

The Palo City Council met in open session Monday, at 6:31 pm, at the Palo Community Center in the Council Chambers. Mayor Van Kerckhove led those present in the pledge of allegiance then called the meeting to order at 6:30 PM with the following council present: Angie Brekke, Jen Welton, Pete Hagstrom, and Andrea Rahe. Mallory Schulte was absent. Others Present: Lenna Goodale, City Clerk; Clark Robertson, Public Works; Chris Philipp, Building Inspector.

Hagstrom motioned for approval of the agenda. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Rahe motioned to approve the consent agenda. Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0).

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABC DISPOSAL SYSTEMS,	WASTE	16568.01
AGVANTAGE, FS, INC.	FUEL	36.00
ALLIANT ENERGY	ELECTRIC	4673.33
ALTORFER INC	BRIDGE REPAIR-TREE TRIM	2037.00
ANDERSON-BOGERT	ENGINEERING	15872.50
CAMPBELL SUPPLY	TOOLS	628.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	67985.23
CI3 CONTROL INSTAL OF IA	GYM DOOR	596.24
CINTAS CORPORATION	SUPPLIES	887.80
CYNTHIA STIMSON	MENTOR	83.75
DELTA DENTAL	DENTAL INSURANCE	409.80
DELTA DENTAL	DENTAL INSURANCE	204.90
DEPT OF TREASURY	REPAYMENT	19795.15
DORSEY & WHITNEY LLP	PRAIRIE VISTA LEGAL	10765.50
EFTPS	FED/FICA TAX	3175.03
EFTPS	FED/FICA TAX	2903.10
EFTPS	FED/FICA TAX	2790.05
EFTPS	FED/FICA TAX	8868.18
FIRE SERVICE TRAINING BUREAU	TRAINING	50.00
GAZETTE COMMUNICATIONS	LEGAL PUBLICATION	445.83
HACH COMPANY	CHEMICALS_WATER	342.60
HAWKINS, INC.	CHEMICALS_SEWER	3830.91
IMWCA	WORKER'S COMP	1305.00
IOWA DEPT OF REVENUE	STATE TAX	2449.00
IOWA ONE CALL	LOCATES	60.60
IOWA PRISON INDUSTRIES	STREET SIGNS	257.84
IPERS	IPERS	3779.62
IPERS	IPERS	-0.01
IPERS	IPERS	3552.01
IPERS	IPERS	-0.01
ITS	MONTHLY	499.00
JENNIFER HEIDA	REFUND PAVILION	60.00
KENWOOD RECORDS MGT	RECYCLE BIN	15.00
MICROBAC LABORATORIES, INC	TESTING	671.75
KIRKWOOD COMMUNITY COLLEGE	FIRE DEPT TRAINING	40.00
KOCH OFFICE GROUP	COPIER	155.93
LINN COUNTY REC	STREETLIGHTS	162.89
LINN CTY DEPUTY SHERIFF'S	PALO FUN DAYS	1704.00
LRS PORTABLES OF IOWA	CITY HALL	200.00
LYNCH DALLAS PC	LEGAL	3894.06
MENARDS	SUPPLIES	232.66
MENARDS-MARION	TOOLS SUPPLIES	826.68

MERCY CEDAR RAPIDS	FD PHYSICAL JONGQUIST	229.00
NCL OF WISCONSIN INC	TESTING	176.57
PALO COMMUNICATIONS	PHONE/FAX/INTERNET	951.05
PALO SAVINGS BANK	NSF FEE- CARRIE BARNES	3.00
PLUNKETT'S PEST CONTROL	WATER TREATMENT	168.50
RALSTON CONSTRUCTION	TILE REPAIR	614.80
RED LION RENEWABLES	SOLAR PANELS	4788.11
REPUBLIC COMPANIES	STREET SIGNS	113.86
REXCO EQUIPMENT INC.	SKID LOADER REPAIR	37.65
ROTO-ROOTER	TILE LINE REPAIR	306.00
IOWA DEPT OF REVENUE	AUG SALES-WET TAX	1297.02
SCHIMBERG CO	CURB BOX	145.56
SITEONE LANDSCAPE	DITCH MAINT	176.14
SOLBERGS	ENGRAVING	6.00
STATE CHEMICAL SOLUTIONS	CHEMICALS	1599.99
STOREY KENWORTHY	SUPPLIES	645.20
SUNBELT RENTALS	EQUIPMENT RENTAL	209.70
TRENT MILLER	FD TRAINING	25.00
UHS PREMIUM BILLING	HEALTH INSURANCE	2456.49
US BANK	SUPPLIES	635.24
US CELLULAR	CELL PHONE	387.81
US CELLULAR	CELL PHONE	334.11
US POSTAL	POSTAGE	313.00
USA BLUEBOOK	FIRE HYDRANT	198.43
VIKING INDUSTRIAL PAINTIG	WTP CONTRACT	4952.00
WEX BANK	FIRE DEPT FUEL	381.36
Accounts Payable Total		195098.34
Invoices: Paid		195098.35
Total Paid On: 8/19/22		9587.53
Total Paid On: 9/02/22		8533.32
Total Paid On: 9/16/22		8557.08
Total Payroll Paid		26677.93
***** REPORT TOTAL *****		221776.27

