

The Palo City Council met in open session Monday, March 20, 2023, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Jen Welton, Pete Hagstrom, and Kendra Klooster. Councilmember Andrea Rahe was absent. Others Present: Lenna Goodale, City Clerk; Dillon Brummer, and Brandon Emrich, Public Works; and Dan Morgan, City Attorney. Motioned by Hagstrom, seconded by Welton to approve the agenda. 4 Yeas, 0 Nay. Motion carried (4-0). Hagstrom motioned to approve the consent agenda. Klooster second. 4 Yeas, 0 Nay. Motion carried (4-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	GAS & ELECTRIC	\$7,947.39
ANDERSON-BOGERT	ENGINEERING	\$12,269.50
BRECKE INC.	HEATER REPAIR	\$287.60
C4 OPERATIONS BACKGROUND CHECK	FD BACKGROUND	\$46.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES	\$578.47
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	\$15,684.59
CEDAR VALLEY HUMANE SOCIETY	ANIMAL CONTROL	\$725.00
CI3 CONTROL INSTAL OF IOWA INC	DOOR ALARM	\$226.11
CINTAS CORPORATION	CH COMM CENTER	\$891.10
CJ COOPER & ASSOCIATES INC	DRUG TESTING DOT	\$45.00
CONSOLIDATED ENERGY CO (INC)	FUEL	\$1,213.36
CYNTHIA STIMSON	MENTOR	\$218.17
DELTA DENTAL OF IOWA	DENTAL INSURANCE	\$204.90
ECICOG	38 LINCOLN DR	\$1,500.00
EFTPS	FED/FICA TAX	\$2,608.32
EFTPS	FED/FICA TAX	\$20.66
FIRE SERVICE TRAINING BUREAU	FIRE DEPT TRAINING	\$50.00
FUTURE LINE TRUCK EQUIPMENT	SANDER/PLOW REPAIR	\$436.47
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	\$359.22
GREINER WELL SERVICE, INC.	WATER RECORDS	\$50.00
HAWKEYE COMMUNICATION INC.	CH ANNUAL INSPECTION	\$430.00
HAWKINS, INC.	CHEMICALS_SEWER	\$468.00
IMFOA	DUES & TRAINING	\$250.00
INTERSTATE BILLING SERVICE, IN	BRISTLE BROOM	\$965.58
IOWA DEPARTMENT OF REVENUE	SALE TAXES	\$181.16
IOWA DEPARTMENT OF REVENUE	FEB WET TAX	\$1,406.45
IOWA ONE CALL	LOCATES	\$21.60
IOWA PUMP WORKS INC.	PUMP REBUILD	\$7,840.14
INFRASTRUCTURE TECHNOLOGY	TECHNOLOGY	\$477.00
JETCO, INC.	FLOW METER	\$3,645.00
KENWOOD RECORDS MGT INC.	RECYCLE BIN	\$99.20
MICROBAC LABORATORIES, INC. C/	TESTING	\$82.00
KIRKWOOD COMMUNITY COLLEGE	FD BLS TRAINING	\$144.00
KOCH OFFICE GROUP INC.	COPIER	\$435.31
LENNA GOODALE	SUPPLY/MILEAGE	\$22.51
LINN COUNTY AUDITOR	SPECIAL ELECTION	\$1,420.01
LINN COUNTY REC	STREET LIGHTS	\$298.26
LYNCH DALLAS PC	LEGAL	\$3,803.00
MENARDS SOUTH INC.	SUPPLIES	\$46.38
MERCY CEDAR RAPIDS	FD PHYSICAL	\$271.00
MUNICIPAL SUPPLY, INC.	METERS	\$3,113.68

MUNSON ELECTRIC INC	FLOW METER	\$3,860.98
NCL OF WISCONSIN INC	TESTING	\$297.29
OMNI SITE INC.	CONTRACT	\$135.62
OVERHEAD DOOR COMPANY	EQUIPMENT	\$159.50
PALO COMMUNICATIONS	PHONE/FAX/INTERNET	\$610.18
RED LION RENEWABLES	SOLAR PANELS	\$2,096.06
STATE CHEMICAL SOLUTIONS	CHEMICALS	\$1,599.99
UHS PREMIUM BILLING	HEALTH INSURANCE	\$2,732.81
US BANK	SUPPLIES	\$411.01
US CELLULAR	CELL PHONE	\$339.59
US POSTAL	POSTAGE	\$339.00
VIKING INDUSTRIAL PAINTIG	WATER TOWER	\$4,952.00
WENDLING QUARRIES, INC.	CONCRETE SAND	\$510.72
WEX BANK	FIRE DEPT FUEL	\$172.87
WEX BANK	FIRE DEPT FUEL	\$65.83
Accounts Payable Total		\$89,065.59
Total Paid On: 3/03/23		\$8,101.12
Total Paid On: 3/07/23		\$116.18
Total Payroll Paid		\$8,217.30
***** REPORT TOTAL *****		\$97,282.89
GENERAL		\$26,775.91
ROAD USE		\$9,408.27
EMPLOYEE BENEFITS		\$2,044.08
TIF		\$1,500.00
ARPA		\$549.25
WATER		\$33,080.26
SEWER		\$23,925.12
TOTAL FUNDS		\$97,282.89

