

The Palo City Council met in open session on Monday, September 16, 2024, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance and then called the meeting to order at 6:30 PM. Councilmembers present: Angie Brekke, Doug Hanover, Jen Welton, and Darren Stoltenberg. Pete Hagstrom was via Phone. Others Present: Lenna Goodale, City Clerk; Allison Groff, Deputy Clerk; Clark Robertson, Public Works. Motioned by Hanover, seconded by Stoltenberg to approve the agenda. 5 Yeas, 0 Nay. Motion carried (5-0). Welton motioned to approve the consent agenda. Brekke second. 5 Yeas, 0 Nay. Motion carried (5-0).

## CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS, INC	SOLID WASTE	13912.98
AGVANTAGE, FS, INC.	FUEL	36.00
ALLIANT ENERGY	GAS & ELECTRIC	5024.47
ANDERSON-BOGERT	ENGINEERING	33070.22
ATKINS LUMBER COMPANY	CONCRETE	96.60
AUDITOR OF STATE	FY23 AUDITOR	7421.06
BRECKE INC.	REPAIRS	1352.72
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	33639.15
CEDAR VALLEY HUMANE SOCIETY	STRAY ANIMALS	205.00
CINTAS CORPORATION	CITY HALL-COMM CTR	655.30
CITY OF FAIRFAX	INSPECTOR	4189.68
CONSOLIDATED ENERGY COMPANY	FUEL	1917.60
CYNTHIA STIMSON	MENTOR	73.94
DELTA DENTAL OF IOWA	DENTAL INSURANCE	215.30
EFTPS	FED/FICA TAX	3034.11
EFTPS	FED/FICA TAX	2972.06
EFTPS	FED/FICA TAX	6006.17
EO JOHNSON TECHNOLOGIES	COPIER	190.01
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	496.03
HAWKINS, INC.	CHEMICALS	681.58
HOLM INNOVATIONS	LMI PROGRAM	4829.10
IMWCA	WORKER'S COMP	800.00
IOWA DEPARTMENT OF REVENUE	SALES WET TAX	2182.67
IOWA LEAGUE OF CITIES	DUES	1192.00
IOWA ONE CALL	LOCATES	43.20
IPERS	IPERS	5725.73
IPERS	IPERS ADJUSTMENT	-0.02
INFRASTRUCTURE TECHNOLOGY SOLU	MONTHLY SUPPORT	552.00
KENWOOD RECORDS MGT INC.	RECYCLE BIN	15.90
KIRKWOOD COMMUNITY COLLEGE	FD TRAINING	40.00
LINN CTY DEPUTY SHERIFF'S MEMB	PALO FUN DAYS	228.00
LINN COUNTY PUBLIC HEALTH	GENERATOR	1000.00
LINN COUNTY REC	STREET LIGHTS	240.32
LINN COUNTY TREASURER	BRIDGE EV RATING	2400.00
LYNCH DALLAS PC	LEGAL FEES	2287.50
MENARDS SOUTH INC.	SUPPLIES	165.01
MICROBAC LABORATORIES INC	TESTING	417.25
MUNICIPAL SUPPLY, INC.	METERS	84.45
MUNSON ELECTRIC INC	LIGHTS	6632.07
NCL OF WISCONSIN INC	TESTING	513.29
NUTRIEN AG SOLUTIONS, INC	GROUND MAINT	147.50
OFFICE EXPRESS INC	SUPPLIES	40.99

P & K MIDWEST	MOWER REPAIR	60.14
PALO COOPERATIVE TELEPHONE ASS	PHONE	655.66
PLUNKETT'S PEST CONTROL INC.	SEPT WT	160.50
RADIO COMMUNICATIONS CO, INC	RADIO	17444.74
RED LION RENEWABLES LLC	SOLAR PANELS	2493.98
REPUBLIC ELECTRIC COMPANY LLC	SIGNS	327.91
ROTO-ROOTER INC.	BF LIFT STATION	730.00
SCHIMBERG COMPANY	HYDRANT REPAIR	479.76
STATE CHEMICAL SOLUTIONS	CHEMICALS	1697.44
UHS PREMIUM BILLING	SEPT HEALTH INSURANCE	2511.46
US BANK	SUPPLIES	592.43
US CELLULAR	CELL PHONE	311.29
US POSTAL SERVICE	POSTAGE	454.36
VIKING INDUSTRIAL PAINTING LLC	WATER TOWER	4952.00
WEX BANK	FIRE DEPT FUEL	185.55
WEX BANK	FIRE DEPT FUEL	252.05
Accounts Payable Total		172030.04
Total Paid On: 8/30/24		10011.41
Total Paid On: 9/13/24		9185.92
Total Payroll Paid		19197.33
***** REPORT TOTAL *****		191227.37
GENERAL		77,093.10
ROAD USE		12,441.38
EMPLOYEE BENEFITS		2,106.70
L.O.S.T.		2,400.00
TIF		4,829.10
ROAD CIP PROJECTS		1,913.97
ARPA		4,319.50
SEWER CIP PROJECTS		4,270.00
PARK CIP PROJECTS		410.00
WATER		27,594.74
SEWER		53,848.88
TOTAL FUNDS		191,227.37
<b>August 2024</b>		
General Fund	17,222.65	
Road Use	14,776.55	
L.O.S.T.	21,202.36	
TIF	39.39	
Road CIP Projects	215,700.00	
Water Fund	40,768.16	
Sewer Fund	58,525.96	
<b>Total Revenue:</b>	<b>353,458.52</b>	
General Fund	164,196.54	
Road Use Fund	18,865.05	
Employee Benefits	7,462.78	
TIF Fund	225,870.90	
Road CIP Projects	215,692.71	
ARPA	481.49	
Water Fund	39,017.71	

