

The Palo City Council met in open session Monday, January 15, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Pete Hagstrom, Doug Hanover, and Darren Stoltenberg. Absent: Kendra Klooster. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Michelle Cheever, City Engineer. Motioned by Hanover, seconded by Hagstrom to approve the agenda. 4 Yeas, 0 Nay. Motion carried (4-0). Hanover motioned to approve the consent agenda, Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	22,561.74
AEC CONTRACTING	LMI GRANT	7,560.00
ALLEGRA	GOLF PERMITS	82.90
ALLIANT ENERGY	GAS & ELECTRIC	6,909.87
ALLIANT ENERGY	GAS & ELECTRIC	19.73
ANDERSON-BOGERT	ENGINEERING	2,206.75
ANDREW LUTTER	FD DUES	357.00
BRECKE INC.	HEATER	4,767.71
C4 OPERATIONS BACKGROUND CHECK	EMP BACKGROUND	23.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	12,698.24
CINTAS CORPORATION	CH-COMM CENTER	850.06
CITY OF FAIRFAX	INSPECTOR	6,913.32
CONSOLIDATED ENERGY CO (INC)	FUEL	1,716.71
CONTINENTAL FIRE SPRINKLER	FIRE SYSTEM	288.60
DELTA DENTAL OF IOWA	DENTAL INSURANCE	215.30
EFTPS	FED/FICA TAX	3,250.61
EFTPS	FED/FICA TAX	2,747.11
ELECTRIC PUMP,INC	WATER MEDIA	9,015.00
FIRE SERVICE TRAINING BUREAU	TRAINING	100.00
FRIEDA COONROD EMBROIDERY	PW UNIFORM	65.00
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	283.80
GWORCS	FY24 LICENSE FEE	6,432.00
HAWKEYE COMMUNICATION INC.	FIRE ALARM SYSTEM	282.00
HAWKEYE FIRE & SAFETY CO	FIRE DEPT	48.00
HAWKINS, INC.	CHEMICALS	1,714.52
HOLM INNOVATIONS	LMI 41 VINTON ST	11,976.00
IMWCA	WORKER'S COMP	756.00
IOWA DEPARTMENT OF REVENUE	STATE TAXES	2,321.17
IOWA DEPARTMENT OF REVENUE	SALES WET TAXES	6,568.69
IOWA ONE CALL	LOCATES	45.90
IOWA PRISON INDUSTRIES	STREET SIGNS	71.60
IOWA PRISON INDUSTRIES	STREET SIGNS	591.09
IOWA STATE UNIVERSITY	GROFF TRAINING	96.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	138.83
IPERS	IPERS	3,867.90
IPERS	IPERS ADJUSTMENT	0.01
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	549.00
KOCH OFFICE GROUP INC.	COPIER	122.93
LIFE TIME FENCE COMPANY INC.	BATTING LIFT STATION	925.00
LINN COUNTY PLAN. & DEV.	RENTAL HOUSING INSP	650.00

LINN COUNTY REC	STREET LIGHTS	319.01
LYNCH DALLAS PC	LEGAL	519.61
MENARDS SOUTH INC.	PLYWOOD	91.83
MENARDS-MARION	CHAIRS-TOOLS	264.97
MICROBAC LABORATORIES, INC.	TESTING	271.50
MUNSON ELECTRIC INC	CH LIGHTS	3,920.35
OFFICE EXPRESS INC	SUPPLIES	41.99
OMNI SITE INC.	LIFT STATION	1,189.00
OPG-3, INC.	FY24-25 LASERFICHE	3,760.00
PALO COMMUNICATIONS	PHONE/FAX/INTERNET	655.82
RED LION RENEWABLES	SOLAR PANELS	1,092.55
SCHMINKE EQUIPMENT LLC	TRUCK REPAIR	617.73
SIMMERING-CORY & IOWA COD	IA CODIFICATION	1,076.00
SOLBERGS	NAME PLATES	24.35
STATE CHEMICAL SOLUTIONS	CHEMICALS	1,647.99
TOP TIER ARBOR CARE- KLYE SAGE	REMOVAL TREES	1,600.00
UHS PREMIUM BILLING	DEC INSURANCE	2,451.51
UHS PREMIUM BILLING	JAN INSURANCE	2,451.51
UMB BANK	2012 GO FEES	500.00
US BANK	SUPPLIES,UNIFORMS	1,350.61
US CELLULAR	CELL PHONE	356.34
US POSTAL	POSTAGE	339.00
VIKING INDUSTRIAL PAINTIG	TANK MIXING SYSTEM	19,000.00
WEX BANK	FIRE DEPT FUEL	189.41
Accounts Payable Total		163,520.17
Total Paid On: 12/22/23		11,999.80
Total Paid On: 1/05/24		8,634.27
Total Payroll Paid		20,634.07
***** REPORT TOTAL *****		184,154.24