FEBRUARY	
General Fund	24,094.49
Road Use	16,087.73
Employee Benefits	160.2
L.O.S.T	20,850.47
TIF	1,202.31
Debt Service	1,359.25
Water Fund	25,276.62
Sewer Fund	46,833.64
Total Revenue:	135,864.71

General Fund	46,989.55
Road Use Fund	10,553.51
Employee Benefits	4,232.75
Water Fund	26,366.07
Sewer Fund	30,324.75
Total Expenses:	118,466.63

Deputy Wink gave Linn County Sheriff report. Met required hours of 87 and 39 calls. No discussion had. Mayor Van Kerckhove opened agenda related audience comments at 6:32 pm. No discussion had. Mayor closed comments at 6:32 pm.

Goodale gave clerk report. 45 penalties, 22 courtesy calls, 4 shut offs, and 5 nuisance letters. Had meeting with ECICOG on housing assessments. Working with Iowa Codification to finish draft ordinances. Created questionnaire for Park & Rec for residents to fill out. Property on Main St was accepted with ECICOG for Palo Grant. Completed Max Levy and started on FY24 with new numbers from the state. Background check for fire department. Submitted ARAP request for \$14,545.23, the city has \$12,670.77 regaining for the water source study. IMFOA conference is April 20-21. Tammy will be in the office those days. Delmar Jellison resigned from P&Z. Will need to replace seat. City received 2022 Water Quality Report with no violations. City will post in our three locations, Facebook, and city website. Goodale went over findings from auditor report. The fire department will be integrated with the City's accounting records at city hall. Engineer and Maintenance are working on an Emergency Disaster Plan which will include the computer system. The city doesn't have enough employees for segregation.

Brummer gave the maintenance report. Cut tree down on 2nd St. and started on north side of creek. Blairs Ferry lift station pump failure and backed up. The power surge at the water plant needs new surge protector. Temporary CL2 analyzer hooked up. Jetco was called for floats and reprogramming. High water consumption at two houses. Monthly samples and monthly MOR. Install new smart points for meters. Had disc golf meeting. Burnt brush at boat ramp. Tree grants fill out. Once it warms up, will be cleaning around city hall and streets. Cleaned shop and washed trucks, replaced bristles on broom. Talked with Shellsburg Park and Rec about joint activities. Maintenance will start road chip clean up the week of March 27.

Andrew Lutter gave fire department report. Had 11 calls - 9 medical, 1 car accident, 1 smoke alarm. March 21 department will have cold water rescue training and getting the boat ready for the year. Four members will be attending fire winter school in Des Moines in April. Had one new member join and two members resigned. Department has possibly two more members joining. Will be pouring cement back of FD. Mayor asked if the two new members have any experience. Lutter stated one does not and the other does. Hagstrom mentioned he enjoys the write ups on the volunteers.

Mayor Van Kerckhove gave mayor's report. Mayor wanted to add to the chip clean up. If residents want to rake the chips out of their front yard the city will pick them up.

Joe Horaney, with Solid Waste Agency was present to share 2024 updates begin July 1, 2023. Horaney discussed new rate increase on Disposal Fees, Recycling Services, Education and Outreach, Mount Trashmore Trails & Overlook, Compost Facility, and Landfill Future.

Dean Brehm, Construction Project Manager present to give update on Duane Arnold Solar I & II. They started removing selected trees and will continue until the end of March. The next two weeks they will start setting up the project site trailers. First week in April they will start the civil activities. Will be working on the civil substation pad. The traffic will remain on the approved roads from Linn County Secondary Roads. Mayor Van Kerckhove asked about the trees that are being removed. Brehm stated the trees will be chipped on site and reapplied to the site which will support the stormwater mitigation. Start time is 7:00 am. No more discussion.

Motioned by Hagstrom to open the public hearing at 6:53 pm, seconded by Brekke. No discussion. Motioned by Welton to close the public hearing at 6:54 pm, seconded by Klooster. Motioned by Welton, seconded by Hagstrom to approve **Resolution 032023A, A RESOLUTION APPROVING THE REVISED MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2023-2024 BUDGET**. Roll call. Motion carried (4-0).

