

The Palo City Council met in open session Monday, February 20, 2023, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Councilmembers present: Andrea Raha, Jen Welton, and Kendra Klooster. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works. Councilmember Angie Brekke and Pete Hagstrom, and City Attorney, Dan Morgan were absent. Motioned by Welton, seconded by Rahe to approve the agenda. Roll call. Motion carried (3-0).

Klooster motioned to approve the consent agenda. Rahe second. Roll call. Motion carried (3-0).

## CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	YARD WASTE	10,365.30
ALLIANT ENERGY	GAS & ELECTRIC	10,212.97
BRECKE INC.	CITY HALL REPAIRS	2,877.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	16,629.76
CINTAS CORPORATION	CH-COMM CENTER	922.79
CITY OF FAIRFAX	INSPECTOR	3,861.18
CONSOLIDATED ENERGY CO (INC)	FUEL	589.57
CYNTHIA STIMSON	MENTOR	346.04
DELTA DENTAL OF IOWA	DENTAL INSURANCE	204.9
EFTPS	FED/FICA TAX	2,785.07
EFTPS	FED/FICA TAX	2,843.92
EFTPS	FED/FICA TAX	2,935.54
FIRE SERVICE TRAINING BUREAU	MEMBERSHIP	250.00
FUTURE LINE TRUCK EQUIPMENT	PLOW REPAIR	145.25
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	469.98
HAWKINS, INC.	CHEMICALS_SEWER	1,174.30
INTERSTATE BILLING SERVICE, IN	EQUIPMENT REPAIR	87.04
IOWA ONE CALL	LOCATES	30.8
IPERS	IPERS	3,753.07
IPERS	IPERS	-0.01
IPERS	IPERS	3,723.94
IPERS	IPERS ADJUSTMENT	0.02
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	495.5
JEFF GIBBONS	OFFICE SUPPLIES	29.94
JOHN DEERE FINANCIAL	REPAIRS	142.85
JONES PROPERTY SERVICES INC	PARKING LINES	610.00
JOSHUA DESPARD	FD TRAINING J DESPARD	100.00
KENWOOD RECORDS MGT INC.	RECYCLE BIN	15.00
MICROBAC LABORATORIES, INC. C/	TESTING	82.00
KIRKWOOD COMMUNITY COLLEGE	EMT J MEYERS	2,568.50
KOCH OFFICE GROUP INC.	COPIER	199.54
LINN COUNTY REC	STREET LIGHTS	321.45
LINN COUNTY SHERIFF'S OFFICE	CONTRACT FOR SERVICES	10,179.00
LINOH2O LLC	YR CALIBRATING	2,450.40
LYNCH DALLAS PC	LEGAL FEES	1,561.20
MENARDS SOUTH INC.	EQUIPMENT PARTS	36.04
MERCY CEDAR RAPIDS	FD SMITH	297.00
MUNICIPAL SUPPLY, INC.	METERS	8,191.20
OFFICE EXPRESS INC	SUPPLIES	89.8
PALO COMMUNICATIONS	PHONE/FAX/INTERNET	609.25

PLUNKETT'S PEST CONTROL INC.	PEST CONTROL	80.25
RED LION RENEWABLES	SOLAR PANELS	2,107.54
RELIANCE STANDARD	LIFE INSURANCE 4QTR 22	79.8
RELIANCE STANDARD	LIFE INSURANCE 1QTR 23	79.8
SCHIMBERG CO	FLOW METER	308.22
SCHMINKE EQUIPMENT LLC	REPAIRS	769.24
SCHMINKE EXCAVATING	SAND	390
SENSUS USA INC	CONTRACT	1,949.94
SOLBERGS	NAME PLATE	15.25
STATE CHEMICAL SOLUTIONS	CHEMICALS_SEWER	1,599.99
UHS PREMIUM BILLING	HEALTH INSURANCE	2,732.81
US BANK	SUPPLIES PARTS EMAILS	1,501.80
US CELLULAR	CELL PHONE	408.75
US POSTAL	POSTAGE	339.00
USA BLUEBOOK	TESTING	298.7
WEX BANK	FIRE DEPT FUEL	65.83
Accounts Payable Total		104,914.02
Total Paid On: 1/20/23		9,164.33
Total Paid On: 2/03/23		8,739.24
Total Paid On: 2/17/23		9,425.83
Total Payroll Paid		27,329.40
***** REPORT TOTAL *****		132,243.42
GENERAL		53,320.34
ROAD USE		14,549.59
EMPLOYEE BENEFITS		2,146.22
WATER		30,170.22
SEWER		32,057.05
TOTAL FUNDS		132,243.42

January 2023		
General Fund		20,240.05
Road Use		13,935.06
Employee Benefits		195.93
L.O.S.T		17,190.10
TIF		1,435.03
Debt Service		1,658.49
Infrastructure Project		7,390.00
Water Fund		20,588.81
Sewer Fund		53,434.91
Total Revenue:		136,068.38

General Fund		39,987.32
Road Use Fund		11,420.41
Employee Benefits		5,147.06
Infrastructure Project		14,356.00
Water Fund		16,335.14
Sewer Fund		25,934.50
Total Expenses:		113,180.43

No one present for Linn County Sheriff. No discussion had.

Mayor Van Kerckhove opened agenda related audience comments at 6:33 pm. No discussion had. Mayor closed comments at 6:33 pm.

