

More detailed minutes are available on the City of Palo website [cityofpalo.com](http://cityofpalo.com) and in the Atom Burst.

The Palo City Council met in regular session at Palo City Hall July 16, 2012. Mayor Tom Sanders called the meeting to order at 6:39 p.m. Council Members present: Trent Miller, Scott Packingham, Doug Hanover and Josh Frank. Absent: Brian Beaty. Others present: Erek Sittig.

Hanover moved approval of **agenda**, Frank second. Motion carried. (4-0)

Hanover moved approval of **consent agenda** bill approval, treasurer's reports, DAR, and council meeting minutes as revised: Council meeting minutes from June 11, 2012 revised from Maintenance Staff instructed to inspect, test, and record the backflow device to Maintenance Staff instructed to have the backflow device inspected, tested and recorded, Frank second. Motion carried. (4-0)

**Linn County Sheriff's Report:** 108 hours required. 140.3 hours provided

Dave Schoettmer, **Lion's Club** President, provided information on the RAGBRAI fundraiser. City Hall will be open between 8:00 a.m. and 4:00 p.m.

**Department Reports:** Palo Volunteer Fire Chief, Brentt Stepanek, noted the department usually averages between 75 to 80 calls per year and has had 62 calls already this year. Maintenance and committee/organization meeting minutes were provided.

**Ralph Savoy** presented the capital campaign planning and philanthropic feasibility study report. Hanover motion to approve **Acceptance of the Capital Campaign Planning and Philanthropic Feasibility Study Report**, Miller second. Motion carried. (4-0)

Brentt Stepanek, Palo Volunteer Fire Chief, expressed his concerns about the **Mold and Moisture in the Fire Station**. He would like someone with knowledge of mold to view the area to be pro-active. The pilot system will be removed in July. The water storage tank will remain until the water tower is constructed. The larger dehumidifier will remain with the tank and a residential unit will address the issue in the office/training area near the mechanical room floor drain.

The **Fire Station Fire Alarm System** was discussed. The merits of the current system versus a new system were discussed. A discussion of notification and action on the non-operating system ensued. Council discussed the merits of repairing the current system or determining it is not a usable system and reviewing other alternatives. The issue will continue to be looked into.

**Fire Department 501c3 Status** was discussed. Fire personnel were instructed to come back to Council with the name of their consultant and a cost analysis. The City may reimburse the fire department for these costs. The Council concurred the fire department should proceed with their inquiries.

The City Maintenance Superintendent, AgVantage Representative, Solum Lang Representative, and Fire Chief have all met to discuss the community center vaporizer cabinet doors and ventilation and a plan has been established. Clerk instructed to inform Solum Lang to stop designing the modifications.

The Mayor called a 10 minute recess at 8:43 p.m. The Mayor reconvened the meeting at 8:53 p.m.

The Council discussed the **City of Palo Multi-Purpose Safe Room Operations & Maintenance Plan**. Asst. Volunteer Fire Chief, James Seely, provided written comments. Council concurred an extensive call log of people available to unlock the doors to City Hall to access the safe room should be established. Access for non-fire department personnel was discussed. Councilor Hanover will contact Tom Ulrich, Emergency Management Agency. A meeting should be scheduled with Mr. Ulrich, Asst. Chief Seely, Mayor Sanders, Maintenance Superintendent Lange, and the Council. No action was taken on **Resolution 071612A**.

No action was taken on the **200,000 Gallon Elevated Storage Tank Change Order #2**. Hanover motion to bid the dirt work from the 200,000 gallon elevated storage tank change order #2 with the water treatment facility bid,

Miller second. Motion carried. (4-0) Howard R. Green will survey the site before the water treatment plant bid is let.

