

The Palo City Council met in open session Thursday, January 20,2022, at the Palo Community Center in the Council Chambers. Mayor Eric Van Kerckhove called the meeting to order at 6:30 PM with the following council present: Angie Brekke, Andrea Raha, Mallory Schulte, and Pete Hagstrom. Others Present: Lenna Goodale, City Clerk; Chris Philipp, Building Inspector; Clark Robertson, Public Works; and Dan Morgan, City Attorney. Hagstrom motioned for approval of the agenda. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Brekke motioned to approve the consent agenda. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	GARBAGE	\$10,300.77
ALLIANT ENERGY	GAS & ELECTRIC	\$5,759.29
ANDERSON-BOGERT	ENGINEERING	\$6,756.50
BRECKE INC.	COMM CENTER A/C	\$388.00
C4 OPERATIONS BACKGROUND CHECK	FD BACKGROUND CHECK	\$69.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	\$13,449.09
CEDAR RAPIDS TIRE	TRACTOR DUO	\$521.21
CEDAR VALLEY HUMANE SOCIETY	STRAY ANIMAL	\$205.00
C13 CONTROL INSTAL OF IOWA INC	KEY FOBS	\$367.11
CINTAS CORPORATION	CITY HALL/CC	\$1,000.90
CITY OF FAIRFAX	INSPECTOR	\$2,546.09
CJ COOPER & ASSOCIATES INC	DRUG TESTING DOT	\$35.00
CONSOLIDATED ENERGY CO (INC)	FUEL	\$1,772.09
CRAWFORD QUARRY CO	1'CLEAN	\$114.97
CUSTOM HOSE & SUPPLIES	SUPPLIES	\$28.10
CYNTHIA STIMSON	MENTOR	\$170.84
DELTA DENTAL OF IOWA	DENTAL INSURANCE	\$122.94
EFTPS	FED/FICA TAX	\$3,368.13
EFTPS	FED/FICA TAX	\$16.06
EFTPS	FED/FICA TAX	\$2,798.08
EFTPS	FED/FICA TAX	\$6,182.27
EREK SITTIG	LEGAL FEES	\$1,937.00
FIRE SERVICE TRAINING BUREAU	FIRE DEPT	\$185.75
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	\$293.36
GORDON FLESCH COMPANY	LASER FISCH	\$3,795.80
HAWKEYE COMMUNICATION	INSPECTIONS	\$141.00
HAWKEYE FIRE & SAFETY CO	INSPECTIONS	\$224.80
HYDRA FAB	HOSE/ENDS	\$102.32
IMWCA	WORKER'S COMP	\$1,216.00
IOWA DEPARTMENT OF REVENUE	STATE TAXES	\$2,730.00
IOWA ONE CALL	LOCATES	\$53.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	\$285.64
IPERS	IPERS	\$3,394.64
IPERS	IPERS ADJUSTMENT	\$0.01
IPERS	IPERS	\$218.47
ITS	COMPUTERS	\$5,637.05
JOE RIXEN	FD TRAINING	\$293.47
LENNA GOODALE	MILEAGE	\$145.21
LINN COUNTY REC	STREET LIGHTS	\$223.68
MENARDS	RECOVERY STRAP	\$58.72
MERCY COLLEGE OF HEALTH	MEDICAL TECH TRAINING	\$950.00

MERCY MEDICAL CENTER	FD PENNINGTON/MEYERS	\$333.00
MUNSON ELECTRIC INC	PUMP 1 & 2	\$2,725.38
NCL OF WISCONSIN INC	SUPPLIES	\$100.64
NORTHWAY WELL & PUMP CO.	WELL 1	\$3,963.25
OFFICE EXPRESS	SUPPLIES	\$36.90
OMNI SITE	MAIN LIFT/BF	\$990.00
P & K MIDWEST	PARTS	\$78.72
PALO SAVINGS BANK	PHONE	\$951.05
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$75.00
RED LION RENEWABLES	SOLAR PANELS	\$1,426.04
IOWA DEPARTMENT OF REVENUE	WET/SALES TAX	\$3,314.00
SKY FORD CHRYSLER	VEHICLE MAINT	\$34.98
UHS PREMIUM BILLING	HEALTH INSURANCE	\$2,959.78
US BANK	SUPPLIES	\$751.74
US CELLULAR	CELL PHONE	\$179.15
US POSTAL	POSTAGE	\$275.00
USA BLUEBOOK	HYDRANT MARKERS	\$593.47
WEX BANK	FIRE DEPT FUEL	\$241.73
Accounts Payable Total		\$90,704.92
Total Paid On: 12/23/21		\$10,723.59
Total Paid On: 12/31/21		\$9.61
Total Paid On: 1/07/22		\$7,997.30
Total Payroll Paid		\$18,730.50
***** REPORT TOTAL *****		\$109,435.42

December 2021

General Fund	37,062.44
Road Use Fund	14,010.57
Employee Benefits	2,997.16
L.O.S.T.	18,301.79
TIF	7,075.78
Debt Service	4,736.28
Water Fund	16,033.71
Sewer Fund	49,674.37
Total Revenue:	149,892.10

General Fund	57,541.85
Road Use Fund	12,502.57
Employee Benefits	5,526.11
Debt Service	1,700.00
Water Fund	30,546.73
Sewer Fund	37,713.82

