

City of Palo

City of Palo Regular Council Meeting

Monday, August 19, 2024

The Palo City Council met in open session on Monday, August 19, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance and called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Pete Hagstrom, Doug Hanover, Jen Welton, and Darren Stoltenberg. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Dan Morgan, City Attorney. Motioned by Hagstrom, seconded by Hanover to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Hanover motioned to approve the consent agenda. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	13031.43
ALLIANT ENERGY	GAS & ELECTRIC	7,135.78
ANN MITCHELL	ART SUPPLIES	65.21
BOWKER CONTRACTORS	HVAC	561.00
BRECKE INC.	BACK FLOW	1,993.96
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	33,218.87
CEDAR RIVER GARDEN CENTER INC.	TREES FOREVER	5,454.28
CEDAR RIVER RENTAL COMPAY	RENT SKID/BUCKET	220.00
CINTAS CORPORATION	CITY HALL	758.25
CITY OF FAIRFAX	INSPECTOR	3,820.44
MPO	FY25 DUES	843.85
LEE CRAWFORD QUARRY CO	DRYCREEK DRIVEWAY	378.13
CYNTHIA STIMSON	MENTOR	447.90
D & K PRODUCTS	SPRAY	345.00
DELTA DENTAL OF IOWA	DENTAL INSURANCE	215.30
EFTPS	FED/FICA TAX	2,918.51
EFTPS	FED/FICA TAX	2,743.89
ELECTRIC PUMP	BF LIFT STATION	1,760.00
EO JOHNSON TECHNOLOGIES	COPIER	179.60
EVERGREEN LANDSCAPE NURSERY	MULCH	7,000.00
GREG SCRIVNER	OVERPAYMENT	74.48
HAWKINS, INC.	CHEMICALS	1,655.08
HOLM INNOVATIONS	LMI PROGRAM	10,170.90
ICAP	INSURANCE	110,955.00
IMWCA	WORKER'S COMP	800.00
IOWA DEPARTMENT OF REVENUE	SALES WET TAX	2,213.82
IOWA LEAGUE OF CITIES	DUES	130.00
IOWA ONE CALL	LOCATES	34.20
IOWA PUMP WORKS INC.	GUIDE CLAW	316.50
IPERS	IPERS	4,017.32
IPERS	ADJUSTMENT	-0.01
ITS	TECHNOLOGY	551.00
JOHN DEERE FINANCIAL	LAWN MOWER	330.05
KENWOOD RECORDS MGT INC.	RECYCLE BIN	95.66
LINN CO TREASURER	3/3 PYMENT ROAD PROJECT	215,722.71
LINN COUNTY PUBLIC HEALTH	10F4 GENERATOR PERMIT	1,180.00
LINN COUNTY REC	STREETLIGHTS	280.86
LINN COUNTY SHERIFF'S OFFICE	CONTRACT FOR SERVICES	10,962.00
LRS PORTABLES LLC	CLYMER PARK	542.53

LYNCH DALLAS PC	LEGAL	1,459.86
MENARDS SOUTH INC.	SUPPLIES	92.65
MICROBAC LABORATORIES INC	TESTING	283.25
MUNICIPAL SUPPLY, INC.	METERS	6,080.00
MUNSON ELECTRIC INC	FD LIGHTS	6,080.00
OFFICE EXPRESS INC	SUPPLIES	40.99
P & K MIDWEST	SUPPLIES	670.62
PALO COOPERATIVE	PHONES	655.55
PLUNKETT'S PEST CONTROL INC.	WATER PLANT	80.25
RED LION RENEWABLES LLC	SOLAR PANELS	2,423.88
RELIANCE STANDARD	LIFE INSURANCE	159.60
REPUBLIC ELECTRIC COMPANY LLC	STREET SIGNS	3,513.00
ROTO-ROOTER INC.	BF LIFT STATION	3,195.00
SCHIMBERG COMPANY	DRY CREEK PARK SHADE	2,102.47
SCHMINKE EQUIPMENT LLC	TRUCK REPAIR	2,169.10
SIMMERING-CORY & IOWA COD	SUPPLEMENTS	865.00
STATE CHEMICAL SOLUTIONS	CHEMICALS	1,697.44
UHS PREMIUM BILLING	HEALTH INSURANCE	2,511.46
US BANK	SUPPLIES	709.56
US CELLULAR	CELL PHONE	311.29
US GEOLOGICAL SURVEY	FY24 RIVER	3,250.00
US POSTAL SERVICE	POSTAGE	483.10
WEX BANK	FIRE DEPT FUEL	185.55
Accounts Payable Total		482,143.12
Total Paid On: 7/19/24		9,814.42
Total Paid On: 8/02/24		8,839.93
Total Payroll Paid		18,654.35
***** REPORT TOTAL *****		500,797.47
GENERAL		160,009.44
ROAD USE		18,707.93
EMPLOYEE BENEFITS		2,208.84
TIF		10,170.90
ROAD CIP PROJECTS		215,692.71
ARPA		481.49
WATER		31,912.70
SEWER		61,613.46
TOTAL FUNDS		500,797.47

