

The Palo City Council met in open session Monday, April 17th, 2023, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Andrea Raha, Jen Welton, Pete Hagstrom, and Kendra Klooster. Dan Morgan, City Attorney was absent. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; and Chris Philipp, City Building Inspector. Motioned by Hagstrom, seconded by Brekke to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Brekke motioned to approve the consent agenda. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0).

## CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	YARD WASTE	10424.37
ALLIANT ENERGY	GAS & ELECTRIC	7856.17
ANDERSON-BOGERT	ENGINEERING	6542.25
BRECKE INC.	LIFT STATION	1594.44
C4 OPERATIONS BACKGROUND CHECK	BOOTH BACKGROUND CHECK	70.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	13791.01
CINTAS CORPORATION	CONTRACT	635.67
CITY OF FAIRFAX	INSPECTOR	8802.55
CJ COOPER & ASSOCIATES INC	DRUG TESTING DOT	90.00
CONSOLIDATED ENERGY CO (INC)	FUEL	2028.01
CONTINENTAL FIRE SPRINKLER	CH REPAIRS	2478.96
CRAWFORD QUARRY CO	ASPHALT	1940.41
CYNTHIA STIMSON	MENTOR	114.71
DELTA DENTAL OF IOWA	DENTAL INSURANCE	204.90
EFTPS	FED/FICA TAX	2797.93
EFTPS	FED/FICA TAX	2481.35
ELECTRIC PUMP,INC	SCALING SENSORS	3802.50
FIRE SERVICE TRAINING BUREAU	FD TRAINING	50.00
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	597.34
HAWKEYE COMMUNICATION INC.	FIRE ALARM	282.00
HAWKINS, INC.	CHEMICALS	3162.45
IAMU	FY23-24 DUES	753.00
IOWA DEPARTMENT OF REVENUE	STATE TAXES	2559.61
IOWA DEPARTMENT OF REVENUE	WET TAX	1423.17
IOWA DEPARTMENT OF REVENUE	SALES TAX	187.53
IOWA ONE CALL	LOCATES	11.70
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	703.06
IPERS	IPERS	5087.11
INFRASTRUCTURE TECHNOLOGY SOLU	TECHNOLOGY	543.00
JOHN DEERE FINANCIAL	SUPPLIES	47.47
KENWOOD RECORDS MGT INC.	RECYCLE BIN	15.90
MICROBAC LABORATORIES, INC. C/	TESTING	37.00
KIRKWOOD COMMUNITY COLLEGE	FD TRAINING	120.00
LEDGENDS STEEL MFG	DRAGON FLY	150.00
LENNA GOODALE	MILEAGE-POSTAGE	58.23
LINN COUNTY REC	STREET LIGHTS	251.93
LYNCH DALLAS PC	LEGAL FEES	3360.08
MENARDS SOUTH INC.	OFFICE SUPPLY	24.97
MERCY CEDAR RAPIDS	FD BURGIN	276.00
MH EQUIPMENT COMPANY	WATER PLANT	1778.00
MIDWAY OUTDOOR EQUIPMENT	CHAINSAW	284.66

NETOM ENTERPRISES CORPERATION	DOOR REPAIR	95.00
PALO COMMUNICATIONS	PHONE/FAX/INTERNET	609.31
PETE HAGSTROM	BASEBALL EQUIPMENT	626.16
PINNACLE PLUMBING HOLDINS LLC	HANGING HEATERS	11589.00
PLUNKETT'S PEST CONTROL INC.	WATER PLANT	80.25
RALSTON CONSTRUCTION INC.	WATER LINE REPAIR	5021.18
RED LION RENEWABLES	SOLAR PANELS	2201.95
SCHIMBERG CO	WELL REPAIR	39.08
SCHMINKE EXCAVATING	ASPHALT	850.00
STATE CHEMICAL SOLUTIONS	CHEMICALS	1599.99
UHS PREMIUM BILLING	HEALTH INSURANCE	2732.81
US BANK	OFFICE SUPPLIES	61.40
US CELLULAR	CELL PHONE	356.11
US POSTAL	POSTAGE	339.00
WEX BANK	FIRE DEPT FUEL	38.53
Accounts Payable Total		113659.21
Total Paid On: 3/31/23		9311.69
Total Paid On: 4/14/23		8139.83
Total Payroll Paid		17451.52
***** REPORT TOTAL *****		131110.73
GENERAL		50711.43
ROAD USE		14979.86
EMPLOYEE BENEFITS		2483.49
WATER		34906.42
SEWER		28029.53
TOTAL FUNDS		131110.73

**March 2023**

General Fund	46,369.57
Road Use	9,334.00
Employee Benefits	1,190.67
L.O.S.T	19,354.47
TIF	5,283.16
Debt Service	9,626.33
Water Fund	28,397.85
Sewer Fund	44,521.07
<b>Total Revenue:</b>	<b>164,077.12</b>

General Fund	34,090.50
Road Use Fund	13,616.47
Employee Benefits	5,505.89
Water Fund	43,786.26
Sewer Fund	28,874.06
ARPA	189.23
TIF	1,500.00
<b>Total Expenses:</b>	<b>127,562.41</b>

Deputy Peces from Linn County Sheriff gave report. 87 required hours were met. 36 calls were received.

