

The Palo City Council met in open session on Monday, April 15, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance and then called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Pete Hagstrom, Doug Hanover, Kendra Klooster, and Darren Stoltenberg. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Chris Philipp, Zoning Administrator, and Michelle Cheever, City Engineer was present via phone. Motioned by Hagstrom, seconded by Klooster to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Hagstrom motioned to approve the consent agenda including Casey's alcohol and tobacco license FY24-25 and Lucky Wife Wine Slushies Liquor license. Klooster second. 5 Yeas, 0 Nay. Motion carried (5-0).

CLAIMS REPORT

| VENDOR | REFERENCE | AMOUNT |
|--------------------------------|-------------------|----------|
| ABC DISPOSAL SYSTEMS, INC | SOLID WASTE | 10867.89 |
| ALLIANT ENERGY | GAS & ELECTRIC | 6423.81 |
| ANDERSON-BOGERT | ENGINEERING | 15428.50 |
| BDS EQUIPMENT | BRUSH MOWER | 6399.00 |
| BLAIRS FERRY TIRE & AUTO | TIRE PATCH | 60.48 |
| BRECKE INC. | HVAC- MAR | 750.00 |
| CAMPBELL SUPPLY CEDAR RAPIDS | SUPPLIES | 1231.34 |
| CEDAR RAPIDS MUN. UTIL. | SEWER USAGE | 12803.47 |
| CENTER POINT AUTO PARTS | OIL FILTERS | 203.99 |
| CINTAS CORPORATION | AED | 495.31 |
| CITY OF FAIRFAX | INSPECTOR | 4104.02 |
| CONSOLIDATED ENERGY COMPANY | FUEL | 1344.45 |
| DELTA DENTAL OF IOWA | DENTAL INSURANCE | 215.30 |
| EFTPS | FED/FICA TAX | 2984.97 |
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| FARBER BAG & SUPPLY CO. | SAND BAGS | 4000.00 |
| GAZETTE COMMUNICATIONS, INC. | LEGAL PUBLICATION | 382.30 |
| HAWKEYE COMMUNICATION INC. | FIRE DEPT | 467.00 |
| HAWKINS, INC. | CHEMICALS | 2740.08 |
| IAMU | DUES | 783.00 |
| INTERSTATE BILLING SERVICE, IN | SUPPLIES | 2015.78 |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | 2791.40 |
| IOWA DEPARTMENT OF REVENUE | SALES WET TAXES | 5480.03 |
| IOWA ONE CALL | LOCATES | 24.30 |
| IOWA PUMP WORKS INC. | 2024 SERV AGREE | 2000.00 |
| IOWA WORKFORCE DEVELOPMENT | UNEMPLOYMENT | 421.71 |
| IPERS | IPERS | 5594.27 |
| ITS | TECHNOLOGY | 548.00 |
| JACK'S CONCRETE INC | STUMP REMOVAL | 1500.00 |
| JOHN DEERE FINANCIAL | SUPPLIES | 23.99 |
| JOSHUA DESPARD | BATTERY | 203.29 |
| KENWOOD RECORDS MGT INC. | RECYCLE BIN | 31.80 |
| MICROBAC LABORATORIES, INC. | TESTING | 119.25 |
| KIRKWOOD COMMUNITY COLLEGE | TRAINING-SEELY | 40.00 |
| LINN COUNTY PLAN. & DEV. | 2024 RENTAL REG | 840.00 |
| LINN COUNTY REC | STREET LIGHTS | 278.63 |
| LINN COUNTY RECORDER | LMI | 125.00 |
| LRS PORTABLES LLC | PARKS | 342.56 |