No discussion on sheriff report. Mayor Van Kerckhove open audience comments at 6:34 pm. Matt Warfield with Linn County Auditor's Office let council know that he is available to discuss agenda item regarding vacancy. Mayor closed session at 6:35 pm. Goodale gave clerk report. 50 penalties, 59 shut off notices, 14 courtesy calls, 0 shut offs. Interviewed for Deputy Clerk. Hired Allison Groff as Deputy Clerk. Continuing to train Tammy. Compiling information for & communicating with outside counsel regarding ongoing litigation. Started preparing reports for auditors in February including reports for fire department. Staff meeting on January 3 and January 20. Budget workshop will be January 26. Preparing ordinances changes to codifications. Submitted grant for \$268,000 with Linn County CR ARPA. Baseball lease completed and sent out. Worked on Max Levy and sent out W2's and 1099's. Robertson gave maintenance report. Plowed snow, worked on the dump truck. The hydraulic pump went out on the dump truck. Getting quotes. Sanding truck goes in on Monday. The new truck has a recall on the transmission. Goes in March 2022. Working on the water treatment plant media switchover. Waiting for the forklift. Working with Iowa Rural Water on the smoke bomb plan. Working on water study, ordered street signs. Meeting with CR regarding Ellis Rd. Filled the ice-rink. Getting quotes for flashing stop signs. Installed new meter. Working with

office getting Wi-Fi hooked up to Memorial Park. Meeting with Linn County EMA on disaster planning. February 12 Lenna and I will be attending Kirkwood for EMA training. Will need to buy new PH Probe for the water tower. City used over 41 million gallons of water last year. Rob Jongquist gave Fire Department report. Had 11 EMS calls. 1 carbon monoxide and one mutual aid housefire in Hiawatha. One new member voted in last month. Two background check, they should be voted in next month. That put the fire department at 21 firefighters. Training with medical director for the EMT's. Reschedule training next week with Hiawatha and area ambulance. Working on the annual reports. Junior fire fighter program will have more information next month. Mayor Van Kerckhove gave mayor report. Sewer system connection with the City of Cedar Rapids, our engineers is working for a potential solution so that we can lower the sulfide levels which is causing damage. Went to the seconding reading regarding the solar industrial. Still divided and would encourage Council to investigate and write some letters. City attorney Dan Morgan spoke regarding the waiver of potential conflicts-City of Palo and sewer service and annexation agreement. No future discussion. Brekke motion to move forward of the signatures of the waiver of potential conflicts of Lynch Dallas in regard to the City of Cedar Rapids. Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0). Cynthia Stimson, city mentor spoke regarding the Max Levy. The cities taxable valuation went up about 19%. The Max Levy that is being proposed for both options FY23 is exactly the same and it is lower than the current year. Brekke motion to approve setting the public hearing for the Max Levy FY23 for February 21,2022 at 6:30 pm. Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0). Hagstrom motion to approve **Resolution No 012022A** naming Palo Saving Bank as depository. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). **Ordinance No. 27-2021 An Ordinance amending the code of ordinances of the City of Palo, Iowa, by amending provision pertaining to Zoning Chapter 165 and the Palo Zoning Map for City Owned Property.** Rahe motion to approve the second reading of Ordinance No. 27-2021. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0). Third and final reading on February 21,2022. **Consider Ordinance No. 28-2021 An Ordinance Adopting Chapter 57 of the Code of the City of Palo, Iowa, Pertaining to Public Health Nuisance Regulations and Enforcement.** Hagstrom motion to approve the second reading of Ordinance No. 28-2021. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0). Brekke motion to approve suspending the requirement for the three reading of Ordinance No. 28.2021. Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0). Brekke motion to approve the final passage and adoption with respect to Ordinance No. 28-2021 **AN ORDINANCE ADOPTING CHAPTER 57 OF THE CODE OF THE CITY OF PALO, IOWA, PERTAINING TO PUBLIC HEALTH NUISANCE REGAULATIONS AND ENFORCEMENT.** Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0). **Consider Ordinance No.29-2022 An Ordinance amending the code of Ordinance of the City of Palo, Iowa, by amending provisions pertaining to Zoning Chapter 165 and the Palo Zoning Map. The Prairie Meadows Addition.** Brekke approve the second reading of Ordinance No. 29-2022. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Third reading will be held February 21, 2022. Brekke motion to approve **Resolution No. 012022D** setting the date for public hearing on designation of the Prairie Meadows Phase 1 Urban Renewal Ara and on Urban Renewal Plan and Project. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Rob Jongquist with Viking Industrial Painting Water Tower present discussion had on long term comprehensive plan to ensure the water tower maintenance, cleaned up and maintained. Hagstrom asked if there would be videos, photos of inspections. Jongquist stated yes. Discussion on time frame of down time. Jongquist stated around one week. Decision was made to work this into city budget workshop and present at next meeting. Hagstrom motion to approve **Resolution No. 012022B** adopting City of Palo Iowa Official Street Name Map. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Robertson spoke regarding the drainage area in Palo. He feels the pictures are older photos. Photo east of the phone company and south of Palo on west side has been fixed. Rahe motion to approve **Resolution No. 012022C** to fill council vacancy by special election scheduled for March 1, 2022. Goodale will post on social media the link where candidates can submit paperwork. Candidate will need to submit no later than Friday, February 4,2022. Hagstrom second. Roll call. 4 Yeas, 0 Nay. Motion carried (4-0). Hagstrom motion to approve **Resolution No. 012022E** hiring Allison Groff to fill the Deputy City Clerk effective January 24,2022 in the rate of \$17 per hour. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0). Mayor Van Kerckhove open general audience comments at 7:13 pm. No discussion. Closed session at 7:13 pm. Old Business: Goodale informed council the FEMA project was 100% completed and the project closeout has been initiated for the Derecho debris and the donated resources project. Brekke motion to Adjourn at 7:14 pm. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Respectfully, Lenna Goodale