Mayor Van Kerckhove opened the agenda related audience comments at 6:31 pm. Dean Brehm, Project Manager, gave update on

Duane Arnold Solar I & II. Select trees have been removed and chipped. Erosion control measures were implemented. Job trailers have been placed on site. The number of workers to and from the job site will increase over the next month. They will continue site grading. Site access roads continue to be worked on and will begin seeding cover crops the first week of May. Mayor closed comments at 6:33 pm

Goodale gave the clerk report. 52 penalties, 18 courtesy calls, 0 shut offs, 1 nuisance letter. Yard waste pickup started 4/3/23. Garage Sale Days will be May 5-7. Amnesty Day will be Sat 5/13 from 7 am -11 am in the back parking lot at City Hall. 98 Dale Lee Dr deadline for clean up is 4/30. Finishing proofing 2<sup>nd</sup> draft of ordinances. 5 outside meters have been purchased. Groff and Goodale will be attending IMFOA conference April 20-21. Special workshop Monday April 24 at 5:30 pm. City was awarded \$4,500 from Trees Forever for the disc golf course. Klooster has questions about Amnesty Day. Goodale informed the council that full dumpsters would be replaced with an empty dumpster. Brekke asked about 98 Dale Lee Dr deadline. Goodale informed the council that Matt Swelha was approved to clean/remove the outside nuisance.

Robertson gave the maintenance report. Stared burning ditches. Will start mowing and changing the city banners. Received grant for trees and will order from the Garden Center. Sweeping the roads continues. Connecting trail on the north side of the Community Center to the park will be starting. Meeting with tree arborist who's willing to donate their time to trim trees in town. 65 Ash trees by the west side of 1<sup>st</sup> St by the bridge that needs to be removed. Will be touching up round the pond, spraying and working on grants. A service line broke downtown and has been fixed. New water plant media had been re-flushed, refreshed, and installed. Running at full capacity. Welton informed Robertson there are potholes on the corner of Blairs Ferry Rd and 1<sup>st</sup> St. Robertson will be hot patching this spring.

Andrew Lutter gave the fire department report. 18 calls; 8 brush fire, 7 medical, 1 car accident, 1 storm, and 1 false call. Pouring concrete behind the fire department tomorrow. Training this week will be on hydrants. The Pancake Breakfast will be Sunday April 23. Department will start raising money for apparatus. The department goal is to raise \$100,000. They have a committee that is working on different fundraising and may ask the city for some help.

Mayor Van Kerckhove gave the mayor's report. **Solar:** Linn County has extended the renewable energy overlay moratorium for 3 months while the Renewable Energy Review Committees finalize their statements to the Board of Supervisors. The board will then hear the statements and consider amending the code. **Community:** Reminder the PFD Pancake Breakfast is this Sunday. Citywide Garage Sales 5/5, 5/6, 5/7. **Parks:** 18 Hole Disc Golf Course fundraising on track. Anderson-Bogert is working on a rendering of City's "vision" for parks to help with grant writing. **Water:** Robertson will need to develop a plan with council for upcoming water tower maintenance plan, that will take the water tower out of service for 1 ½ - 2 days. **LMI Program:** Needs to be reviewed. The city will call ECICOG to assist. **MISC:** The Mayor and Goodale will be contacting Linn County and ECICOG about helping Palo with new construction inspections/permits. Philipp doesn't have enough time for permits with all the new construction. Philipp will still work on the existing permit.

Motioned by Welton, seconded by Rahe to open public hearing at 6:41 pm. No discussion. Motioned by Welton, seconded by Klooster to close the public hearing at 6:42 pm. Motioned by Welton, seconded by Hagstrom to approve **Resolution 041723A, A RESOLUTION APPROVING THE FY2024 BUDGET**. Roll call. Motion carried (5-0).

Motioned by Hagstrom, seconded by Welton to open public hearing at 6:43 pm. No discussion. Motioned by Welton, seconded by Klooster to close the public hearing at 6:44 pm. Motioned by Welton, seconded by Hagstrom to approve **Resolution 041723B, A RESOLUTION APPROVING THE FY2023 #2 BUDGET AMENDMENT**. Roll call. Motion carried (5-0).