Howard R. Green Representative, Matt Wildman recommended payment of **Well #2 Pay Application #5**. Miller motion to approve well #2 pay application #5, Hanover second. Motion carried. (4-0)

The Council discussed the need for the **Variable Frequency Drive (VFD) Well #1**. Packingham motion to approve the purchase of the VFD for well #1 as proposed in the contract, Miller second. Motion carried. (4-0)

Miller motion to approve **Pay Application #5 Phase #1** as long as signed by Howard R. Green representative, Packingham second. Motion carried. (4-0)

**Change Order #5 for Phase 2** is a net deduct to bore along Vinton Street and under Drake Drive. This change order was requested by the City of Palo. Hanover motion to approve change order #5 for Phase 2, Frank second. Motion carried. (4-0)

Miller motion to approve **Pay Application #1 200,000 Gallon Elevated Storage Tank** upon signature of Howard R. Green representative, Frank second. Motion carried. (4-0)

Miller motion to approve **Lion's Club request to use the community center tables and chairs for Palo Fun Day** contingent upon maintenance staff inspecting the items upon their return to verify they are received in the same condition as when borrowed and if damaged the City should be notified as soon as possible so the item(s) can be repaired or replaced, Frank second. Motion carried. (4-0)

Frank motion to approve **Lion's Club beer permit** for 1 day during the RAGBRAI fundraising event, Miller second. Motion carried. (4-0)

Clerk instructed to check on rates for use of lights versus day rentals. Staff instructed to notify Council of deviations from standard rental contracts. Miller motion to approve **Resolution 071612B** Full Court Sports Field Baseball Diamond Lease, Packingham second. Roll call. Motion carried. (4-0)

The Lion's Club will sponsor the Community Center Benefit. A hog roast, silent auction, and raffle are planned. Miller motion to approve the Lion's Club rental of the community center gymnasium and kitchen with the fees waived on September 15, 2012 to hold the benefit; the request stated all other rental and cleanup requirements will be in effect, Frank second. Motion carried. (4-0)

Frank motion to set the **Public Hearing on the Status of Funded Activities Water Project 08-DRI-236** for 8/20/12 at 6:30 p.m. in Council Chambers, Hanover second. Motion carried. (4-0)

Hanover motion to open the public hearing at 10:08 p.m. pertaining to **Ordinance 582-2012** Amending the Code of Ordinances of the City of Palo, Iowa, 2012, by Modifying Portions of Chapter 90 Regarding Fees, Frank second. Roll call. Motion carried. (4-0)

Miller motion to close the public hearing pertaining to **Ordinance 582-2012** Amending the Code of Ordinances of the City of Palo, Iowa, 2012, by Modifying Portions of Chapter 90 Regarding Fees at 10:12 p.m., Frank second. Roll call. Motion carried. (4-0)

The Council reviewed the application fees, hookup fees, and deposit fees from other towns provided by the Deputy City Clerk. Hanover motion to approve the First Reading of **Ordinance 582-2012** Amending the Code of Ordinances of the City of Palo, Iowa, 2012, by Modifying Portions of Chapter 90 Regarding Fees, Frank second. Roll call. Motion carried. (4-0)

Hanover motion to open the public hearing at 10:14 p.m. pertaining to **Ordinance 583-2012** Amending the Code of Ordinances of the City of Palo Iowa by Adding a New Chapter Pertaining to the Operation of Golf Carts on City Streets with a City Issued Permit, Frank second. Roll call. Motion carried. (4-0)

Hanover motion to close the public hearing at 10:31 p.m. pertaining to **Ordinance 583-2012** Amending the Code of Ordinances of the City of Palo Iowa by Adding a New Chapter Pertaining to the Operation of Golf Carts on City Streets with a City Issued Permit, Frank second. Roll call. Motion carried. (4-0)

Due to the number of modifications, the Clerk was instructed to repost Ordinance 583-2012 as revised. The public hearing and first reading will be on the 08/20/12 Council agenda. Mayor Sanders will issue a proclamation to allow the use of golf carts in the City of Palo on the eve of 08/17/12 and 08/18/12 in conjunction with the City celebration of Palo Fun Day.

Council discussed the acceptance and payment of the Community Center project. Acceptance would be contingent upon correcting the wall paper near the drinking fountain in the vestibule, on the end of the banister on the south side of the Council Chambers, and by the alarm box. Warranties would still be in effect upon acceptance of the project.

