

The Palo City Council met in open session on Monday, November 18, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove was absent. Hagstrom led those present in the pledge of allegiance and called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Pete Hagstrom, Doug Hanover, Jen Welton, and Darren Stoltenberg. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Dan Morgan, City Attorney; Michelle Cheever, City Engineer. Motioned by Welton, seconded by Brekke to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Brekke motioned to approve the consent agenda. Welton second. 5 Yeas, 0 Nay. Motion carried (5-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	WASTE	14,015.77
ALLIANT ENERGY	GAS & ELECTRIC	4,909.92
ALLISON GROFF	MILEAGE	26.80
ANDERSON-BOGERT	ENGINEERING	5,417.06
BRECKE INC.	WINTER SP	4,450.21
C4 OPERATIONS BACKGROUND CHECK	FIRE	37.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	19,079.27
CEDAR RAPIDS TIRE	SNOW CHAINS	690.48
CINTAS CORPORATION	CH & CC	655.30
CITY OF FAIRFAX	INSPECTOR	4,724.68
CJ COOPER & ASSOCIATES INC	DRUG TESTING DOT	50.00
CONSOLIDATED ENERGY COMPANY	FUEL	53.50
DAKOTA SUPPLY GROUP INC	SNOW PLOW EDGE	2,630.00
DANIEL CHARLIER	STRAPS	21.26
DELTA DENTAL OF IOWA	DENTAL INSURANCE	215.30
EFTPS	FED/FICA TAX	3,133.76
EFTPS	FED/FICA TAX	2,790.56
EO JOHNSON TECHNOLOGIES	COPIER	145.25
FUSIONSITE M LLC	POTTY-CLYMER	297.00
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	149.64
GRAINGER INC.	DOOR SEAL	30.60
HAWKINS, INC.	CHEMICALS	2,089.03
IMWCA	WORKER'S COMP	912.00
IOWA DEPARTMENT OF REVENUE	WET-SALES TAX	2,215.71

IOWA RURAL WATER ASSOCIATION	DUES & MEMBERSHIP	355.00
IPERS	IPERS	3,814.98
IPERS	ADJUSTMENT	(0.03)
ITS	CAMERAS	12,539.22
JAMES SEELY	FD SUPPLIES	3,644.33
JOSHUA DESPARD	FIRE DEPT	120.00
KENWOOD RECORDS MGT INC.	RECYCLE BIN	15.90
KIRKWOOD COMMUNITY COLLEGE	PEDIATRIC- SEELY	40.00
L.L. PELLING CO., INC.	PREMIX	172.20
LINN COUNTY PUBLIC HEALTH	GENERATOR	1,000.00
LINN COUNTY REC	STREET LIGHTS	284.15
LYNCH DALLAS PC	LEGAL	3,444.11
MENARDS SOUTH INC.	SUPPLIES	38.61
MICROBAC LABORATORIES INC	TESTING	134.75
MIKE LEAVEN	SUPPLIES	213.99
MUNICIPAL SUPPLY, INC.	METERS	151.25
NCL OF WISCONSIN INC	TESTING	814.81
PALO COOPERATIVE TELEPHONE ASS	PHONES	563.18
PLUNKETT'S PEST CONTROL INC.	PEST CONTROL- WT	80.25
THE PRULL GROUP INC.	FURNACE MAINT	5,315.00
RALSTON CONSTRUCTION INC.	WATER SHUT OFF	600.00
RED LION RENEWABLES LLC	SOLAR PANELS	2,107.08
RELIANCE STANDARD	LIFE INSURANCE	79.80
SCHIMBERG COMPANY	HYDRANT MARKERS	1,249.90
SHERWIN-WILLIAM COMPANY	PAINT	47.73
STATE CHEMICAL SOLUTIONS	CHEMICALS	1,697.44
UHS PREMIUM BILLING	HEALTH INSURANCE	2,511.46
US BANK	SUPPLIES	317.41
US CELLULAR	CELL PHONE	311.32

US POSTAL SERVICE	POSTAGE	454.36
USA BLUEBOOK	GPM GAUGE	47.48
WEX BANK	FIRE DEPT FUEL	373.71
Accounts Payable Total		111,279.49
Total Paid On: 10/25/24		9,973.21
Total Paid On: 11/08/24		8,757.75
Total Payroll Paid		18,730.96
***** REPORT TOTAL *****		130,010.45
GENERAL		58,287.55
ROAD USE		13,320.25
EMPLOYEE BENEFITS		2,224.97
WATER		24,726.53
SEWER		31,451.15
TOTAL FUNDS		130,010.45
October 2024		
General Fund	278,650.09	
Road Use	15,760.33	
L.O.S.T.	21,197.73	
TIF	123,208.26	
Debt Service	72,128.39	
ARPA	4,319.50	
Water Fund	39,061.82	
Sewer Fund	54,708.10	
Total Revenue:	609,034.22	
General Fund	84,050.23	
Road Use Fund	20,957.83	
Employee Benefits	2,746.67	
TIF Fund	2,397.75	
Road CIP Projects	35,375.98	
ARPA	1,659.00	
Sewer CIP Projects	7,277.00	
Park CIP Projects	1,884.50	
Water Fund	26,433.36	
Sewer Fund	52,847.42	
Total Expenses:	235,629.74	