Sewer Fund	64,754.55
<b>Total Expenses:</b>	<b>736,341.73</b>

Linn County Sheriff Report. No Deputy was present.

Goodale gave the clerk's report. 51 penalties, 29 courtesy calls, 0 shut-offs, 10 nuisance letters, 1 offset, 2 NSF, and 3 service orders. Meeting with Linn Co Records with new systems, and ICAP. Completed Annual Appropriations and TIF certification. Working on the AURR report. New key fob for the community center. Reports on sewer and water rates. Financial reports. Submitted ARPA report to Linn Co. Transitioning with Anderson-Bogart. Working with Chris Phillip on Dollar General's final plat. Working with Linn Co. Public Health & Dan Morgan on getting access to inspect a property. Goodale will be at a conference from September 17-20. Allison Groff will fill in for the City Clerk at the October meeting.

Robertson gave the maintenance report. Sent samples of TTHM, and checked water samples. The Public Works department attended IRWA training. Flushed fire hydrants. Worked on park mulch, watering trees, spraying the pond, mowing, sweeping streets, trimming trees, and Dale Lee and Memorial Park painting new lines. Robertson attended the Park & Rec meeting. Fixing the sickle mower, plows serviced, and fluid changed. Working on quotes, pickle ball paints, and lines on HWY 94. Working on the lead service line report. Robertson asking all residents to complete the lead & copper report by Wednesday, September 18, 2024, from Facebook. Closed the splash pad for the season. Radios install in trucks

Hagstrom gave the Park & Rec report. The meeting was held on September 11. Will get quotes for the pavilion at Clymer Park. They discussed the mural at Memorial Park. Family trivia night will be on October 5. They are looking for individuals to help with the open gym. A holiday art class will be coming up. The city did not get funding for the lights at Memorial Park ball diamonds.

Mayor Van Kerckhove gave the mayor's report. The city is working on a culvert maintenance program to ensure the culverts are cleaned out and flow properly. More to follow.

The mayor opened agenda-related audience comments at 6:39 pm. A resident asked where the pavilion would be. The mayor indicated at Clymer Park—closed comments at 6:40 pm.

Luke Krabbenhoft from NextEra Management gave Duane Arnold Solar an update. Spot seeding across the site was needed, mowing across the site, Electrical work continues with DC and AC cable install through September, Electrical testing of the cable has started and will continue through September, PV module installation, Racking installation completed, cleaning up site from the North to the South in preparation for Commissioning start in October.

Maggie Speer with Speer Financial gave the TIF and debt reports. Speer went over general obligation debt, revenue debt, TIF rebate obligations, TIF revenue abatement, and general obligation debt capacity.

Hanover motioned to open the Public Hearing for the budget amendment at 6:58 pm, seconded by Stoltenberg. No discussion was had. Motioned by Brekke to close the Public Hearing at 6:59 pm, seconded by Welton. Hanover motion to approve, seconded by Welton to approve **Resolution 091624A approving the city's proposed amendment #1 to FY25 Budget**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Hanover to approve **Resolution 091624B approving the Annual Appropriation Prairie Vista Phase I**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Stoltenberg to approve **Resolution 091624C approving the Annual Appropriation for Cedar River Plaza**. 5 Yeas, 0 Nay. Motion carried (5-0).

Brekke asked where the entrance would be for General Dollar. Robertson informed off Blairs Ferry Rd. Motioned by Hanover, seconded by Welton to approve **Resolution 091624D approving the Preliminary Plat for Imperial First Addition**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Welton, seconded by Stoltenberg to approve **Resolution 091624E approving the Final Plat for Imperial First Addition**. 5 Yeas, 0 Nay. Motion carried (5-0).