December 2023

General Fund	77,034.75
Road Use	16,946.37
Employee Benefits	1,600.90
L.O.S.T.	19,202.38
TIF	4,708.85
Debt Service	140,244.12
Infrastructure Projects	200,000.00
Water Fund	58,113.43
Sewer Fund	82,822.91
Total Revenue:	600,673.71

General Fund	236,034.32
Road Use Fund	10,256.41
Employee Benefits	73,370.36
TIF	170,914.00
Debt Service	16,050.00
Water Fund	30,738.81
Sewer Fund	43,764.04
Total Expenses:	581,127.94

No deputy for Linn County Sheriff Report. No Discussion.

Goodale gave the clerk's report. 67 penalties, 41 courtesy calls, 2 shut offs. Goodale went to court regarding 98 Dale Lee Dr. Meeting with Anderson-Bogert to update CIP for budget workshop. MPO meeting. W2's and 1099 will go out next week. Preparing budget documents. Working on letters/documents for disc golf refund. Rental registration forms have been sent for the year. Rental inspections invoices sent. Budget workshop will be held Jan 26 at 6:00 pm. New website is up and running. The City of Palo is a warming center for Linn County Emergency Management. Reminder February 19 council meeting has been moved to Tuesday February 20 at 6:30 pm.

Robertson gave the maintenance's report. Department is ready for snow. Cut trees on 1st. Install Street signs. Met with Iowa Pump Works to get quotes for Blairs Ferry lift station. Worked on the budget. End of the year water reports are done. The city was awarded a tree grant for \$10,000 which will be 120 trees instead of 80. Installed smart points and did shut offs. Looked at city lights for city hall. Lights were replaced in hallways at city hall. The gym outlets were checked. The HVAC at city hall was not working today. Had some calls for frozen pipes. One shut off due to frozen pipes and pushed a lot of snow last week.

Andrew Lutter gave the fire department report. Had 10 calls. 8 medicals, 2 fire, 1 semi-truck, 1 snowmobile. The annual award banquet was held at the community center. Will have some training tomorrow, Jan 16.

Mayor Van Kerckhove gave the mayor's report. Mayor thanked the city team for managing all the snow and keeping the office opened and especially our maintenance department for keeping our streets clean and clear. Everyone did a great job.

Mayor opens the agenda related audience comments at 6:36 pm. No discussion had. Closed comments at 6:37 pm.

Chris Caldwell was present with Munson Electric to go over the electrical in the Council Chambers/City Hall. Discussion had. He stated that the can lights were replaced in the hallway. The old lights were four-pin style fluorescent lights that are prone to shorting out in the light fixture and burning. The council chambers lights have not been replaced because they are on a dimmer control which is an old-style dimmer. The council needs to decide to change the light fixtures. Caldwell gave options. He doesn't feel the can light are needed. He will get quotes and will bring them to the next meeting.

Dean Brehm with Duane Arnold gave update: Phase 1- Project testing of components ongoing. Energizing the project Mid-January 2024. Phase 2-Post installation continues, at a slower pace through winter. PV module delivery will wrap up at the end of January 2024. Racking Install will continue thru January, at a slower pace thru winter. Module installation has started and will run through winter, weather permitting.

