

The Palo City Council met in regular session at Palo City Hall on March 17, 2014. Mayor Tom Yock called the meeting to order at 6:30 p.m starting with the Pledge of Allegiance. Council members present: Tom Sanders, Doug Hanover, Delmar Jellison, Brian Beaty and Josh Frank. Others Present: Erek Sittig.

Jellison made motion to open the meeting, second by Sanders. Motion carried. 5-0.

Hanover moved approval of the **agenda**, Frank second. Motion carried. 5-0. Sanders moved approval of the **consent agenda**: Bill Approval, Treasurer's reports, Consumption report, DAR, and Council meeting minutes for February 17, 2014 and Special meeting February 27, 2014, Beaty second. Motion carried. 5-0.

The Linn County **Sheriff Dept.** was unavailable.

**Audience Comments:** none

**Department Reports:** Maintenance: Received bids for manhole rehabilitation. A bid was received a year ago to rehab some of the manholes to prevent infiltration of ground water and was approved by the council. The work was never started and the company chose not to proceed. Maintenance had contacted a couple of companies to give a bid on the work. Maintenance employee Cady was present to answer questions on the bids that were received and the maintenance department recommendation. Discussion held. Sanders made motion to accept Technical Speciality for 10 manholes rehab using bid # 2. Jellison seconded. Roll call. Motion carried. 5-0. Cady to contact company to start immediately. Park & Recreation Committee will be hold Kids t-ball again this year. Kevin Matt was present for the Palo Lions Club to ask for city donation for fireworks and for sheriff during Palo Fun Days as in the past. Sanders asked regarding the sheriff support and amount has increased. This is mainly moving to a 2 day event. Jellison asked to table until the April meeting. Sanders seconded to table. Roll call. Motion carried to table until next meeting. 5-0. Fire Department bid proposals were received. Matt Shock was present to give an update on the project. Did not receive bids for all the packages. Sanders reviewed how much has been spent on the project for Point Builders and the overall project cost to date and on how much has been spent out of the grant money to date. Beaty made motion to hold the site bid for 30 days and send the remaining out for rebid and see where the project comes in at. Hanover seconded. Roll call. Motion carried. 5-0.

Hanover made motion to opened Public Hearing for Adoption of FY2014-15 Budget. Sanders seconded. Motion approved. 5-0. Pat Callahan from Callahan Municipal Consultants LLC was present to answer any questions. Public comment asked where to find the budget. Callahan stated it was available at City Hall. Beaty made motion to close Public Hearing. Hanover seconded. Discussion held on Franchise Fees. Sanders made motion to approve Resolution 031714A for FY2014-15 City Budget. Beaty seconded. Roll call. Motion carried. 5-0. Beaty questioned Callahan if he can be hired to review the budget to reduce the amount in miscellaneous. Callahan stated he could and suggested to review in July 2014.

GIS Mapping RFP Bids was reviewed. Lauren from HR Green was available to answer any questions. She also stated that the project would be pushed back 30 days since a decision was not made at the last meeting. Hanover made motion to approve Resolution 021714A to award HR Green bid proposal for GIS Mapping for \$4,605.10 and if it is covered under the water grant. Beaty seconded. Roll call. Motion carried. 5-0.

Reviewed the Jetco, Inc. proposal for SCADA. Beaty made motion to approve Resolution 021714C to accept Jetco, Inc. proposal. Hanover seconded. Motion carried. 5-0. Sanders stated that there will be additional cost for monthly fees.

Mayor gave a 10 minute break at 8:12 pm. Meeting reconvened at 8:22 pm.

Hanover made motion to approve Resolution 031714B for Reconstruction 380 CO #2. Jellison seconded. Roll call. Motion carried. 5-0.

Discussion held on hiring an additional seasonal maintenance assistant. Reviewed whether two additional seasonal is needed with the amount of mowing, including the community center/city hall grounds is needed. Possibly if the need is justified, may review to hire a full-time employee in the future. Maintenance Supervisor would be responsible for hiring.

Reviewed Pigman Triathlon Events for 2014. Hanover made motion to allow event. Beaty seconded. Roll call. Motion carried. 5-0.

Duane Arnold (FPL) requested to install an entry lock box. Beaty made motion to allow Duane Arnold to have our maintenance staff install the entry lock box and send bill for time and materials of install to FPL. Jellison seconded. Roll call. Motion carried. 5-0.

Audience Comments-non agenda: A citizen asked about renting the community center. Council did not see a problem with the rental.

New Business: Beaty stated the berm that blocks off water down Vinton ditch, needs to be replaced and made higher and then have the rock placed over it. Oversized rock was used when it was replaced, no dirt, and water is not diverting as it should be. He also noted the triangle on the other side by the railroad tracks needs to be cleaned up as the debris is plugging the culvert that diverts the water down the highway. He felt the area needs to be kept mowed and a clean-up day needs to be planned in that area to remove railroad ties. Also the hydrants need to be marked. Maintenance needs to order approximately a dozen signs to identify them. He also stated the snow fence needs to be placed again prior to winter as it helps to not to have to dig out the ditch in the spring due to flooding. Discussion held on having a clean-up day to clean around Palo and the helpers. Stated if the Lions Club and the Church helped, we could get a lot done.

Sanders made motion to go into Closed Session at 9:35 p.m. pursuant to specific Chapter 21.5(1)(c) of the Iowa Code. Hanover seconded. Roll call. Motion carried. 5-0.

Jellison made motion to come out of closed session at 9:44 p.m. Hanover second. Motion carried. 5-0.

Frank motion to adjourn at 9:45 p.m. Hanover second. Roll call. Motion carried. 5-0.

Jenny Jellison,  
Acting City Clerk