July 2024

General Fund	20,620.83
Road Use	16,009.43
Employee Benefits	475.94
L.O.S.T.	21,828.04
TIF	61.47
Debt Service	956.58

Road CIP Projects	20,000.00
ARPA	1,064.80
Water Fund	43,079.77
Sewer Fund	61,576.41
Total Revenue:	185,673.27

General Fund	49,231.35
Road Use Fund	13,812.95
Employee Benefits	3,228.32
LOST Fund	20,000.00
Road CIP Projects	18,951.80
Water Fund	13,022.29
Sewer Fund	40,504.83
Total Expenses:	158,751.54

Deputy O'Hare gave a report. Met 87 hours and 71 calls. No other discussion was had.

Goodale gave the clerk's report. 50 penalties, 26 courtesy calls, 1 shut offs, 4 nuisance letters. Completed and submitted outstanding debt reports for the State and Linn County. Attend quarterly clerk meeting. Finished SFR and AFR report. Starting AURR and the TIF Certification. Completed IMWCA Workman comp audit. Submit the fuel tax refund. Invoice FD for fuel reimbursement. Working with Ruby at public health on two properties. Worked on the state FY24 audit report. They finished the FY24 audit last week. Received a \$500 Aureon grant. Basketball rentals are done. Issued 3 mobile food permits. The city has 1 Planning & Zoning open spot. Dollar General submitted the primary & final plat and is on the P&Z agenda. They applied for their building permit with Linn County. The state approved their floodplain permit.

Robertson gave the maintenance report. Dry Creek Park mulch is done, and the driveway is fixed. Water checks are done, sprayed weeds, and mowed. Set barricades for 5K and parade. Worked on quotes. Cleaned the north side of the walking trail bridge. Dale Lee and the parking lot at Memorial Park will start September 11-12. Meet with Top Tier Tree Service for the tree on 2nd & Clinton St., and with VESCO and WesTech for the water plant. The maintenance department will have a water class on August 21. Still working on park signs when time allows. Monthly samples and testing. Munson installed front gym lights. Plows will be getting ready for winter. The pond was pumped to allow spraying. Light poles at Memorial Park were installed by REC.

Andrew Lutter gave the fire department report. 10 calls. 9 medical, 1 mutual aid. Training Tuesday night at Kirkwood. They were at the truck tractor pull, and parade, and assisted with the 5K. The convention is in the first week of September. There will be coverage. Hose testing at the end of September. They will need to close the street between the stop sign and the entrance. This will not affect the street directly across from the fire department.

Mayor Van Kerckhove gave his report. Explained the water media is breaking down, which turns into a consumable. WesTech met with Clark to look at the media. They're going to do a pilot test on new media at their cost. Hoping we can replace overtime as opposed to doing one big swap out. Brekke asked if the media was supposed to break down so quickly.

Hagstrom gave Park & Rec report. They had their meeting on August 14. Working on a new pavilion and speaking with WLCG to see if they would assist in donating finances. Discuss the mural at Memorial Park. Looking for an artist. The beer-tasting event has been postponed. The open gym starts at the end of October. Looking for help to assist with the youth group every other week. Would like to have Art & Craft around town during the holiday break. Hoping to start T-Ball next year. Getting quotes from Roto-Rooter on the splash pad. Would like to team up with WLCG on some events and to raise funds. Hagstrom gave some suggestions to get the community together.

The mayor opens agenda-related audience comments at 6:42 pm. No discussion was had. Closed comments at 6:43 pm.

DJ Wilson gave Duane Arnold Solar an update. Spot seeding across the site was needed. Electrical work continues with DC cable and AC cable installed through August. Electrical testing of cables has started and will continue through August. PV module installation is continuing through the month of August. Racking Installation will finish in the next week or two. Phase 1 is done and actively energized making power. Phase 2 is in the final stages. Going to start commissioning on

September 10. Brekke asked what the long-term goals were for the parking lots. Wilson stated they will reclaim at the end of the project, remove the rock, and replace it with topsoil and seed.