Goodale gave clerk report. There were 39 penalties, 11 courtesy calls, 1 shut off and 1 nuisance letter. Goodale had meetings with FEMA, Linn Co Public Health, and city had budget workshop. Nuisance clean up at 98 Dale Lee Dr has been arranged. Brekke and Goodale finished proofing the ordinances for Iowa Codification. Spent extra time checking new rates and notified residents on high consumption. There were two leaks and one water softener that was reported back to the city. Working on FY24 budget. 51 permits have been issued for Prairie Vista Phase 1. City received two grants from Aureon Charity Grant. \$500 for new banners and \$1000 for the wood signs. Goodale submitted grant to ICAP. LMI Palo Grant is moving forward without the polit program. 1 property has been completed for \$15,000. 10 applicants were submitted and will be moving forward.

Robertson gave maintenance report. Flow meter was installed at water plant. The electrician will be back to finish the wiring. Department is cleaning north side of the creek where the disc golf will be. Went through blueprints at City Hall. Had meetings on disc golf and finalizing the fundraising portion. Robertson will be checking the water and sewer main on 2<sup>nd</sup> St. and 3<sup>rd</sup> St. for possible new development. Plowed snow. Robertson will be gone Tuesday, February 21, 2023, for his DNR test. Installed new signs, fixed the fuel pump and replaced bristles on the skid loader. Started to clean loose rock on the side of the road. Started ICAP safety training. Installed water meters and smart points.

Josh Despard gave fire department report. Had 9 calls- 4 accidents and 5 medical. Upcoming training is renewing CPR certification. 3 new members joining. They are going through background checks and physicals.

Mayor Van Kerckhove gave mayor's report. Solar: Mayor is member of a special purpose advisory committee to review portions of Linn County's renewable energy policies. (Good Neighbor Practice Committee) Community: MPO "Street Rating" Resources will be available to Palo. Communicating with Linn County Conservation and Linn County Trails Association about connecting HWY 100 bridge to Palo's connector trail (as soon as built) and the ways to do so. Parks: 18 Hole Disc Golf Course ready for fundraising (goal to be low/no cost to Palo). Anderson Bogert working on a rendering of City's "vision" for parks (help grant writing). Water: Groundwater Storage tank study and grant funding requests moving forward. Sewer: Wastewater/annexation agreement with Cedar Rapids presented to Cedar Rapids. Agreement returned, reviewed and should be on the next Council agenda. Wastewater sulfide levels remain low. Waiting on Cedar Rapids to get video footage up and downstream to determine level of damage/repair estimate. LMI Program: LMI Program review for 2023. Nuisance Properties: 98 Dale Lee: Linn County has placarded the property until it is fit for occupancy.

Jay McKinstry was present asking council for price reduction for Ducks Unlimited rental for 2023 banquet on March 25. Welton motion to approve \$317.50 for community center rental. Rahe seconded. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023A** Setting time and place for a revised public hearing for the purpose of considering the maximum tax dollars from certain levies for the city's proposed fiscal year 2023-2024 budget. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023B** Approving the Preliminary Plat for Harvest View Meadows First Addition. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Rahe to approve **Resolution 022023C** Entering a 28E Agreement for building official services with the city of Fairfax. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Rahe to approve **Resolution 022023D** Approving the contract for law enforcement service with Linn County and the Linn County Sheriff's department for fiscal 2023-2024 with 87 hours per month. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023E** A resolution establishing a policy for security and good conduct for city council meeting for the City of Palo, Iowa. Roll call. Motion carried (3-0).

Linn County Deputy Piece gave report. Met the required hours and had 58 calls. Discussion had regarding placard home at 98 Dale Lee Dr.

Motioned by Welton, seconded by Klooster to approve **Resolution 022023F** A resolution authorizing application to Corridor Metropolitan Planning Organization for regional transportation funds and committing to provide local matching funds contingent upon award and acceptance of transportation grant funds. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023G** A resolution authorizing the transfer of funds to the water and sewer reserve accounts. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023H** Setting the time and place for a public hearing for the purpose of a utility easement agreement with Casey's marketing company. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Rahe to approve **Resolution 022023I** Appointing Ann Mitchell to the Park & Recreation Board with term expiring December 31, 2025. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 022023J** A resolution approving Allison Groff employee compensation to \$19.23 per hour. Roll call. Motion carried (3-0).

Discussion had regarding Cintas and Aramark. Klooster asked for clarification on the monthly invoices. Goodale informed council that the fire department does not want Cintas any longer per Jeff Gibbons. Council decided to stay with Cintas.

Discussion had regarding a dump truck subject to certain parameters. Klooster suggested talking with other cities to see what other cities have for equipment. Motioned by Rahe, seconded by Klooster to TABLE **Resolution 022023K** pertaining to the purchase of a dump truck for public work for March's meeting. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Rahe to approval the final passage and adoption with respect to **ORDINANCE 49-2022 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALO, IOWA, BY AMENDING CHAPTER 161 – DESIGN AND SPEIFICATION STANDARDS FOR PUBLIC IMPROVEMENTS**. Roll call. Motion carried (3-0).

Motioned by Welton, seconded by Rahe to introduce, and approve the first reading of **Ordinance No 51-2023** An Ordinance Amending Chapter 55 (animal protection and control) of the City Code of Ordinances. Roll call. Motion carried (3-0).

Mayor Van Kerckhove opened general audience comments at 7:13 pm. No Discussion. Closed comments at 7:13 pm. No new business or old business to report. Rahe motion to adjourn at 7:13 pm. Seconded by Welton. Roll call. Motion carried (3-0). Respectfully submitted, Lenna Goodale