep Old Comm. Ctr. rates. except dep.; \$300. Organized sport ball; \$35, Resident non-organized ball; \$15. Hour increments from 3:30pm to 9:30pm. Council would like copies of current rental requests. Discussed 1 alternating open gym night for residents and/or 1 night and 1 block of every night for residents. Will need supervision. Mayor requests Park and Rec. to provide information on volleyball equipment. Staff make changes, bring to next Council Meeting, continue to revise.

Dave Schoettmer, Water Committee; Matt Wildman, Howard R. Green, unable to attend. Tom Watson, Water Committee, presented Amend. 2: Prof. Svcs. H. R. Green proposal/change order and DNR recommendations. CDBG NEPA Compliance Scope \$47,650 recommended. Water Main Profile Drawing \$19,100, not recommended, not required. Multiple Bid Packages \$17,200 recommended with review of costs; appear excessive for tasks anticipated. Upgrade Well 1 Pump & Piping not recommended, City Staff contacting pump suppliers to bid; further eng. not needed. Council will review information presented. Request Wildman, Schoettmer, Watson present at next meeting. Mayor set Special Council Meeting for June 2, 2011 @ 6:30pm to discuss Design Dynamics, Inc. Fire Station Contract, Howard R. Green Prof. Svcs. Amend. 2/Change Order and Water Committee Water Ordinance, and Concession Stand Prof. Svcs. Contract.

Matt Shock, STS Civil Eng., presented Drainage Projects for consideration. Miller: Clarification on which drainage projects are also on drainage study. Shock: Most are but not all, majority covered through projects listed and efforts to speed water through town. Part of proposal have City Maintenance clean/unbury culverts, evaluate, determine needs. Coordinate with phase 2 of water main construction. Dry Creek Basin, expand capacity. Evaluate changes due to construction of Comm. Ctr., Water Tower, etc. Expand, reassess as construction continues, continue to work with FEMA. Shock would like Council to determine areas to focus on.

Mayor reviewed differentiation between bill approval and merchandise approval and pick-up.

Audience Comments: Al Menger: Palo Chamber of Commerce disbanded. Would like copy of disbursement of funds. City Administrator will provide. Darin Ruzicka: Kids League waiver/City insurance coverage. Gunter: We will request a waiver. Darin Ruzicka: Cedar Rapids flood walls and impact on Palo. Gunter: Explanation of Cedar Rapid's proposed retaining wall for flood relief. Gunter met with Mayor Corbett and also attended Linn Cty Mayor's meeting. LOST was discussed. Gave example of funnel and how flood walls may negatively impact Palo. Other area Mayors have concerns as well. Palo cannot build levy or wall. Have made changes in building code requirements for new buildings. Watershed management decisions are for local area and surrounding states. Decisions impact many and are evaluated at State level. Grants have been awarded to determine multiple watersheds and the impact on cities and agriculture. Palo is working on managing the water in, around, and through town with multiple projects. Miller: Army Corp. of Eng. spoke in Palo after the flood and stated the walls should not impact Palo. Ruzicka: Depot insurance coverage. Harper/Gunter: Lion's Club and City both carry insurance for Depot. Lubahn: Everyone invited to Splash Pad Grand Opening Memorial Day Weekend. Harper: Requested info. by e-mail, not duplicate by mailing. Miller: Last meeting resident requested multiple forms of communication.

Old Business: Sanders: More fill needed in ROW at 2<sup>nd</sup> & Clinton at stop sign location. Beaty: Work not completed. Sidewalk poured, now will backfill. Sanders requested info. on plan. Beaty provided info.

New Business: Sanders: Safety and mechanical issue on mower. Bracket needs to be elevated on mower to clear the chain over the gear box. Sanders and Packingham will design a bracket, City Maintenance will install. Beaty: Brush mower for front of skid loader too large. Rexco will trade for smaller size. Sanders motion to make exchange; Miller second. Motion carried. (5-0) Gunter: Put RR Ordinance on next agenda. City Administrator: Neither rep. available until July. Mayor: Contact and set date RR available. Will call Special Meeting. Palo Farmer's Market canceled. Construction projects limit places to hold it and market master resigned.

Beauregard motion to adjourn at 9:03 p.m.; Beaty second. Motion carried. (5-0)

Michelle Nejd  
City Clerk