

The Palo City Council met in open session on Monday, November 17th, 2025, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Council members present: Angie Brekke, Pete Hagstrom, Doug Hanover, Jen Welton, and Darren Stoltenberg. Others Present: Jennifer Fencil, City Clerk; Clark Robertson, Public Works; Dan Morgan, City Attorney; and Michelle Cheever, City Engineer. Motioned by Hagstrom, seconded by Hanover to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Welton motioned to approve the consent agenda. Hagstrom second. Hanover asked about the number of fire hydrants. 5 Yeas, 0 Nay. Motion carried (5-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	\$ 13,075
ALLEGRA	BUSINESS CARDS	\$ 25
ALLIANT ENERGY	GAS & ELECTRIC	\$ 4,717
ALLISON GROFF	MILEAGE/TRAINING	\$ 255
ALTORFER INC	PARTS	\$ 192
AMAZON CAPITAL SERVICES, INC.	SUPPLIES	\$ 87
BOLTON & MENK INC	ENGINEERING	\$ 17,178
BRANDON EMRICH	DNR CERTIFICATION	\$ 63
C4 OPERATIONS BACKGROUND CHECK	BACKGROUND	\$ 31
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	\$ 22,913
CINTAS CORPORATION	AED	\$ 705
CITY OF FAIRFAX	INSPECTOR	\$ 1,850
CONSOLIDATED ENERGY COMPANY	RENTAL FEE	\$ 54
CORRIDOR METROPOLITAN PLANNING	DUES	\$ 878
LEE CRAWFORD QUARRY CO	ROCK	\$ 151
EFTPS	FED/FICA TAX	\$ 2,824
EFTPS	FED/FICA TAX	\$ 2,513
EFTPS	FED/FICA TAX	\$ 5,337
EO JOHNSON TECHNOLOGIES		\$ 165
FUSIONSITE MIDWEST LLC	PORT A POTTY	\$ 297
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	\$ 47
HACH COMPANY	CHEMICALS_WATER	\$ 212
HAWKINS, INC.	CHEMICALS	\$ 1,380
IMFOA	DUES & TRAINING	\$ 150
IMWCA	WORKER'S COMP	\$ 816
IOWA DEPARTMENT OF REVENUE	WET TAX	\$ 2,210
IOWA DEPARTMENT OF REVENUE	SALES TAX	\$ 221
IOWA DNR	WATER USE FEE	\$ 115
IOWA ONE CALL	LOCATES	\$ 18
IOWA RURAL WATER ASSOCIATION	DUES & MEMBERSHIP	\$ 365
IPERS	IPERS	\$ 3,708
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	\$ 711
JOHN DEERE FINANCIAL		\$ 260
KENWOOD RECORDS MGT INC.	RECYCLE BIN	\$ 17
LINN COUNTY REC	STREET LIGHTS	\$ 284
LYNCH DALLAS PC	LEGAL FEES	\$ 1,481
MENARDS SOUTH INC.	SUPPLIES	\$ 330
MERCY CEDAR RAPIDS	FIRE SCREENING	\$ 1,193
MICROBAC LABORATORIES INC	TESTING	\$ 635
MUNSON ELECTRIC INC	LIGHTS- CITY HALL	\$ 9,977
P & K MIDWEST	PULL CORD	\$ 176
PALO COOPERATIVE TELEPHONE	PHONE/INTERNET	\$ 749
POTTERS INDUSTRIES, LLC	GLASS BEADS/PAINTING	\$ 1,130
THE PRULL GROUP INC.		\$ 2,813
RED LION RENEWABLES LLC	SOLAR PANELS	\$ 2,360
RELIANCE STANDARD	LIFE INSURANCE	\$ 117
SCHIMBERG COMPANY	HYDRANT MARKERS	\$ 2,784
SPECTRUM PAINT COMPANY, C	PAINT	\$ 760

STATE CHEMICAL SOLUTIONS	CHEMICALS	\$	1,748
STOREY KENWORTHY CORPORATION	ENVELOPES	\$	134
UHS PREMIUM BILLING	HEALTH INS OCT NOV	\$	4,193
US BANK		\$	3,279
US CELLULAR	CELL PHONE	\$	298
US POSTAL SERVICE	POSTAGE	\$	500
USA BLUEBOOK	SPRING	\$	379
WEX BANK	FIRE DEPT FUEL	\$	246
Accounts Payable Total		\$	113,768
Total Paid On: 10/24/25		\$	10,246
Total Paid On: 11/07/25		\$	8,822
Total Payroll Paid		\$	19,068
***** REPORT TOTAL *****		\$	132,836
GENERAL		\$	52,702
ROAD USE		\$	10,399
EMPLOYEE BENEFITS		\$	3,066
ROAD CIP PROJECTS		\$	6,628
SEWER CIP PROJECTS		\$	2,791
PARK CIP PROJECTS		\$	4,060
WATER		\$	18,515
SEWER		\$	34,676
TOTAL FUNDS		\$	132,836

Deputy Menson gave the Linn County Sheriff's Report. Met the required 87 hours and received 54 calls.

Fencil gave the clerk's report. There were 74 delinquent letters, 2 shut off courtesy calls, 2 shut off's, 6 service orders. Submitted the annual street finance report and TIF Certifications. Working on Annual Financial Report with Cynthia. I attended Iowa League of Cities budget training in Des Moines. Started budget meetings with staff. Bank reconciliation troubles with gWorks.