General Fund	21,082.29
Road Use	14,354.96
L.O.S.T.	16,145.96
TIF	44.46
Infrastructure Projects	254,695.73
Water Fund	24,043.28
Sewer Fund	38,110.76
Total Revenue:	368,477.44

General Fund	61,492.84
Road Use Fund	17,392.77
Employee Benefits	4,971.31
L.O.S.T.	175,000.00
Storm Water Grant	2,880.00
Water Fund	33,555.65
Sewer Fund	10,325.53
Total Expenses:	305,618.10

Linn County Deputy Pease present. No discussion.

Mayor Van Kerckhove open agenda related audience comments at 6:33 pm. Residents voiced concerned regarding two-hour parking on Vinton St.; B.Z., 201 Vinton St., doesn't agree with two-hour business parking on Vinton St. D.H., 308 Clinton St, indicated that P&Z discuss topic at meeting. He stated that P&Z didn't feel at this time city should be adding two-hour parking, that parking is available in back alley. S.L., 39 Thompson Dr, would like to widen his driveway. Mayor closed comment period at 6:41 pm.

Department Reports: Goodale gave clerk report. 0 penalties, 38 courtesy calls, 0 shut off and 3 nuisance letters. KCRG request the budget and settlement documents. Working on the fuel tax refund for FY21-22 on the fire department. Updated the budget amendment from last council meeting. Started working on the SFR and AFR Reports. 15 new permits for Prairie Vista, all lots are sold in Phase 1 to D.R. Horton. Phase 1 should be completed in 1 ½ years. Goodale had meeting with Speer Financial on Prairie Vista TIF. The League of Cities conference is September 28-30. End of third quarter. Reminder next Monday September 26 is the water-sewer workshop. Goodale asked council to send their availability for October to have handbook workshop. Philipp added that he added 7 more permits to Prairie Vista.

Robertson gave maintenance report. The walking bridge was vandalized. Rob Jongquist with fire department assisted in power washing the bridge. Bridge will need painted. Trees have been ordered from a grant that was awarded and will be planted next week. New development started today. L.L. Pelling road work all done. Trails will start in October by city hall. Landscaping at City Hall will start next week. Two trees down at Clymer Park that was removed. Trees will be replaced. 1st St bridge will be sandblasted and painted. Main lift station community sign has been power washed. Working with Eric at Palo Communication on grants. Street signs have been ordered for Prairie Vista. Working with Michelle Cheever on water rates.

Jeff Gibbons gave fire department report. 10 medical calls, no fire calls. Last Tuesday had business meeting with new officers. Andrew Luther is new Assistant Chief, Rob Jongquist is Captain, and Josh Despard is new 2nd Lieutenant. Derek Oltmann has stepped down, but still active. October 5 will have IOS rating which is every five years. Next Tuesday will be flowing water to time check trucks which will also be used as training. Brekke asked if the convention was good. Gibbons stated it was good and they had a successful year.

Mayor gave mayor report. Linn County Board of Supervisor approved NextEra Phase I & II against our recommendation. He thanked Erin Petersen with Palo Communications with all the work she's putting into helping the city with grant funding. Brekke stated on behalf of Council wanted to thank the mayor how well-presented on behalf of the city, council, and our town at each of the NextEra meetings. It was very well spoken, presented and we appreciate it.

Tracey Achenbach from ECICOG was present to discuss the Pilot Rehabilitation Housing options. The application has been submitted. She would like to know if city would like to include renter occupied. The city's current program that's in place is to use city's LMI funds that are set aside helping residents up to \$15,000 on exterior rehab. The city put that program on hold to wait for the Pilot Rehabilitation Housing to combine both programs together to expand the money allowing residents more funding for repairs. Tracey feels this would include repairs for sewer and water on the inside of homes. Residents must be LMI qualified. More discussion on renter occupied. This is targeted for downtown area but can't be in the hundred-year flood plain. Council would like to stay with owner occupied, exterior and interior repairs. Tracey will send Goodale a flyer then city would place flyers on residents' doors in the qualified downtown zone. Tracey will be back on October 17, 2022, council meeting.

