

The Palo City Council met in open session on Monday, December 15th, 2025, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Council members present: Angie Brekke, Pete Hagstrom, Doug Hanover, Jen Welton, and Darren Stoltenberg. Others Present: Jennifer Fencil, City Clerk; Clark Robertson, Public Works; Dan Morgan, City Attorney; and Michelle Cheever, City Engineer. Motioned by Hagstrom, seconded by Brekke to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Hanover motioned to approve the consent agenda. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	13,311.07
ALLEGRA	GOLF CART STICKERS	102.51
ALLIANT ENERGY	GAS & ELECTRIC	4,548.78
ALTORFER INC	GENERATOR REPAIR	5,473.81
AMAZON CAPITAL SERVICES, INC.	PORTABLE BASKETBALL HOOP	1,412.93
AMERICAN STENCIL, LLC	ROAD STENCILS	1,374.00
ANDERSON-BOGERT	ENGINEERING	3,545.00
BDS EQUIPMENT	SNOW PUSHER	6,549.00
BOLTON & MENK INC	ENGINEERING	28,229.50
BRECKE INC.	LIFT STATIONS	2,749.78
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	19,654.40
CENTER POINT AUTO PARTS INC	RELAY	90.05
CINTAS CORPORATION	AED	697.84
CITY OF FAIRFAX	INSPECTOR	1,527.50
CLARK ROBERTSON	COURT MILEAGE	20.3
CONSOLIDATED ENERGY COMPANY		2,147.40
CORE & MAIN LP	DEHUMIDIFIER	3,919.95
LINN COUNTY RURAL ELECTRIC COO		289.7
CROELL REDI-MIX, INC.	SAND	768.56
CYNTHIA STIMSON	MENTOR	517.55
DELTA DENTAL OF IOWA	DENTAL INSURANCE	181.76
EFTPS	FED/FICA TAX	2,864.98
EFTPS	FED/FICA TAX	3,171.39
EFTPS	FED/FICA TAX	6,036.37
ELECTRIC PUMP, INC	PLANT REPAIR	2,600.87
FIRE SERVICE TRAINING BUREAU	FD TRAINING	50
FUSIONSITE MIDWEST LLC	PORT A POTTY	116.68
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	628.62
WINTER SERVICES LLC	SALT	2,120.80
GIS Workshop LLC		18,000.00
HAWKEYE FIRE & SAFETY CO	FIRE EXTING	569.25
HAWKINS, INC.	CHEMICALS	1,231.81
HYDRA-FAB	hose	46.8
IMWCA	WORKER'S COMP	816
IOWA ONE CALL	LOCATES	28.8
IPERS	IPERS	3,529.19
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	663
JAMES SEELY	CPR	475.26
JOHN DEERE FINANCIAL		1,610.92

KAMERYN LILLIE	LIBRBRY CARD	25
KENWOOD RECORDS MGT INC.	RECYCLE BIN	16.85
LINN CO CLERK OF COURT	COURT- PACKINGHAM	120
LYNCH DALLAS PC	LEGAL FEES	5,995.87
MENARDS SOUTH INC.	BUNKER ROOF	3,456.90
MERCY CEDAR RAPIDS	MAHAN PHYSICAL	1,141.00
MICROBAC LABORATORIES INC	TESTING	392.25
MIKE LEAVEN	DUAL ROCKET- CAMPBELL SUPPLY	358
MUNSON ELECTRIC INC	REPAIRS	1,493.74
OFFICE EXPRESS INC	SUPPLIES	58.57
OPG-3, INC.	LF SCANNING	3,415.00
PALO COOPERATIVE TELEPHONE ASS		674.2
PLUNKETT'S PEST CONTROL INC.		160.5
THE PRULL GROUP INC.	HVAC REPAIR	1,194.90
RED LION RENEWABLES LLC	SOLAR PANELS	1,728.59
SCHIMBERG COMPANY	HYDRANT MARKERS	1,300.50
SPEER FINANCIAL, INC,	TIF	400
STATE CHEMICAL SOLUTIONS	CHEMICALS	1,748.36
THOMPSON TIRE & RETREAD, INC	TIRES	2,742.52
TREASURER STATE OF IOWA	SALES TAX	232.26
TREASURER STATE OF IOWA		2,062.52
TRI-COUNTY ENTERPRISES, INC	GUTTERS	1,689.44
ULINE INC.	PAPER TOWEL DISPENSER	589.75
UMB BANK	PALO IA GO 2012	500
UMB BANK	INTEREST ON 2012	5,347.50
UMB BANK	2015 GO	4,777.50
UMB BANK	2019A GO	4,320.00
UMB BANK	2019B GO	2,310.00
US BANK		2,303.11
US CELLULAR	CELL PHONE	495.04
US POSTAL SERVICE	POSTAGE	500
WEST SIDE AGENCY INC	PREMIUM ON POLICY 68940661	180
WEX BANK	FIRE DEPT FUEL	144.59
Accounts Payable Total		187,510.22
Total Paid On: 11/21/25		9,816.16
Total Paid On: 12/05/25		10,753.28
Total Payroll Paid		20,569.44
***** REPORT TOTAL *****		208,079.66
GENERAL		74,363.97
ROAD USE		34,323.93
EMPLOYEE BENEFITS		605.92
DEBT SERVICE		17,255.00
ROAD CIP PROJECTS		3,816.00
SEWER CIP PROJECTS		4,796.50
PARK CIP PROJECTS		99.5
WATER		35,042.62
SEWER		37,776.22
TOTAL FUNDS		208,079.66

Deputy Shriver gave the Linn County Sheriff's Report. Met the required 87 hours and received 33 calls.