Robertson gave the maintenance report. Ammonia removal pilot system up and running at water plant and showing some positive results. Removed sports equipment and flags from parks and welcome signs. Starting installation of hydrant markers. Inspected and prepared trucks and equipment for winter. Mowed for the last time this year and chopped leaves. Painted lines on roads and cleaned the shop. Roto Rooter cleaned out both lift stations. Monthly water samples taken along with quarterly samples. Installed new thermostat for WTP generator. Working on mono-slope roof structure for salt and sand storage. HVAC unit for city offices having issues and getting quotes for replacement. Attended Infrastructure, engineering, water / wastewater, parks and recreation, road use, and budget meetings. Working on DNR compliance book updates. Annual maintenance is expected soon for check valve and lift station pumps.

James Seely gave the fire department report. 13 calls- 8 medical, 2 service calls, 2 false alarms, and one grass fire. Training this year will focus on Haz-Mat training.

Parks & Rec meeting minutes included for review.

Mayor Van Kerckhove announced NextEra is working on Linn County rezoning application and there will be opportunities for public input during the process. The Iowa Utility Commission met last week. There is a presentation available on their website and the docket is open for comments. The Duane Arnold docket number is GCU-2025-0013. Welton and Van Kerckhove have met with NextEra to request continued community support. A few NextEra employees will support the Mike Wood Memorial Food Pantry Holiday Drive on Thursday the 20th. In addition, NextEra will donate \$5,000 to the food pantry and continue to support their efforts.

Mayor opens agenda related audience comments at 6:40 pm. No discussion. Closed comments at 6:41 pm.

Linn County Planning & Development Director, Charlie Nichols, presented information related to the Google Data Center.

Fencil described the Annual Tax Increment Financing (TIF) Report provided by Speer Financial. Brekke asked about the 2012 GO debt payment timeline. Fencil will find out and provide that to Council.

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 111725A, Tax Increment Financing Palo, Palo Commercial, and Prairie Meadows Housing Urban Renewal Areas TIF Certification FY27**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Hagstrom to approve **Resolution 11725B Annual Appropriation Prairie Vista Phase I. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 11725C Annual Appropriation Prairie Vista Phase II. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 11725D Annual Appropriation of Cedar River Plaza. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 111725E Resolution authorizing the issuance and sale of Private School Revenue Bonds (Xavier School Project). 5 Yeas, 0 Nay. Motion carried (5-0).**

Discussion was had on the 2026 Palo Farmer's Market Dates for the 2026 season. Motioned by Hagstrom, seconded by Brekke to approve dates listed. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Hagstrom to approve **Resolution 111725F Re-setting the Public Hearing for FY26 Budget Amendment #1. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Brekke, seconded by Hagstrom to approve **Resolution 111725G Re-setting the Public Hearing for Amending the Future Land Use Map. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Welton, seconded by Hagstrom to approve **Resolution 111725H Annual Financial Report to the State. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Hagstrom, seconded by Welton to approve **Resolution 111725I Compensation Review for Department Staff and Deputy Clerk. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Hagstrom, seconded by Stoltenberg to approve **Resolution 111725J Annual gWorks accounting software renewal \$18,000. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Stoltenberg, seconded by Hanover to approve **Resolution 111725K Proposal for new accounting software contract \$14,000 transition cost. 5 Yeas, 0 Nay. Motion carried (5-0).**

Discussed the transition from gWorks mapping to ArcGIS software for asset mapping. Bolten & Menk proposes a scope of work not to exceed \$20,054 to complete the data transition and set up of ArcGIS layers. Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 111725M GIS Task Order Addition to General Engineering Contract. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Brekke, seconded by Stoltenberg to approve ArcGIS Subscription of \$1,225 per year. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Brekke to approve **Resolution 111725L Community Service Policy for No-Fee Rentals of Palo Facilities. 5 Yeas, 0 Nay. Motion carried (5-0).**

Motioned by Welton, seconded by Stoltenberg to approve the second reading of **ORDINANCE 85-2025 Amending Chapter 99 (Sewer Service Charges) of the City Code of Ordinances of the City of Palo, Iowa. Roll call. Motion carried (5-0).**

Motioned by Brekke, seconded by Hagstrom to introduce and approve the first reading of **ORDINANCE 86-2025 Consider an Ordinance Establishing Chapter 26 "Utility Committee" of the Code of Ordinances of the City of Palo, Iowa. Roll call. Motion carried (5-0).** Motioned by Welton, seconded by Hagstrom to suspend the rules requiring Ordinance No. 86-2025 for two readings prior to final approval. Roll call. Motion carried (5-0). Motioned by Welton, seconded by Hagstrom to approve the final passage and adoption with respect to **Ordinance No. 86-2025 AN ORDINANCE ESTABLISHING CHAPTER 26 "UTILITY COMMITTEE" OF THE CODE OF ORDINANCES OF THE CITY OF PALO, IOWA. Roll call. Motion carried (5-0).**

Motioned by Welton, seconded by Hagstrom to introduce and approve the first reading of **ORDINANCE 87-2025 an Ordinance Establishing Chapter 26 "Beautification Committee" of the Code of Ordinances of the City of Palo, Iowa. Roll call. Motion carried (5-0).** Motioned by Welton, seconded by Stoltenberg to suspend the rules requiring Ordinance 87-2025 **An Ordinance Establishing Chapter 26 "Beautification Committee" of the Code of Ordinances of the City of Palo, Iowa** for two readings prior to final approval. Roll call. Motion carried (5-0). Motioned by Welton, seconded by Brekke to approval the final passage and adoption with respect to **Ordinance 87-2025 An Ordinance Establishing Chapter 26 "Beautification Committee" of the Code of Ordinances of the City of Palo, Iowa** for two readings prior to final approval. Roll call. Motion carried (5-0).

Mayor opens general audience comments at 7:47 pm. No discussion. Closed comments at 7:48 pm.

New Business-

Old Business-

Motioned by Hanover, seconded by Brekke to adjourn at 7:48 pm. Respectfully submitted by Jennifer Fencil, City Clerk.