Robertson gave the maintenance report. Sanders is being checked. A salt bunk was built. Salt and sand will be mixed this week. Working on quotes for the budget workshop. Electric Pump was here. We are having issues with pump three at the main lift station. Replaced the transfuser floats. 1st St. and Covington Rd holes along the shoulder were filled. Stop sign flags at Vinton St. and 3rd St

have been replaced. Done flushing fire hydrants. Finished putting hydrant markers up this week. Robertson has an EMA meeting next Monday. The monthly water test and TTHM will be done this week. Ordered new tractor chains. Cleaning shop for winter.

Goodale gave the clerk's report. 92 penalties, 22 courtesy calls, 1 shut off, 3 nuisance letters, 21 high consumptions, and 6 service orders. The city received the last FEMA project check \$20,675.88 for management costs. Park & Rec has two open seats. Goodale attended the regional clerk meeting. Stoltenberg and Goodale have contacted Murals & More for the mural at Memorial Park. Park & Rec has suggested having all the boards host an open hour to get volunteers. Each board would have a booth. They would like to tie in with WLCG or the Fire Department. Creating a contract with Park & Rec on expectations being on the board. Stoltenberg attended the MPO Executive meeting with Goodale. The city had a CIP workshop in November. Submitted the ICAP grant. Registration letters have been sent out for rental housing. We are working on baseball rentals for next year. We still are working with Hawkeye Communication to get the key fobs working. City Hall will be closed November 28-29. Goodale explained the high/low consumption report to the council. If snowbirds don't use water for three months, then once they are back and are using the minimum water they would be on the high consumption report because water is now being used after some time.

Deputy Williams gave the Linn County Sheriff's Report. 87 required hours were met. No discussion was had.

No one was present to give the fire department report. No Park & Rec, and mayor report.

Hagstrom opens agenda-related audience comments at 6:39 pm. No discussion was had. He closed comments at 6:39 pm.

TJ Wilson updated the council on Duane Arnold Solar I & II. He stated the project is completed. They are touching up on spot seeding and some final tests.

Hagstrom opened the public hearing at 6:42 pm. Closed at 6:42 pm. Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 111824A** approving the city's proposed amendment #1 to the FY25 budget. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 111824B** approving the Annual Urban Renewal Report. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Stoltenberg, seconded by Hanover to approve **Resolution 111824C** authorizing the transfer of funds for the payment of debt interest and fees due December 1, 2024. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussion was had with Cheever on trees, bushes, or shrubs not to be planted in any drainage easements. Ground-level gardens and annuals are permitted within the drainage easement. No raised gardens or tubs, pots, or any type of garden structure of any type will be allowed. Motion by Welton, seconded by Stoltenberg to approve the second reading of Ordinance No. 76-2024. Motioned by Welton, seconded by Hagstrom to suspend the rules requiring Ordinance No. 76-2024 for two readings before final approval. Roll call. Motion carried (5-0). Motioned by Welton, seconded by Hanover to approve the final passage and adoption with respect to **Ordinance No. 76-2024 AN ORDINANCE AMENDING THE PALO CODE OF ORDINANCES OF 2024 OF THE CITY OF PALO, IOWA, BY AMENDING CHAPTER 151 SECTION 2 PLANTING RESTRICTIONS OF THE CITY OF PALO, IOWA**. Roll call. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 111824D** appointing Ben Rusnak to the Park & Rec board. 5 Yeas, 0 Nay. Motion carried (5-0).

Removed Resolution 111824E to appoint Park & Rec.

Cheever requested the Water Facility Plan & Well Design & Scope Fees to be moved to the December meeting. Motioned by Brekke, seconded by Hanover to approve to table to the December meeting. 5 Yeas, 0 Nay. Motion carried (5-0).

Cheever informed the council of the phase I environmental study and the floodplain modeling. Motioned by Hanover, seconded by Stoltenberg to table the Connector Trail Phase 1 Design & Scope for the December meeting to allow time to review. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Hagstrom to approve the ITS firewall license for three years at \$5380. 5 Yeas, 0 Nay. Motion carried (5-0).

Hagstrom opened the general audience comments at 7:05 pm. A resident voiced concern about marking lines on HWY 94. Another resident stated he noticed Robertson getting a lot done around town. He voiced concerns about sewer lids, 1st St. culverts, nuisance properties, trees at Memorial Park, and names for parks. Closed comments at 7:10 pm.

New business: Hanover asked about Linn County Roads on HWY 94. Cheever explained she spoke with Linn County, and they haven't passed approval. The county has concerns there is a leak. They will put rock on the shoulder for winter and will finish in the spring.

Motioned by Brekke, seconded by Hanover to adjourn at 7:15 pm. Respectfully submitted by Lenna Goodale, City Clerk.