Shawn Lafer presents for agenda request on extending his driveway. Discuss had. Michelle Cheever with Anderson-Bogert sent her report that the city of Palo uses SUDAS Design Manual when it comes to access management. Lafer showed council pictures for plans. Rahe motion to approve Lafer request to extend driveway 36' at 39 Thompson Dr. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0). Council agreed to have Philipp to prepare new ordinance for next meeting.

Mayor informed council on H2S Palo's sanitary collection system regarding chemicals that would be used to treat the force main which is five miles that pumps sanitary sewage from the City of Palo to the City of Cedar Rapids that has sulfites, which has caused damage to the lines. The city has been testing some solution from H2S and its going to cost \$1600 per month or \$19,000 annually and a cost for a small building to house the chemicals in the winter so they don't freeze. More discussion had. Hagstrom motion to approve \$1600 per month **Resolution No. 091922A** the H2S Palo's sanitary collection system. Welton second. 4 Yeas, 0 Nay. Motion carried (4-0).

Hagstrom motion to approve the HACAP FY23 vendor agreement. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0).

Brekke motion to pass **Resolution No. 091922B** fall citywide garage sales for one-way streets. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had regarding community center rental agreement. Robertson informed council that there has been rentals that damaged tables and chairs. Maintenance spent eight hours cleaning. Deposit was not given back. Rahe asked Robertson to get a quote for cleaning service. Council agreed rates and deposit needs to be increased. Welton motion to table **Resolution No. 091922C**, community center rental agreement to allow more time to research.

Council discussed Ordinance 39-2022 Chapter 69 Parking Regulations two-hour parking on Vinton St. Welton suggested to have parking lanes painted in commercial area to get more parking spaces on Vinton St. Ordinance 39-2022 was denied. Welton motion to approve Jones Property Services for \$652.70 drawing lines from 1st St. to 2nd St. on both sides of street. Hagstrom second. 4 Yeas, 0 Nay. Motion carried (4-0).

Ordinance No 41-2022 amending chapter 165 Zoning Regulations bulk regulations of the code of Ordinances of the City of Palo, Iowa.

Hagstrom motion to suspend the rules requiring Ordinance No. 41-2022 be voted on at two meetings prior to final approval. Welton second. 4 Yeas, 0 Nay. Motion carried (4-0). Hagstrom motion to approve final passage and adoption with respect to Ordinance No. 41-2022 **AN ORDINANCE AMENDING CHAPTER 165 ZONING REGULATION "BULK REGULATION" OF THE CODE OF ORDINANCES OF THE CITY OF PALO, IOWA.** Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0).

Hagstrom motioned to approve employee one year review for Emrich \$1.00 increase **Resolution No. 091722D.** Welton second. 4 Yeas, 0 Nay. Motion carried (4-0).

Discussion had on Trial FRT (Federal Recreational Trails) application. Hagstrom concern is the \$500,000 commitment. Brekke stated that council was aware of the cost years ago. This would provide opportunity for in-kind donations to be part of the \$500,000 and grants. Brekke feels council needs to continue to show commitment to keep moving forward. Mayor stated that if Palo was selected for the grant funding, it would be years before ground is broken. Hagstrom motioned to approve **Resolution No. 091722E** for the Trail FRT application. Brekke second. 4 Yeas, 0 Nay. Motion carried (4-0).

Brekke motion to adopt the City Building Inspector as Palo Health Officer. Welton second. 4 Yeas, 0 Nay. Motion carried (4-0).

Mayor Van Kerckhove open general audience comments at 7:50 pm. Resident D.H., 308 Clinton St, is happy with LL Pelling, road work. Brekke stated she was not impressed with the road work. W.Z, 201 Vinton St, happy to see hay being cut. Enjoyed the sunflower field. He would like trees in front of Zeller Pavilion. Also enjoyed Palo in the Park. Concern with chip seal on 1st St to high. He made comment on finding his books. Mayor Van Kerckhove informed resident that the city does have an application in with the MPO for rehab on 1st St. He stated the project is over \$1 million. To get that done, the city will need some help.

New business, mayor informed council that city was granted funding from Community Forest Grant Program. City paid \$1054.40 and grant matched \$1054.40 which is 19 trees. Brekke reiterated how disappointed she was in the road work. The dust from driving on the roads reminds her of gravel. Comments were made that it will get better once the chip is worked in the tar. Rahe stated she would like the city to over share meetings and workshops. Goodale stated the workshop has been on Facebook and emailed three times. Rahe encouraged Council to share on their Facebook page. She wants residents to know that the workshops are open to the public and are welcome to come to give their input. Old business. Goodale informed council that 2 outside meters have been purchased for watering. Rahe asked if the workshop will be in Council Chambers. Brekke motion to adjourn at 7:59 pm. Rahe second. 4 Yeas, 0 Nay. Motion carried (4-0). Respectfully submitted,