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| LYNCH DALLAS PC | GENERAL | 2303.00 |
| MENARDS SOUTH INC. | REPAIR | 71.80 |
| NCL OF WISCONSIN INC | TESTING | 607.70 |
| OFFICE EXPRESS INC | SUPPLIES | 75.90 |
| P & K MIDWEST | LAWN MOWER | 10300.00 |
| PALO COOPERATIVE TELEPHONE ASS | TELEPHONES | 655.67 |
| PLUNKETT'S PEST CONTROL INC. | PEST CONTROL | 80.25 |
| RALSTON CONSTRUCTION INC. | HYDRANT REPAIR | 1025.00 |
| ROTO-ROOTER INC. | CLEAN LIFT STAT | 2555.00 |
| SCHIMBERG COMPANY | HYDRANT REPAIR | 4135.46 |
| STATE CHEMICAL SOLUTIONS | CHEMICALS | 1647.99 |
| TRENT MILLER | TRAINING | 25.00 |
| UHS PREMIUM BILLING | HEALTH INSURANCE | 2616.42 |
| US BANK | CREDIT CARD | 999.69 |
| US CELLULAR | CELL PHONE | 355.64 |
| US POSTAL SERVICE | POSTAGE | 483.10 |
| WEX BANK | FIRE DEPT FUEL | 292.83 |
| Accounts Payable Total | | 122295.37 |
| Total Paid On: 3/29/24 | | 9755.12 |
| Total Payroll Paid | | 9755.12 |
| ***** REPORT TOTAL ***** | | 132050.49 |
| GENERAL | | 65127.27 |
| ROAD USE | | 9828.45 |
| EMPLOYEE BENEFITS | | 2232.86 |
| TIF | | 125.00 |
| ARPA | | 82.50 |
| WATER | | 24241.15 |
| SEWER | | 30413.26 |
| TOTAL FUNDS | | 132050.49 |
| March 2024 | | |
| General Fund | | 36,061.07 |
| Road Use | | 873.16 |
| Employee Benefits | | 1,367.09 |
| L.O.S.T. | | 15,799.10 |
| TIF | | 3,040.65 |
| Debt Service | | 2,988.68 |
| Infrastructure Projects | | 16,123.25 |
| Water Fund | | 35,319.09 |
| Sewer Fund | | 47,268.39 |
| Total Revenue: | | 158,840.48 |
| General Fund | | 69,877.40 |
| Road Use Fund | | 12,551.99 |
| Employee Benefits | | 7,746.31 |
| TIF | | 2,808.90 |
| Water Fund | | 41,687.02 |
| Sewer Fund | | 40,569.80 |
| Total Expenses: | | 175,241.42 |

No Deputy from Linn County Sheriff to give a report. No discussion was had.

Goodale gave the clerk's report. 67 penalties, 28 courtesy calls, and 1 shut-off. No Parking letters were sent to Dry Creek Commercial area for no parking on the south side of the road. Chris Philipp will be writing no parking tickets for the City of Palo per city ordinance. The auditors were here the last week in March. The city had two special meetings on April 1. Worked on the budget amendment #2 for FY24 and the FY25 Budget. Disbursements have been completed from Linn County. Goodale submitted the 2023 survey of Occupational Injuries and Illnesses. The Multi-Hazard Emergency Operations Plan meeting will be held Wednesday, April 24 at 5:30 pm. End of the month and 1st qtr.

Robertson gave the maintenance report. They started mowing, treating the pond, and spring maintenance on equipment. Street maintenance on marking, patching, and sweeping roads which includes the community center and fire station parking lot. Iowa Pump Works has two pumps and is waiting for quotes on repairs. Will be planting sunflowers. Flushing hydrants, water checks, and installed smart points and street signs. Will be replacing basketball nets at city parks. They were getting quotes on the radio system. Roto Rotter will camera sewer lines. A new lawn mower and brush mower were delivered. Altopher will fix the community center generator. Planting trees on April 29 and 30. Robertson attended flood training and a water webinar. Hagstrom asked Robertson if the park restrooms would be open. Robertson stated that only renters would get the code for the restrooms. Also informed there is a porta potty at the park. Hanover informed the council that the church was happy that maintenance cleaned the rock and gravel by their parking lot. Stoltenberg asked when the splash pad would be open. Robertson said Memorial Day weekend.

Andrew Lutter gave the fire department report. They had 8 calls. 4 medical, 3 fire, and 1 mutual aid that was disregarded. Has some training on house burning for next month. The department will be hosting the Linn County Fire Association for training. A reminder Sunday, April 21 is the Pancake Breakfast.

Mayor Van Kerckhove gave the mayor's report. He encouraged everyone to come to the Pancake Breakfast.

The mayor opens agenda-related audience comments at 6:41 pm. A resident at 111 Driftwood Circle addressed the council on the overnight parking on Vinton St. She stated as a business owner, she has not had any issues with parking now that the city has painted parking lanes.

A resident at 201 Vinton St. asked for more information on the parking tickets. Mayor Van Kerckhove explained that parking tickets will be issued for parking violations throughout town. The resident also commented that there are 5-6 parking spots behind the salon. The resident at 111 Driftwood Circle explains that 8 employees use the parking lot behind the salon for employee parking. The resident at 201 Vinton St wanted more information on the overnight parking.

