

The Palo City Council met in regular session at Palo Council Chambers on January 20th, 2015. Mayor Tom Yock called the meeting to order at 6:30 p.m. Council Members present: Delmar Jellison, Doug Hanover, Brian Beaty, Tom Sanders and Ryan Scheckel. Others Present: City Attorney; Erek Sittig, Palo Maintenance Representative; Jenny Cady, STS Civil; Matt Shock.

Mayor Yock led those present in the Pledge of Allegiance.

Hanover moved **approval of agenda** Jellison second. Motion carried. (5-0).

Sanders moved **approval of consent agenda** bill approval, treasurer's report, DAR and Council meeting minutes from December 15th, 2014. Hanover second. Motion carried. (5-0).

Lions Club Report: Jellison stated that the Lions Club has dissolved and previous members have joined the new organization called the Western-Linn Community Group. We have already added new members, three that live outside of Toddville. The group eligibility for new members would encompass the area surrounding Palo as well. Prior to disbanding the Lions Club we did participate in delivering over 100 Christmas baskets along with the Palo Fire Department and the American legion.

Department Report: Council received written reports from the Palo Public Works staff as well as from the Palo Fire Department.

General Obligation Corporate Purpose Loan Agreement: Maggie Burger with Speer Financial presented the Council with the results for the bid opening there were three companies that bid with the lowest interest rate being at 2.49% from Bankers Bank. Palo Savings Bank did bid on this bond with Bankers Bank. Beaty motioned to approve Resolution #1-20-15A Resolution approving a Loan Agreement with Bankers Bank and providing for the sale and issuance of \$900,000 General Obligation Corporate Purpose Bonds, Series 2015, and providing for the levy of taxes to pay the same Hanover second. Roll call. Motion carried (5-0).

Ordinance Amending the Palo Municipal Code by Amending Chapter 90.07(4) Water Service Charges: Hanover motioned to open the public hearing at 6:45pm. Jellison second. Motion carried. Lori Hanson questioned what it was for? Beaty stated this was to change the delinquent penalty amount from 10% to a flat \$10 per month for the water and the \$10 will also be proposed for the sewer to make the delinquent utility amount to be a flat \$20 per month. Don Gilbertson asked if the bills would be sent out separately. Council stated they would still be billed out together. Hanover motioned to the close the public hearing at 6:48pm. Sanders second. Motion carried (5-0). Hanover motioned to approve the Second reading of Ordinance #606-2014 amending the Palo Municipal Code by Amending Chapter 90.07(4) water service connections payment penalty amount of ten dollars. Sanders second. Roll call. Motion carried (5-0). Sanders motioned to waive the requirements of a separate meeting and approve the third and final reading of Ordinance #606-2014. Hanover second. Roll call. Motion carried (5-0).

Linn County Sheriff Dept. Report: Deputy Sheriff reported 87 hours needed and 118.96 hours actually worked from December 16th, 2014 through January 20th, 2015 with 36 calls.

Ordinance Amending the Palo Municipal Code by Amending Chapter 99.04 Billing for Sewer Services: Hanover motioned to open the public hearing at 6:51pm. Sanders second. Motion carried. Hanover motioned to the close the public hearing at 6:52pm. Sanders second. Motion carried (5-0). Hanover motioned to approve the Second reading of Ordinance #607-2014 amending the Palo Municipal Code by Amending Chapter 99.04 Billing for Sewer Service with payment penalty in the amount of ten dollars. Beaty second. Roll call. Motion carried (5-0). Sanders motioned to waive the requirements of a separate reading and approve the third and final reading of Ordinance #606-2014. Jellison second. Roll call. Motion carried (5-0).

Palo Bank Donation: Terry Meyer presented the Mayor and council with a check from the bank and board or directors in the amount of \$2000 to go towards chair and table carts for the community center. Council thanked them for the generous donation.

Vinton Street Drainage Project: Matt Shock provided the Council with drawings and a summary for the Vinton Street drainage project. This project focuses on cleaning out the Vinton Street ditch outlet into Dry Creek.

This location has been heavily eroded and silted in. After visiting with multiple city leaders, it became clear that this potential project needs further discussion to reach an agreed upon game plan. Looking at starting at Main Street and cleaning all the way to walk bridge. Jellison motioned to have the area surveyed and get bids to lift the footbridge out of there and clean the area inside Zeller Park up and at a future date look at from the park to Main Street. Sanders questioned if you wanted to incorporate the survey cost with this. Jellison revised his motion to leave the survey separate and break this project into two phases from the walk bridge to open up the area in the park and later do the area from the park to Main Street. Hanover second. Motion carried (5-0).

Beaty left meeting at 7:15 PM.

