

More detailed minutes are available on the City of Palo website.

The Palo City Council met in regular session at Palo City Hall June 11, 2012. Mayor Pro Tem Trent Miller called the meeting to order at 6:30 p.m. Council Members present: Trent Miller, Brian Beaty, Scott Packingham, Doug Hanover and Josh Frank. Absent: Mayor Sanders. Others present: Scott Peterson.

Hanover moved approval of **agenda**, Frank second. Motion carried. (5-0)

Beaty moved approval of **consent agenda** as revised: bill approval, updated DAR, Council meeting minutes from May 9, May 14 with the revision of Mr. Watson changed to Watson Service, and May 29, 2012. The treasurer's report will be available at the July Council meeting, Hanover second. Motion carried. (5-0)

The Linn County **Sheriff** was not available.

Dave Schoettmer, **Lion's Club** President, requested the use of the City's tent for the RAGBRAI event on 07/26/12. The City Council granted the Lion's Club permission to use the City's tent contingent upon prior notification and reparation if the tent is damaged. The Lion's Club offered to pay rent for the tent, provide a donation to the City for its use, and or reimburse the City for part of the repairs to bring the tent back to its original condition. City Maintenance staff will take the tent in for repairs before the event. Councilor Hanover will provide guidance with the repairs needed and setting up the tent. The event will officially shut down at 5:00 p.m. and the Highway Patrol will assist.

Beaty motion to approve **Resolution 061112A** Palo Fun Day Parade & 5K Routes, Hanover second. Roll call. Motion carried. (5-0)

Hanover motion to approve second reading **Ordinance 580-2012** Amending the Code of Ordinances of the City of Palo, by Repealing 90.34 Cross Connection Control pertaining to back flow preventative devices, Beaty second. Roll call. Motion carried. (4-1) Miller nay

Howard R Green representative explained and recommended approval of the pay applications. Frank motion to approve **Pay Application #4, Well #2**, Hanover second. Motion carried. (5-0)

Frank motion to approve **Pay Application #4, Phase 1**, Packingham second. Motion carried. (5-0)

Beaty motion to approve **Change Order #3 for Phase 2** of the Water Distribution System, Frank second. Motion carried. (5-0)

Miller motion to approve **Streambank Stabilization Contract Amendment #2**, Hanover second. Motion carried. (5-0)

Frank motion to approve acceptance of the **Streambank Stabilization Project**, Packingham second. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112B** Ball Park Lease Agreement Extension with the Cedar Rapids Reds Baseball Organization from 06/21/12 to 07/12/12, Frank second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Insight's Boutique ABD Liquor Permit**, Frank second. Motion carried. (5-0)

Hanover motion to open **public hearing** Ordinance 581-2012 Amending the Code of Ordinance of the City of Palo Repealing Chapter 21 Pertaining to City Administrator and Modifying Other Sections Referencing City Administrator, at 7:50 p.m., Beaty second. Motion carried. (5-0) Public comment: would like to eliminate this high paying position. The City Clerk did not receive written comments. Hanover motion to close public hearing Ordinance 581-2012 at 7:51 p.m., Frank second. Motion carried. (5-0) Miller motion to approve first reading

Ordinance 581-2012 An Ordinance Amending the Code of Ordinances of the City of Palo, Iowa, 2012, By Repealing Chapter 21 Pertaining to City Administrator and Modifying Other Sections Referencing City Administrator, Hanover second. Roll call. Motion carried. (5-0)

Council discussion **Ordinance 582-2012** Golf Cart Ordinance.

Frank motion to approve **Resolution 061112C** Safety Manual Addendum to Personnel Policy and Procedure Manual, Hanover second. Roll call. Motion carried. (5-0)

Frank motion to approve **Resolution 051412G** Designation of Applicant's Authorized Representative HMGP-DR-1763-0154-01 Concession Safe Room, Beaty second. Roll call. Motion carried. (5-0)

Frank motion to approve **Resolution 051412H** Designation of Applicant's Authorized Representative HMGP-DR-1763-0125-01 Community Center Safe Room, Hanover second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112D** Money Transfer to Eliminate Deficit Balances at Fiscal Year End, Frank second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112E** Money Transfer Demo/HMGP, Hanover second. Roll call. Motion carried. (5-0)

Council praised P & Z applicant, Vickie Clymer's previous work on the P & Z Committee. Hanover motion to approve **Resolution 061112F** to appoint Vickie Clymer to the Planning and Zoning Committee, Frank second. Roll call. Motion carried (5-0)

Mayor Pro Tem called a 10 minute recess at 8:15 p.m. Mayor Pro Tem resumed the Council meeting at 8:25 p.m.