A resident at 106 Vinton St voiced concern with the overnight parking on Vinton St. He lives and parks his vehicle on Vinton St. Brekke explained that the council hasn't had the opportunity to discuss the topic that is on the agenda for discussion. Klooster asked what specifically his concerns are so that when the topic comes up it can be discussed and taken into consideration. He asked why he couldn't park in front of his house. The mayor closed comments at 6:49 pm.

Dean Brehm is present to give an update on Duane Arnold Solar II. He stated that civil work is complete. Final seeding is expected in April, weather-dependent. Electrical work continues with DC cable and AC cable installed through April. Post-installation has started and will continue through April. PV module installation on ongoing through April. Racking Install will continue through April.

Joe Horaney gave an update on the Cedar Rapids Linn County Solid Waste Agency. He went over new fees for FY25 which included disposal, recycling, books & textiles, and compost services. A list of the fees is available on their website www.solidwasteagency.org.

The mayor opens the public hearing at 7:02 pm for the FY25 Budget. Hanover motioned to open the public hearing. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0). There was no discussion. Stoltenberg closed the public hearing at 7:03 pm. Brekke second. 5 Yeas, 0 Nay. Motion carried (5-0). Hagstrom motioned to approve **Resolution 041524A** approving the City of Palo's Annual Budget for FY25. Hanover second. Roll call. 5 Yeas, 0 Nay. Motion carried (5-0).

The mayor opens the public hearing at 7:04 pm for FY24 Budget Amendment #2. Hanover motioned to open the public hearing. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0). There was no discussion. Hagstrom closed the public hearing at 7:05 pm. Stoltenberg second. Roll call. 5 Yeas, 0 Nay. Motion carried (5-0). Had some discussions. Hagstrom motioned to approve **Resolution 041524B** approving the City of Palo's FY24 Budget Amendment #2. Klooster second. Roll call. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 041524C** approving the contract with Linn County Sheriff's Department of 87 hours per month and \$42.00 per hour. 5 Yeas, 0 Nay. Motion carried (5-0).

Mayor Van Kerckhove left the meeting at 7:07 pm.

Brekke informed the council that there are three quotes per request for Amnesty Day. She mentioned that ABC's labor quote was significantly lower than last year. Jim Hopkins was present with ABC to answer questions. There was some discussion. Van Kerckhove returned to the meeting at 7:11 pm. Motioned by Brekke, seconded by Stoltenberg to approve ABC Disposal for Amnesty Day on Saturday, May 11, 7:00 am -11:00 am. 5 Yeas, 0 Nay. Motion carried (5-0).

Hagstrom motioned to open the public hearing at 7:14 pm. Brekke second. 5 Yeas, 0 Nay. Motion carried (5-0). No discussion. Brekke motioned to close the public hearing at 7:15 pm. Klooster second. 5 Yeas, 0 Nay. Motion carried (5-0). Had some discussions. Cheever informed the council that this applies everywhere, not just in the new developments. This would be a change to the ordinances. Goodale also mentions that residents will need to sign a waiver if the fence is in a drainage easement. Motioned by Brekke, seconded by Hagstrom to introduce, and approve the first reading of **ORDINANCE 70-2024** Amending the Palo Code of Ordinances of 2024 of the City of Palo, Iowa, by Amending Chapter 165 Section 18 Fence and Hedge Regulations of the City of Palo, Iowa. 5 Yeas, 0 Nay. Motion carried (5-0). Motioned by Brekke, seconded by Hagstrom to suspend the rules requiring **Ordinance No. 70-2024** for two readings before final approval. 5 Yeas, 0 Nay. Motion carried (5-0). Motioned by Brekke, seconded by Hagstrom to approve the final passage and adoption of **Ordinance No. 70-2024 AN ORDINANCE AMENDING THE PALO CODE OF ORDINANCES OF 2024 OF THE CITY OF PALO, IOWA, BY AMENDING CHAPTER 165 SECTION 18 FENCES AND HEDGE REGULATIONS OF THE CITY OF PALO, IOWA, Roll call. 5 Yeas, 0 Nay. Motion carried (5-0).**