Motioned by Welton, seconded by Rahe to approve the third reading ORDINANCE 51-2023. 5 Yeas, 0 Nay. Motion carried (5-0). Motioned by Welton, seconded by Raha to approve final passage and adoption with respect to **ORDINANCE 51-2023 AN ORDINANCE AMENDING CHAPTER 55 (AMIMAL PROTECTION AND CONTROL) OF THE CITY CODE OF ORDINANCES**. Roll call. Motion carried (5-0).

Discussion was held regarding Ordinance 52-2023 to remove 2x4 exterior walls and foam sheeting and replacing with 2x6 exterior wall in residential dwelling unit. This was recommended by P&Z. If the ordinance passes, this will apply to Prairie Vista Phase II-IV. Motioned by Welton, seconded by Rahe to approve the first reading to **ORDINANCE 52-2023**. Roll call. Motion carried (5-0). More discussion had. Welton motion to approve to suspend requirement for three readings of Ordinance No. 52-2023 prior to final approval. Hagstrom second. Roll call. Motion carried (4-1). Rahe Nay. Welton motion to approve the final passage and adoption with respect to **Ordinance No. 52-2023 AN ORDINANCE AMENDING CHAPTER 165 ZONING REGULATIONS (MINIMUM EXTERIOR WALL REQUIREMENTS) OF THE CITY CODE OF ORDINANCES**. Roll call. Motion carried (4-1). Rahe Nay.

Consider Ordinance No.53-2023 An Ordinance Amending Chapter 165 Zoning Regulations (trees in new development) of the City Code of Ordinances. Discussion had. Philipp informed the council that 2 trees are required in the subdivision regulations. Though it also needs to be in the zoning chapter so it can be enforced by the city inspector opposed to the city engineer. Motioned by Brekke,

seconded by Welton to approval the first reading of **ORDINANCE 53-2023** amending and adding to chapter 165 Zoning Regulations regarding the requirements of two trees. Roll call. Motion carried (5-0). Brekke motion to approve suspending the requirements for three readings of Ordinance 53-2023 prior to final approval. Welton seconded. Roll call. Motion carried (5-0). Brekke motion to approve the final passage and adoption with respect to **Ordinance No. 53-2023 AN ORDINANCE AMENDING CHAPTER 165 ZONING REGULATION (TREES IN NEW DEVELOPMENT) OF THE CITY CODE OF ORDINANCES**. Roll call. Motion carried (5-0).

Discussion was had regarding the water tower maintenance. Maintenance is due this year. The date has not been set. The maintenance will include taking the tower down for 1 – 2 days, cleaning the inside of the tower and doing inspections. Robertson will need to set up pressure relief valves on fire hydrants to maintain a positive pressure for the city's system. Robertson has contacted HR Green. With no fire protection the splash pad will be closed, and the city will be on a water restriction for use of water. Robertson will try to postpone it until early fall. More discussion had regarding the dumping of water and how the city or fire department could use the water.

Discussion had on opening Memorial Park restrooms. Should the city keep restrooms closed because of all the vandalism and keep a port-a potty at the park with a monthly fee. Robertson checked on having a code lock box for events to use. The council requested to call surrounding areas to see what other cities are providing and the cost to have a lock box.

Discussion had regarding LRS Portables Potty. \$40 drop off fee, \$130 every 28 days, and 10% fuel surcharge. The council requested to have Portables Potty at Memorial Park, Clymer Park. Robertson will order signs to be placed at city hall.

Discussion had on parking tickets. The council recommended keeping parking tickets in city vehicles and at city hall for ticketing.

Motioned by Hagstrom, seconded by Rahe to approve City Wide Garage Sales One-Way **Resolution 041723C** on May 5-7. 5 Yeas, 0 Nay. Motion carried (5-0).

Had a discussion on opening the splash pad. The council decided to keep splash pad open this year and would like to keep track of the water consumption and cost for repairs/running expenses. Brekke motion to open the splash pad. Welton seconded. 4 Yeas, 1 Nay. Hagstrom Nay. Motion carried (4-1).

Motioned by Welton, seconded by Rahe to approve Shoes 4 Souls. A box will be stored at City Hall to donate used shoes. 5 Yeas, 0 Nay. Motion carried (5-0).

Mayor opens general audience comments at 7:40 pm. Steve Mason at Benton Linn Rd, Palo has requested public records. Mayor Van Kerckhove informed Mr. Mason he would need to submit a request in writing. Closed comments at 7:43 pm.

New business, Goodale had questions on renting community center for basketball teams and if city should create a basketball contract for the community center.

Motioned by Brekke, seconded by Rahe to adjourn at 7:47 pm. Respectfully submitted by Lenna Goodale, City Clerk.