Packingham motion to approve **Community Center Pay Application (Public Assistance (PA) side)**, Miller second. Motion carried. (4-0)

Miller motion to approve **Community Center Pay Application (361 side)**, Frank second. Motion carried. (4-0)

Miller motion to approve **acceptance of the Community Center Project (PA and 361 side)** contingent upon correcting the wallpaper in the three locations previously discussed, alarm system issues, LP tank enclosure as previously discussed, completing the sidewalk near the back door, and seeding the LP tank and sidewalk area in the fall or earlier if the weather is conducive to growing grass, Frank second. Motion carried. (4-0)

Miller motion to approve **Boat Ramp Amendment #3**, Frank second. Motion carried. (4-0)

Miller motion to approve **Boat Ramp Pay Application #1 (Final)**, Frank second. Motion carried. (4-0)

Mayor Sanders reviewed the total cost of the boat ramp project with Council. Packingham motion to approve **acceptance of the Boat Ramp Project**, Hanover second. Motion carried. (4-0)

Miller motion to approve **Wetland Project Change Order #1**, Frank second. Motion carried. (4-0)

Hanover motion to approve **acceptance of the Wetland Project**, Frank second. Motion carried. (4-0)

The Mayor called a 5 minute recess at 11:04 p.m. The Mayor reconvened the meeting at 11:10 p.m.

Miller motion to approve **Resolution 071612C** Designation of Applicant's Authorized Representative HMGP-DR-1763-0154-01 Concession Stand Safe Room, Hanover second. Roll call. Motion carried. (4-0)

Miller motion to approve **Resolution 071612D** Designation of Applicant's Authorized Representative HMGP-DR-1763-0125-01 Community Center Safe Room, Hanover second. Roll call. Motion carried. (4-0)

Hanover motion to approve **Resolution 061112H** Compensation Deputy City Clerk, Miller second. Roll call.

Motion failed. (2-2) Frank/Miller aye; Hanover/Packingham nay

Miller motion to approve **Resolution 061112H** Compensation Deputy City Clerk as amended to 4.3% (four point three percent) hourly increase, Frank second. Roll call. Motion carried. (3-1) Packingham nay

Hanover motion to approve third and final reading of **Ordinance 580-2012** Amending the Code of Ordinances of the City of Palo, by Repealing 90.34 Cross Connection Control pertaining to back flow preventative devices, Packingham second. Roll call. Motion carried. (3-1) Miller nay

Frank motion to approve second reading of **Ordinance 581-2012** An Ordinance Amending the Code of Ordinances of the City of Palo, Iowa, 2012, By Repealing Chapter 21 Pertaining to City Administrator and Modifying Other Sections Referencing City Administrator, Packingham second. Roll call. Motion carried. (4-0)

Miller motion to approve **Resolution 071612F** Hazard Mitigation Grant Program (HMGP) Money Transfer Property Acquisition to General Fund, Hanover second. Roll call. Motion carried. (4-0)

Hanover motion to approve **Resolution 071612G** 70 Dale Lee Drive Special Assessment, Miller second. Roll call. Motion carried. (4-0)

Miller motion to approve **Resolution 071612H** Subdivision Agreement Dry Creek Third Addition (Phase 3) Final Plat, Packingham second. Roll call. Motion carried. (4-0)

Hanover motion to approve **Resolution 071612I** Dry Creek Third Addition (Phase 3) Subdivision Final Plat, Packingham second. Roll call. Motion carried. (4-0)

**Old Business:** Mayor Sanders informed Council Change Order #4 Water Main Distribution System, Phase 2 was approved (\$34.50 reduction).

**New Business:** Donation of the City's tent, mowing frequency of City property, watering trees at City Hall. Council consensus to approve a variance so Anderson Erickson Dairy's trucks are allowed to cross the 1<sup>st</sup> Street Bridge on 07/26/12 while RAGBRAI riders are in town. City staff will contact the Linn County Sheriff's Department.

Hanover motion to **adjourn** at 12:04 a.m. 07/17/12, Frank second. Motion carried. (4-0)

Michelle Nejd  
City Clerk