Fencil gave the clerk's report. There were 69 delinquent letters, 40 shut off courtesy calls, 1 shut off's, 7 service orders. Prepared and submitted the required state reports due December 1st. Switched health insurance to Wellmark starting December 1st. Completed several training sessions with Cynthia from Fairfax, participated in W-2 training and attended the regional City Clerks meeting. Hosted open meetings training for incoming public officials. Attended budget and CIP meetings to prepare the FY2027 budget. Sent out 2026 rental registrations. Working on phone and internet issues.

Robertson gave the maintenance report. Plowed snow, sanded roads, worked on snow equipment, and closed the parks. Hauled salt and sand and finished the bunker. Monthly and quarterly water testing, meter reads, and shut offs. HVAC unit for city offices fixed. CAT worked on the generator at the shop and Brekke cleaned the check valves and flow meter. EP completed their annual inspection of the lift station. Worked on the budget and Capital Improvements Plan. Attended Parks and Rec meeting, worked on road use agreement, and an embargo resolution.

Andrew Lutter gave the fire department report. 12 calls- 5 medical, 2 service calls, 2 false alarms, and 3 mutual aid. Fruit baskets delivered to widowed or retired veterans. CPR training will be available January 8th from 6 to 10 pm for \$55 per person. Have a new member.

No report was given for the Parks & Rec Committee.

Mayor Van Kerckhove gave an update to the Linn County Rezoning Process for Duane Arnold Energy Center's rezoning application. Linn County Planning and Zoning is hearing the rezoning application Monday, December 15 at 5:30 p.m. Following this hearing, the application will be considered by the Board of Supervisors beginning in early January. The Iowa Utilities Commission docket is still open following the presentation in November. The Duane Arnold docket number is GCU-2025-0013. On Dec. 10, the Nuclear Regulatory Commission held a pre-submittal meeting on Duane Arnold Energy Center's emergency plan to outline the major steps needed for the emergency plan. Conversations continue about the road use needed for construction and a pre-construction road use survey has begun.

Motioned by Hanover, seconded by Hagstrom to open a public hearing on the FY26 Budget Amendment #1. 5 Yeas, 0 Nay. Motion carried (5-0). No discussion. Brekke motioned and Hagstrom seconded to close the public hearing. Motioned by Hagstrom, seconded by Welton to approve Resolution 121525A, FY26 Budget Amendment #1. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to open a public hearing to Amend Future Land Use Map. 5 Yeas, 0 Nay. Motion carried (5-0). No discussion. Hagstrom motioned and Welton seconded to close the public hearing. Motioned by Hagstrom, seconded by Stoltenberg to approve Resolution 121525B, Amend Future Land Use Map. 5 Yeas, 0 Nay. Motion carried (5-0).

Mayor opens agenda related audience comments at 6:48 pm. No discussion. Closed comments at 6:49 pm.

Discussion was had on Impact Life Blood Drive agenda request for waiving the rental fee for 3 dates in 2026. Motioned by Hagstrom, seconded by Stoltenberg to approve dates listed. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussion was had on establishing a detour for work to be done by Linn County Secondary Roads on Covington Road. Motioned by Welton, seconded by Brekke to approve the detour. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 121525C, Setting Date for a Public Hearing on Designation of the Prairie Vista Phase 3 Housing Urban Renewal Area and on Urban Renewal Plan and Project for January 19, 2026.** 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Brekke to approve **Resolution 121525D Authorize the Transfer of Funds for the Payment of Debt Interest and Fees.** 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Brekke to approve **Resolution 121525E Reimbursement Agreement for Outside Legal Counsel Fees Related to Project Meridian.** 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 121525P Reimbursement Agreement for Engineering Fees Related to Project Meridian.** 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Hagstrom to approve **Resolution 121525Q Application for Corridor MPO Bridge Rehabilitation Project.** 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 121525R Application for Corridor MPO Blairs Ferry Road Reconstruction Project**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Welton to approve **Resolution 121525F Appointing Kelsey Taylor to P&Z Committee**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Brekke to approve **Resolution 121525G Appointing Amanda Staab to Parks and Rec Committee**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Hanover to approve **Resolution 121525H Appointing Zachary Perrin, Brad Andes, Angie Brekke, and Pete Hagstrom to Utility Committee**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Hagstrom to approve **Resolution 121525J Appointing Mary Seely and Erin Seely to Beautification Committee**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Stoltenberg to approve **Resolution 121525K Hollenbeck Road First Addition to Linn County Final Plat**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Brekke to approve **Resolution 121525L 28E Agreement with Shellsburg for Winter Road Mutual Aid**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 121525M 28E Agreement with Monroe Township for Fire Emergency Services**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Brekke to approve **Resolution 121525N Linn County Sheriff's FY27 Law Enforcement Contract**. 5 Yeas, 0 Nay. Motion carried (5-0).

Mayor opens general audience comments at 7:11 pm. No discussion. Closed comments at 7:11 pm.

New Business- Thank you and well wishes to outgoing Mayor and Council Members and welcome to incoming Mayor and Council Member.

Old Business-

Motioned by Hagstrom, seconded by Brekke to adjourn at 7:25 pm. Respectfully submitted by Jennifer Fencil, City Clerk.