Representative Cindy Golding requested to be on the agenda. She stated it was a very active session this year. She found that a lot of the legislation that is proposed benefits the big cities, and they want to paint the whole state at the same thrush. Some of the legislation that they attempted to pass was going to be exceptionally challenging for smaller communities. She went over some of the bills and some that were stopped before the bills started. She has 11 cities in her district and visits all the city's council meetings. She would like the council's input on what changes need to be made for Palo.

Mr. Jellison asked to be on the agenda regarding fireworks. He gave the background of the Iowa Pyro Assoc. He is asking the council for support for a yearly picnic and fireworks. The Association would rent Karl Haible property for the fireworks which is in Linn County and would like to work with the city on future shows for the town. Mr. Jellison would get the permit through Linn County and would then notify the city to allow time to inform the residents. The council agreed to move forward.

Motioned by Brekke, seconded by Stoltenberg to approve **Resolution 081924A**, authorizing the transfer of funds to the Capital Project Fund. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Hanover to approve **Resolution 081924B**, authorizing the city clerk to pay bills to avoid delay or penalties prior to city council approval. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Stoltenberg to approve **Resolution 081924C**, FY24 Annual Financial Report. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Hagstrom to approve **Resolution 081924D**, FY24 Street Financial Report. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Stoltenberg to approve **Resolution 081924E**, to appoint Amanda Staab to the Park & Recreation Board. 5 Yeas, 0 Nay. Motion carried (5-0). Hagstrom gave praise to Amanda and Ann Mitchell for all their hard work.

Motioned by Hanover, seconded by Brekke to approve **Resolution 081924F**, to appoint Ramona Darrah to the Planning and Zoning Board. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Hagstrom, seconded by Brekke to approve **Resolution 081924G**, to Set Public Hearing FY25 Budget Amendment #1. 5 Yeas, 0 Nay. Motion carried (5-0).

Brekke motion to approve the Owen's Crossing Second Addition to Linn County Final Plat. Hagstrom second. 5 Yeas, 0 Nay. Motion carried (5-0).

The Connector Trail, STBG Funded Update is moved to next month.

The Ordinance Revisions/Update to Chapter 152 Culvert & Trees on Drainage Easements Regulations is moved to next month.

Motioned by Welton, seconded by Hanover to introduce and approve the first reading of **ORDINANCE 75-2024 amending the Code of Ordinance of the City of Palo, Iowa, By Amending Provisions Pertaining to Chapter 41.14 Firework**. Motion carried (5-0). The second reading will be on September 16 at 6:30 pm.

Hanover left the meeting at 7:17 pm. Hanover returned at 7:18 pm.

Motioned by Stoltenberg, seconded by Brekke to approve Altorfer FY25 Generator Maintenance for \$5416. 5 Yeas, 0 Nay. Motion carried (5-0).

Brandon Slaymaker with P&K Midwest went over the three options on the UTV equipment. The council had in depth discussion on what is included in the package with option three. Also had a discussion on snowplow and spray unit. Some council members voiced concerns about the purchased price, the budget. Brekke also voiced that the UTV was part of the FY25 Budget. Stoltenberg motioned to approve the P&K quote of \$31,650.21. Motion failed due to lack of votes. Robertson will get a list of attachments with quotes for next month.

Welton left the meeting at 7:37 pm and returned at 7:38 pm.

Discussion was had. Motioned by Hanover, seconded by Hagstrom to postpone for next month to get more information. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussion was had on the pickle ball painting quote. Robertson will order paint and complete the pickle ball court at Clymer Park and Dry Creek Park.

Joe Barton addressed the council regarding the no parking signs on the south side of Dry Creek Ct. Mr. Barton expressed his concerns about the signs and requested their removal. He elaborated on the history of his business and how busy his business is doing. He emphasized the importance of having parking spaces on the south side of the road to accommodate customer vehicles. The council expressed concerns that the roadway is too narrow to safely accommodate parking without creating a hazard for moving traffic. There were concerns about how plow operations in the winter months. The council decided to table the discussion and review the matter further. The issue will be brought back on a future agenda for additional consideration.

Mayor opens general audience comments at 8:39 pm. Resident spoke on holes in roads, a swale in field, sun flowers, city garden, and splash pad. Mayor Closed comments at 8:43 pm.

The mayor informed the council that in their packet they have new business on a homeowner's experience on Juneberry Dr in regards to DR Horton. He also mentioned that a resident brought up a neighborhood watch. Goodale added Major Colston from Linn County Sheriff's Office input. Hagstrom informed the council that he is working with Kennedy Cougars renting the baseball diamonds twice a week. Hanover let the council know that the ball diamond lights were on all night and if council notices them on, if they could turn them off.

Motioned by Brekke, seconded by Hanover to adjourn at 8:48 pm. Respectfully submitted by Lenna Goodale, City Clerk.