Ducks Unlimited is requesting to reduce the rental fee of kitchen & gym for their event on 3-9-2024. Motioned by Hagstrom, seconded by Brekke to approve reduced rental fee by half. 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had on the annual HVAC Maintenance Quotes from Brecke \$3000 and Bowker Pinnacle \$4440. Motioned by Hagstrom, seconded by Hanover to Table until February meeting. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Brekke, seconded by Hanover to approve city proposed Rental Housing Fees effective immediately. 4 Yeas, 0 Nay. Motion carried (4-0).

L.L. Pelling Company Pricing was discussed. Option #1: Base repair and single seal coat at \$4 per square yard, Option #2: Single Seal Coat at \$2.80 per square yard and \$285 per ton for cold mix patch material. Motioned by Hanover, seconded by Brekke to lock in L.L. Pelling's rates. 4 Yeas, 0 Nay. Motion carried (4-0).

Alliant Energy Rate Increase. Motioned by Hanover, seconded by Brekke to approve **Resolution 011524A, A Resolution Opposing Alliant Energy's Electric Rate Increase**. 4 Yeas, 0 Nay. Roll call. Motion carried (4-0).

Motioned by Brekke, seconded by Hanover to approve **Resolution 011524B, A Resolution to Approve Naming Depositories**. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hagstrom, seconded by Stoltenberg to approve **Resolution 011524C, A Resolution to Approve the Harvest View Meadows First Addition to Palo Subdivider's Agreement**. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hanover, seconded by Hagstrom to approve **Resolution 011524D, A Resolution for Approval of the Final Plat for Harvest View Meadows Addition to Palo**. 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had on Holiday Pay. The city will pay employees double the time on the actual holiday when worked over 40 hours. Motioned by Brekke, seconded by Hanover to approve **Resolution 011524E, A Resolution to Amending the October 2022 Personnel Policy and Procedure Manual of the City of Palo, Iowa**. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hagstrom, seconded by Brekke to approve the second reading of **ORDINANCE 68-2023 An Ordinance 68-2023 Amending the Code of Ordinance of the City of Palo, Iowa, By Amending Provisions Pertaining to Chapter 160 Floodplain Regulations**. Roll call. Motion carried (4-0). Motioned by Hagstrom, seconded by Hanover to approve the third reading of **ORDINANCE 68-2023** Roll call. Motion carried (4-0). Motioned by Hagstrom, seconded by Stoltenberg to approve the final passage and adoption with respect to **Ordinance No. 68-2023 Ordinance 68-2023 Amending the Code of Ordinance of the City of Palo, Iowa, By Amending Provisions Pertaining to Chapter 160 Floodplain Regulations**. Roll call. Motion carried (4-0).

Motioned by Hagstrom to approve the Boy Scouts request for rental of the kitchen, chambers, and library free of charge. The gym is not included. Stoltenberg seconded. 4 Yeas, 0 Nay. Motion carried (4-0).

Citizen of the Year. Discussion had. WLCG will continue sponsoring citizen of the year. The council would like to have WLCG to start the process in February for the prior year and present the award at Palo Fun Days.

Motioned by Brekke, seconded by Hanover to approve Short-Term and Long-Term Disability for Full time Employees. The city will pay 50% and employees will pay 50% through payroll deduction. 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion was had regarding the community center rental contract if maintenance is called in because of trip breaker there would be a service charge to reset breaker. The council would like to see verbiage for February's meeting. Mayor informs the council that the maintenance department is going to create a net for the gym to keep the basketballs from breaking the ceiling tiles by the bathrooms.

Mayor opens general audience comments at 7:42 pm. No discussion had. Closed comments at 7:43 pm.

New Business, Mayor welcomed Doug Hanover and Darren Stoltenberg to council.

Motioned by Hanover, seconded by Stoltenberg to adjourn at 7:43 pm. Respectfully submitted by Lenna Goodale, City Clerk.

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