Motioned by Hagstrom, seconded by Klooster to approve **Resolution 032023B, A RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON THE CITY'S PROPOSED FISCAL YEAR 2023-2024 BUDGET AT 6:30 PM ON APRIL 17, 2023, AT CITY HALL**. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Hagstrom, seconded by Welton to approve **Resolution 032023J, A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON THE CITY'S PROPOSED #2 AMENDMENT TO THE FISCAL YEAR 2023-2024 BUDGET AT 6:30 PM ON APRIL 17, 2023, AT CITY HALL**. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Welton to open the public hearing at 6:56 pm, seconded by Klooster. Resident from Clinton St. asked about the easement. Discussion had regarding the easement south of the building. Resident stated in the past, they wanted to put a driveway through the North and at that time, P&Z denied the request because it was too close to the corner. Brekke recited where City shall be granted a permanent easement over and across a portion of the Casey's Property for the installation, operation, maintenance, repair, and replacement of underground utilities, upon the terms and conditions provided. Motioned by Welton to close the public hearing at 6:59 pm, seconded by Hagstrom. Motioned by Welton, seconded by Hagstrom to approve **Resolution 032023C, A RESOLUTION APPROVING THE UTILITY EASEMENT AGREEMENT BETWEEN CASEY'S MARKETING COMPANY AND THE CITY OF PALO, IOWA**. 4 Yeas, 0 Nay. Motion carried (4-0).

Morgan clarified the reason for the public hearing in May is the state requires 30 days' notice to give for Linn County Board of

Supervisors and City Development Board. Motioned by Welton, seconded by Hagstrom to approve **Resolution 032023D, A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PROPOSING AND ANNEXATION MORATORIUM AGREEMENT BETWEEN THE CITY OF PALO, IOWA AND THE CITY OF CEDAR RAPIDS, IOWA AT 6:30 PM ON MAY 15, 2023, AT CITY HALL.** 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had. Resolution would allow the mayor and city clerk to sign instead of bring contract to council each time. Morgan and Van Kerckhove went over the sponsorship agreement and the different levels. Motioned by Hagstrom, seconded by Klooster to approve **Resolution 032023E, A RESOLUTION AUTHORIZING THE CITY TO EXECUTE SPONSORSHIP AGREEMENTS TO SUPPORT THE CREATION OF A DISC GOLF COURSE IN THE CITY OF PALO, IOWA.** 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had regarding three vs five-year rate contract with Cintas. Motioned by Welton, seconded by Hagstrom to approve **Resolution 032023G, A RESOLUTION ACCEPTING A PROPOSED CONTRACT FOR FIVE YEARS FROM CINTAS FOR THE CITY OF PALO, IOWA.** 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had regarding the use of having a dump truck for the city, invoices that were paid for hauling, and surrounding communities' equipment list. Motioned by Brekke, seconded by Welton to approve **Resolution 032023F, A RESOLUTION APPROVING PURCHASE OF DUMP TRUCK FOR PUBLIC WORK'S USE SUBJECT TO CERTAIN PARAMETERS AND NOT TO EXCEED \$76,000 AND ODOMETER LESS THAN 50,000 MILES.** 4 Yeas, 0 Nay. Motion carried (4-0).

ORDINANCE NO 51-2023 AN ORDINANCE AMENDING CHAPTER 55 (ANIMAL PROTECTION AND CONTROL) OF THE CITY CODE OF ORDINANCES. Motioned by Welton, seconded by Hagstrom approving the second reading of Ordinance No. 51-2023. 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 032023H, A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON REVISING THE CITY OF PALO ZONING CODE PERTAINING TO EXTERIOR WALL DIMENSIONS AT 6:30 PM ON APRIL 17, 2023, AT CITY HALL.** 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Welton, seconded by Klooster to approve **Resolution 032023I, A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON REVISING THE CITY OF PALO ZONING CODE PERTAINING TO TREE REQUIREMENTS AT 6:30 PM ON APRIL 17, 2023, AT CITY HALL.** 4 Yeas, 0 Nay. Motion carried (4-0).

Motioned by Brekke, seconded by Klooster to approve Amnesty Day for Saturday May 13, 2023. 4 Yeas, 0 Nay. Motion carried (4-0).

Deep discussion had regarding the cost to run and the repairs on the splash pad. Council gave pros and cons and gave other ideas. Goodale will add to the Park & Rec questionnaire. Motioned by Hagstrom, seconded by Klooster to table Splash Pad for April 17, 2023. 4 Yeas, 0 Nay. Motion carried (4-0).

Hagstrom presented a proposal regarding the CR Reds renting the baseball fields. The CR Reds would like to see future agreement extended and not be charged a monthly shed fee. More discussion had. Motioned by Welton, seconded by Klooster to approve accepting the in-kind donation of \$2,300 from the CR Reds and the city will not charge a monthly fee for the shed. The city will work towards a longer-term lease agreement. 3 Yeas, Hagstrom abstain because of involvement in baseball. 0 Nay. Motion carried (3-0-1).

Mayor opens general audience comments at 8:16 pm. No discussion had. Closed comments at 8:16 pm.

New Business- Grant from ICAP was awarded to city for \$1000. No Old Business.

Motioned by Welton, seconded by Brekke to adjourn at 8:16 pm. Respectfully submitted by Lenna Goodale, City Clerk.