Chris Davey requested agenda item 33, Pleasant Creek Estates Contract Addendum to Purchase Agreement moved to agenda item 24. Frank motion to move agenda item 31 to 24, Beaty second. Motion carried. (5-0)

Council discussed the addendum changes, aquifer, demolition and capping quotes, building removal, engineer recommendation, well construction, DNR requirements, and water discharge. Call for motion, second call for motion, third call for motion. Agreement stands as originally written. Clerk instructed to notify Pleasant Creek Homeowner's Association when the 180 day time period to cap the well begins. Mr. Davey will call service provider to determine when service will be performed. The well house and concrete will be addressed as determined in the original agreement. If the HOA would like to discuss further, communication should be address to City Attorney and forwarded to Council.

Council would like the office to return to a 2-person office, City Clerk and Deputy City Clerk, within a year. Clerk instructed to advise Administrative Assistant this is a temporary position. Miller motion to approve **Resolution 061112G** Compensation Administrative Assistant establishing the title Administrative Assistant, a one year probationary period, sick and holiday benefits effective 06/11/12, vacation benefits effective 09/13/12, and a 20% hourly increase effective 06/11/12, Frank second. Roll call. Motion carried. (5-0)

Miller motion to approve **Resolution 061112H**. Call for second, second call for second, third call for second. Motion died for lack of second.

Council acknowledged warranted as job duties have changes due to recent changes. Hanover motion to approve **Resolution 061112I** Compensation City Clerk, an 11.45% hourly increase effective 06/11/12, Beaty second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112J** Compensation Maintenance Superintendent, an 8.1% hourly increase effective 06/11/12, Frank second. Roll call. Motion carried. (5-0)

Council recognized the Maintenance Assistant has additional duties and is pleased with performance. Hanover motion to approve **Resolution 061112K** Compensation Maintenance Assistant full time employee status, eligibility for all full-time employee benefits including insurance, a 25% hourly increase, and this will be re-visited in 6 months, Beaty second. Roll call. Motion carried. (5-0)

Miller motion to table Resolution 061112H until 07/16/12 meeting, Beaty second. Motion carried. (5-0)

Council discussed several options for Council meeting date change and advantages and disadvantages to each.

Beaty motion to approve **Resolution 061112L** to Change City Council Meetings from the 2nd Monday of the month to the 3rd Monday of the month. The time of 6:30 p.m. will remain unchanged, Hanover second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112M** One Way Street Designation for City Garage Sales June 23, Drake Drive, Lincoln Drive, and Thompson Drive, Hanover second. Roll call. Motion carried. (5-0) Maintenance instructed to put up one way street signs so parking is on one side of the street and one way.

Beaty motion to approve **Resolution 061112O** Authorizing Approval of Contract Change Orders and Amendments, Hanover second. Roll call. Motion carried. (5-0)

Beaty motion to approve **Resolution 061112P** Loan Agreement Anticipation Project Note Extension, Miller second. Roll call. Motion carried. (5-0)

Council entertained a lengthy discussion on application fees and hookup fees.

Miller motion to accept the Concession Stand project contingent upon the asphalt in the driveway repaired to the Council's satisfaction, the stain on the sidewalk removed, and warranty information and long-term resolution of the concrete crack because the Council would like to make sure the crack does not enlarge over the next 6 months, Frank second. Motion carried. (5-0)

Miller motion to approve **Resolution 061112Q** contingent upon item 11 to include copyrighted material may not be downloaded added and City Attorney and computer technician's approval, Frank second. Roll call. Motion carried. (5-0)

Miller motion to award **Splash Pad concrete bid** of \$3288 to MD Concrete, Packingham second. Motion carried. (5-0)

Hanover motion to adjourn at 10:17 p.m., Frank second. Motion carried. (5-0)

Michelle Nejd
City Clerk