

The Palo City Council met in open session on Monday, December 16, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance and called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Doug Hanover, Jen Welton, and Darren Stoltenberg. Pete Hagstrom was absent. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Michelle Cheever, City Engineer. Motioned by Hanover, seconded by Welton to approve the agenda. 4 Yeas, 0 Nay. Motion carried (4-0). Brekke asked about the water tower's new computer. Robertson stated it was to replace the existing computer. Hanover motioned to approve the consent agenda. Welton second. 4 Yeas, 0 Nay. Motion carried (4-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	14,085.52
ALLEGRA	2025 GOLF STICKERS	102.31
ALLIANT ENERGY	GAS & ELECTRIC	6,247.67
BOLTEN & MENK INC	ENGINEERING	1,200.00
C4 OPERATIONS BACKGROUND CHECK	BACKGROUND CHECK	78.00
CAMPBELL SUPPLY CEDAR RAPIDS	TOOLS	298.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	16,846.34
CINTAS CORPORATION	CITY HALL	705.11
CITY OF FAIRFAX	INSPECTOR	3,526.19
LEE CRAWFORD QUARRY CO	ROAD REPAIR	14.84
CROELL REDI-MIX, INC.	STREET SUPPLIES	275.00
CYNTHIA STIMSON	MENTOR	74.34
DAKOTA SUPPLY GROUP INC	PLOW BOLTS	41.20
DELTA DENTAL OF IOWA	DENTAL INSURANCE	175.20
EFTPS	FED/FICA TAX	2,963.69
EFTPS	FED/FICA TAX	2,919.11
EFTPS	FED/FICA TAX	5,882.80
ELECTRIC PUMP,INC	WATER TOWER COMPUTER	52,955.00
FIRE SERVICE TRAINING BUREAU	FD TRAINING	550.00
FUSIONSITE MIDWEST LLC	MEMORIAL PARK	106.07
FUTURE LINE TRUCK EQUIPMENT	SANDER REPAIR	154.34
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	151.88
GWORCS	IRS-1099	16,444.66

HAWKEYE FIRE & SAFETY CO	FIRE INSPECTION	254.70
HAWKINS, INC.	CHEMICALS	1,654.27
IMFOA	DUES & TRAINING	50.00
IMWCA	WORKER'S COMP	800.00
IOWA DEPARTMENT OF REVENUE	SALE TAX	205.59
IOWA DEPARTMENT OF REVENUE	WET TAX	2,447.80
IPERS	IPERS	3,768.20
IPERS	ADJUSTMENT	(0.03)
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	560.00
KENWOOD RECORDS MGT INC.	RECYCLE BIN	15.90
KIRKWOOD COMMUNITY COLLEGE	FD TRAINING	40.00
LINN COUNTY PUBLIC HEALTH	GENERATOR FINAL	767.50
LINN COUNTY REC	STREET LIGHTS	283.32
LYNCH DALLAS PC	LEGAL FEES	1,453.21
MENARDS SOUTH INC.	SUPPLIES	348.76
MICROBAC LABORATORIES INC	TESTING	431.75
MID-AMERICAN RESEARCH CHEMICAL	METER TEST	109.20
MILES WYATT	SUPPLES	29.93
OFFICE EXPRESS INC	SUPPLIES	81.98
OPG-3, INC.	ANNUAL LASERFICHE	3,760.00
P & K MIDWEST	PARTS	201.24
PALO SAVINGS BANK	TRACTOR-TRUCK	16,051.00
RED LION RENEWABLES LLC	SOLAR PANELS	1,058.83
REPUBLIC ELECTRIC COMPANY LLC	SUPPLIES	1,705.50
REXCO EQUIPMENT INC.	FILTERS	328.20
SCHIMBERG COMPANY	HYDRANT MARKS	660.00
IOWA FINANCE AUTHORITY	2007 SEWER	17,701.25
STATE CHEMICAL SOLUTIONS	CHEMICALS	1,697.44
UMB BANK	2019A FEES	1,700.00

UMB BANK	2019A INTEREST	4,526.25
UMB BANK	2019B INTEREST	2,610.00
UMB BANK	2012 INTEREST	7,747.50
UMB BANK	2015 INTEREST	5,497.50
US BANK	SUPPLIES	2,191.27
CLICKSTOP, INC	TARP	269.99
US CELLULAR	CELL PHONE	311.32
US POSTAL SERVICE	POSTAGE	454.36
USA BLUEBOOK	GPM GAUGE	47.48
WENDLING QUARRIES, INC.	SAND	758.88
WEX BANK	FIRE DEPT FUEL	373.71
WEX BANK	FIRE DEPT FUEL	238.13
WINTHROP BUILDING SUPPLY	CLYMER PARK	7,119.08
ZIPPY'S SALT BARN, LLC	SALT	1,744.68
Accounts Payable Total		211,970.16
Total Paid On: 11/22/24		9,671.25
Total Paid On: 12/06/24		9,003.89
***** REPORT TOTAL *****		230,645.30
GENERAL		54,112.47
ROAD USE		18,598.24
EMPLOYEE BENEFITS		592.12
DEBT SERVICE		38,132.25
WATER		68,552.85
SEWER		50,657.37
TOTAL FUNDS		230,645.30
November		
General Fund	48,143.28	
Road Use	16,775.42	
L.O.S.T.	17,614.91	
TIF	1,558.29	
Debt Service	14,716.00	
Water Fund	42,231.91	
Sewer Fund	56,448.20	

Total Revenue:	197,488.01
General Fund	56,174.87
Road Use Fund	13,819.92
Employee Benefits	4,565.15
TIF Fund	8,432.50
Debt Service	20,381.25
Water Fund	25,120.53
Sewer Fund	48,901.38
Total Expenses:	177,395.60

No deputy was present to give the Linn County Sheriff's Report.