Motioned by Brekke, seconded by Hanover to approve **Resolution 091624F approve FY26 TIF Certification, Palo Commercial, and Prairie Vista (Prairie Meadows) Phase I Housing Urban Renewal Areas**. 5 Yeas, 0 Nay. Motion carried (5-0).

Some discussion was had on the Connector Trail- Anderson-Bogert sent an updated STBG Funded report. Brekke stated that this should also be discussed at the budget workshop.

Discussion was had regarding the water flow with trees and bushes or shrubs in the drainage easements. Stoltenberg asked if this would be city-wide. Motioned by Welton seconded by Hagstrom to introduce and approve the first reading of ORDINANCE 76-2024 amending Chapter 152 Culvert & Trees in Drainage Easements Regulations. Roll call. Motion carried (4-1). Stoltenberg nay.

Motioned by Welton, seconded by Hagstrom to suspend the rules requiring Ordinance No. 76-2024 for two readings before final approval. Roll call. Motion carried (2-3). Brekke, Hanover, and Stoltenberg nay. Ordinance No 76-2024 will be on next month's agenda.

Motioned by Stoltenberg, seconded by Hanover to approve the second reading of **Ordinance No. 75-2024** amending Chapter 41 of the City Code of

Ordinance- Public Health and Safety-Fireworks. Roll call. Motion carried (5-0). The third reading will be added to next month's agenda.

A discussion was had on city cameras. Goodale explained the cameras are still with ITS though ITS is upgrading the DVR. Brekke motioned to approve the Community Center Camera upgrade and 3-year contract with ITS for \$9,486.72. Stoltenberg seconded. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussion was had on the two Pavilion quotes. Robertson stated that Public Works would build the pavilion at Clymer Park. Welton motioned to approve the quote from Winthrop Building Supply to move forward with the Pavilion, seconded by Hagstrom. 5 Yeas, 0 Nay. Motion carried (5-0).

Discussion on UTV Equipment. Motioned by Stoltenberg, seconded by Brekke to approve the purchase of the UTV vehicle with P&K Midwest \$28,902.07. 4 Yeas, 1 Nay. Motion carried (4-1). Hanover nay.

Discussion on quotes for the UTV sprayer attachments. Motioned by Stoltenberg, seconded by Brekke to move forward with the sprayer from FDS Fertilizer Dealer Supply for \$5975. 5 Yeas, 0 Nay. Motion carried (5-0).

Agenda Request from Nathan Spencer regarding ATV ordinance. Spencer was not present. A discussion was had. Hanover explained to the council why prior councils voted not to have ATVs allowed in the city.

Agenda Request from Boy Scout Troop 766. Dennis Walker asking the council to waive the community center rental fee for their Palo Lock-in on December 7-8. Motioned by Brekke, seconded by Welton to waive the community center rental fee. 5 yeas, 0 Nay. Motion Carried (5-0).

Agenda Request from Boy Scout Pack 87. Jill Powell is asking the council to waive the community center rental fee for the Banquet on February 8<sup>th</sup>, 2025. Motioned by Brekke, seconded by Doug to waive the community center rental fee. 5 yeas, 0 Nay. Motion Carried (5-0).

Josh Despard gave the fire department report. 9 Medical, 3 fire, and 1 mutual aid. They will close the street on Creek Ridge Dr between Creekview Trl. and Meadow Creek Dr for Fire Training. Will be able to turn on those roads. Will be closed from 7 am- 6 pm.

Agenda Request regarding Drake Park signage. Mr. Zeller presented his request for the signage at Drake Park to reflect the name "Donald F. Zeller Memorial Park." He expressed concerns regarding the current name and emphasized the need to replace the park equipment. Brekke noted that the council officially adopted park names in October 2023, which includes Drake Park. Brekke explained that during the naming process, the council considered the existing Memorial Park and Zeller Pavilion and opted for the name Drake Park to avoid confusion with another park named Zeller Memorial Park. Goodale added ICAP had previously requested the removal of the park equipment due to safety concerns. No action was taken on the request.

The mayor opens general audience comments at 8:04 pm. A resident has concerns with the stop sign on the corner of 3<sup>rd</sup> St. and Vinton St. He is asking the council if there is anything the city can do. Some discussion was had. The city will contact the Linn Co. Sheriff to give more attention to the area. Suggestions for neon flags, or flashing lights. He also agreed with Mr. Zeller on the park's name and agreed to allow ATVs. The 2nd resident asked why the city was mowing so much and the city needed to fix the potholes. Closed comments at 8:12 pm.

New Business- Hanover would like to see spraying for Mosquitoes in 2025. Goodale added that she called another company in Iowa City, and they don't spray for commercial or cities. We will continue to do more research. No discussion on old business.

Motioned by Hagstrom, seconded by Stoltenberg to adjourn at 8:13 pm. Respectfully submitted by Lenna Goodale, City Clerk.