Brekke motioned to open the public hearing at 7:19 pm. Hanover second. 5 Yeas, 0 Nay. Motion carried (5-0). A resident at 201 Vinton St. asked what this was about before approving. The mayor informed the resident the ordinance is about the number of parking spaces required for a commercial business. Klooster motioned to close the public hearing at 7:20 pm. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0). Had some discussions. Chris Philipp stated the Overland Group contacted him wanting a variance for the number of parking spaces that are required. Philipps states the ordinance now says 150 sq ft of building spaces would require 74 parking spaces. What is being proposed is for every 300 sq ft of building space would be 34 parking spaces. Motioned by Klooster, seconded by Stoltenberg to introduce, and approve the first reading of **ORDINANCE 71-2024** An Ordinance Amending Chapter 165 (Zoning Regulations-Off Street Parking) of the City Code of Ordinances. 5 Yeas, 0 Nay. Motion carried (5-0). Motioned by Klooster, seconded by Hagstrom to suspend the rules requiring **Ordinance No. 71-2024** for two readings before final approval. 5 Yeas, 0 Nay. Motion carried (5-0). Motioned by Klooster, seconded by Hanover to approve the final passage and adoption of **Ordinance No. 71-2024 AN ORDINANCE AMENDING CHAPTER 165 (ZONING REGULATIONS-OFF STREET PARKING) OF THE CITY OF PALO, IOWA, Roll call. 5 Yeas, 0 Nay. Motion carried (5-0).**

Consider **Ordinance 72-2024** by Amending Chapter 69 "Parking Regulations-Overnight Parking" of the City of Palo, Iowa the Code of Ordinances. Had in-depth discussions. No action was taken.

Motioned by Brekke, seconded by Hanover to approve **Resolution 041524D** setting the Public Hearing for the Palo Floodplain Ordinance. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussed the three quotes from L.L. Pelling. The council would like to get a quote for asphalt for 1st & Memorial Park, the grass area from the road, and the sidewalk. Motioned by Brekke, seconded by Stoltenberg to approve L.L. Pelling \$17,409.20 for roads and \$1,520.40 for the parking lot at Memorial Park. 5 Yeas, 0 Nay. Motion carried (5-0).

Robertson gave background on the computer system. The mayor corrected the agenda that the computer system is for the water plant. Had more discussion. Motioned by Klooster, seconded by Hagstrom to approve Electric Pump Water Treatment Plant SCADE Computer System for \$48,380. Roll call. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 041524E** the annual garage sale one-way street designation on May 2-4 from 6 am – 5 pm. Streets affected are Drake Dr, Lincoln Dr, Thompson Dr, Pleasant Creek Ct, and Bear Creek Ct. 5 Yeas, 0 Nay. Motion carried (5-0).

The resident from the March 18 meeting requested to be on the agenda for water quality was not present. The mayor invited Robertson to speak on the water quality. Robertson went over the reports that he submitted. Every year he does a CCR – Consumer Confidence Report. He reminded the council that every town, and well water quality is different. He has been proactive with well studies to ensure we get good water from the well. He Discussed the TTHM and the HAA5 and they have come down from 2020 to 2023. The MCL should not exceed 80. In 2021 it was 52, in 2022 it was 26 and in 2023 was 17. Regarding chlorine, he needs to maintain a free residual of 1.5 at the end of the distribution system. Some residents at the newer development might have a slightly higher chlorine residual since they are closer to the water tower. He also talked about the reasons why you treat water with chlorine. Robertson sends labs to a certified lab once a month. He tests TTHM and HAA5 quarterly. They flush fire hydrants twice a year keeping fresh water in the distribution system. He also stated that we have polyphosphate that lines and protects the inside of our system to prevent corrosion and main brakes. These are all required by the EPA for cities. The city is monitored by how we filter and treat our water. Drinking water violations are enforced. Water must be tested by certified labs. Tapwater results must be recorded to the DNR monthly. Water operators must be certified. He provides the city with CCR reports every year. Robertson stated that we have a very unique water plant. We are the first one in the United States to have this kind of plant. If there are any violations, the city legally has to report any findings. It's all public knowledge. As long as all the DNR requirements are in place, and the city is under the threshold, we are producing good water. There was also a discussion on water softeners.

The mayor opens general audience comments at 7:52 pm. A resident at 201 Vinton St stated it was nice to see the event at Clymer Park on Sunday. He shared a book he read about Palo called West of the River. He would like to see the banners up. The intersection of 1st St. and Main St. is full of gravel from snow plowing. Would also like to see trees planted in front of the cemetery. The mayor closed comments at 7:57 pm. No new or old business to discuss.

Motioned by Hanover, seconded by Brekke to adjourn at 7:57 pm. Respectfully submitted by Lenna Goodale, City Clerk.