Goodale gave the clerk's report. 78 penalties, 40 courtesy calls, 40 high consumptions, 1 shut-off, 3 nuisance letters, and 14 service calls. The infrastructure meeting was on December 12. February 17, 2025, the council meeting will be held February 18 at 6:30 pm. Took pictures of properties regarding nuisances. Enter the Fire Department ACH deposit. Our financial software gWorks is going to gWorks Cloud. It is the same company but a different computer system. There will be a learning curve. Getting ready for the budget workshop. It's the end of the month, 4th quarter, and the year. City Hall will be closed on December 24 and 25. The city was awarded a \$1000 grant from ICAP. Park & Rec new meetings will be held on the second Tuesday of every month from 6 pm to 7 pm. Open gym's new time is 6:30 pm – 8 pm.

Robertson gave the maintenance report. Cut and trimmed trees. Tree stump removed at Clinton and 2nd. Will fill with dirt in the spring. Replaced bearings on the sander. Spread salt and sand from the ice storm. Did monthly samples, water checks, and meter reads. Worked on quotes and the budget. Attended the Park & Rec meeting. Train Company said the HVAC system software will not be compatible next year at city hall heat. The ceiling tile by the gym and street signs were fixed. The water inspection for Dollar General was completed. Memorial Park is closed for winter. Meeting with Wes Tech and the DNR for the pilot study. Polit will be installed this week. Fixed a 2-inch water meter that reached its end of life.

No report was given for the fire department.

No report was given for the Park & Rec .

Mayor Van Kerckhove gave the mayor's report. He has a call scheduled with Megan at NextEra to learn more about their evaluation process for restarting the Duane Arnold Nuclear Plant. He will also meet with Cindy Goldberg in Center Point to discuss the 2025 Legislation priorities for the State of Iowa. The city will be installing a flow meter at the lift station to measure any loss or infiltration to the force main. This will also help the city and Linn County determine if our force main is leaking, causing the Linn County Road project to fail. The city believes they have struck a spring. The city is also working with Linn County regarding property nuisances.

The mayor opened the agenda-related audience comments at 6:40 pm. No discussion was had. Closed comments at 6:41 pm.

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 121624A, Set Public Hearing FY25 Budget Amendment #1.** 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hanover, seconded by Welton to approve **Resolution 121624B Appoint Ryan Scheckel to Park & Rec .** 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Stoltenberg, seconded by Hanover to approve **Resolution 121624C Appoint Chelsea Larson to Park & Rec .** 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hanover, seconded by Brekke to approve **Resolution 121624D Appoint Elizabeth Burgin to Park & Rec .** 4 Yeas, 0 Nay. Motion carried (4-0).

A discussion was had. Cheever discussed the water facility plan and well design scope. The city needs to commit to our ARPA money by the end of the year. This will be a study of the current facility. The facility is at a point where the system overall needs

improvements. She is working with HR Green who originally designed the system to do a complete evaluation of improvements. Water projects take a significant amount of time. Water source is a need. They would like to receive the well design for Silirian. Cheever went over what was included in the design. The ARPA fund of \$200,00 can be spent on engineering and planning design. Motion by Welton to approve **Resolution 121624E Water Facility Plan & Well Design & Scope Fee's** not to exceed \$234,700, seconded by Hanover. 4 Yeas, 0 Nay. Motion carried (4-0).

A discussion with Cheever was had. The city was awarded \$2.3 million in federal funds for the connector trail phase I. The first step is permitting. Motion by Stoltenberg, seconded by Brekke to approve **Resolution 121624F Connector Trail Phase 1 Design & Scope Fee's**. 4 Yeas, 0 Nay. Motion carried (4-0).

A discussion was had. The ordinance would identify a cost by having accuracy testing done on water meters. The cost is associated with the homeowner if the meter is found to be in working order versus not. If the meter is broken the city will replace it at the city's cost. Motioned by Hanover, seconded by Stoltenberg to introduce and approve the first reading of **ORDINANCE 77-2024 amending the Code of Ordinance of the City of Palo, Iowa, By Amending to Chapter 91 Water Meters Regulations** Roll call. Motion carried (4-0). The second reading will be January 20, 2024.

Mayor Van Kerkhove informed the council this item was for information only of Gworks software renewal for \$16,444.66 . No discussion was had.

Motioned by Hanover, seconded by Stoltenberg to approve the LL Pelling 2025 Sealcoat for FY25 \$4.25 sy, \$2.09 sy, and \$350 a ton. 4 Yeas, 0 Nay. Motion carried (4-0).

The mayor opens the general audience comments at 7:02 pm. A resident asked about the water pressure and the placement of the new well. He closed comments at 7:06 pm.

Motioned by Brekke, seconded by Hanover to adjourn at 7:07 pm. Respectfully submitted by Lenna Goodale, City Clerk.

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