Special Assessment 400 Main Street: Sanders motioned to approve **Resolution 01-20-15B** to place lien on 400 Main Street for non-payment of utility bill in the amount of \$754.94. Hanover second. Motion carried (4-0).

Special Assessment 47 Vinton Street: Sanders motioned to approve **Resolution 01-20-15C** to place lien on 47 Vinton Street for non-payment of utility bill in the amount of \$832.85. Hanover second. Motion carried (4-0).

Special Assessment 50 Thompson Drive: Hanover motioned to approve **Resolution 01-20-15D** to place lien on 50 Thompson Drive for non-payment of utility bill in the amount of \$1209.00. Sanders second. Motion carried (4-0).

Beaty returned to the meeting at 7:21PM.

Fire Station Pay Application #6 Construction Concepts: Jellison questioned the mayor's recommendation. Mayor Yock stated there has been a lot of progress made in the last 30 days. Tom Poole with Construction Concepts stated they have been trying to get the power turned on to the building. Sanders requested the Mayor call Perry Martin with Alliant to see what we can do about getting the power on. Sanders motioned to approve pay application #6 in the amount of \$254,492.38. Jellison second. Motion carried (5-0).

Fire Station Change Order #5 Construction Concepts: Beaty stated he would vote for the time extension of the change order with the condition that Construction Concepts fill in the island area at the entrance off of Creek Ridge Drive. The other concrete island planter next to the building was moved over due to the doors; however the entrance was not which will make it difficult to back the trucks out. Tom Poole stated he would go ahead and have that filled in with concrete. Mayor Yock requested an email stating that they would be fulfilling that work request to concrete in the island planter at the entrance. Motion by Jellison to approve Change order #5 extending the substantial completion date to February 15th, 2015. Sanders second. Motion carried (5-0).

Planning & Zoning Appointment Ben Hartweg: Beaty motioned to approve **Resolution #01-20-15E** the appointment of Ben Hartweg to the Planning & Zoning Commission with the term to expire June 30th, 2016. Scheckel second. Roll call. Motion carried (5-0).

Planning & Zoning Appointment Katherine Hance: Hanover motioned to approve **Resolution #01-20-15F** the appointment of Katherine Hance to the Planning & Zoning Commission with the term to expire June 30th, 2018. Beaty second. Roll call. Motion carried (5-0).

Palo Night at the Ballpark: Scheckel stated he has been working with Ryne from the Kernels and is proposing the date of Saturday June 27th for the Palo Night at the Ballpark with the city to purchase the first 25 tickets for \$200. Sanders motioned to approve the date and the purchase of the first tickets. Jellison second. Motion carried (5-0).

Hiring of Public Works Employee: Sanders stated that the City is required by the state to have two licensed water treatment operators on staff. To attain certification you have to work in the field under a licensed technician for at least a year. Stated this employee will mainly have the same job duties as the cities other two public works employees. Beaty stated they will need to be certified as well as attain a CDL and be able to operate several pieces of equipment. Mayor Yock stated after listening to the interviews and qualifications would recommend hiring David Picton at a starting wage of \$16 or \$16.50 an hour. Jellison motioned to approve Resolution #01-20-15G to hire David Picton at a rate of \$16.50 per hour with applicable benefits as per Personnel Policy and Procedure Manual and will have a 6th

month probationary period and pending certifications, licensing, pre-physical examination and drug screening. Hanover second. Sanders stated he would like to make sure that the employee would be eligible for a pay increase if applicable in six month. Jellison amended his motion to include the eligibility. Hanover second. Roll call. Motion carried (5-0).

Audience Comments: Don Gilbertson questioned if the Council was still considering billing the sewer based on water usage as it was discussed prior to the water going on line. Council stated they are still looking at all option, however there needs to be enough revenue to pay the debt service.

Lori Hansen discussed the property that is listed for sale on Vinton Street that the ditch in the front should be dug out on the south side to allow for it to drain.

Sale of End Loader: Beaty opened the sealed bid that was received by the City for the End Loader tractor. The bid was from Frank M. Hulshizer and Dad Inc. in the amount of \$1585.50. Motion by Hanover to accept the bid in the amount of \$1585.50 in the condition as is with the purchaser to pick up. Jellison second. Motion carried (5-0). Mayor requested a letter be sent to Mr. Hulshizer stating the bid has been accepted and would like to have the end loader removed within 60 days if possible.

Old Business: Sanders stated he was glad to see the end loader being purchased.

New Business: Beaty questioned if the City was intending on getting rid of the shipping containers currently being stored out at the boat ramp site? Council will look into selling as there is still items being stored in them currently but will be removing those items once maintenance staff can have access to the old fire station. Council requested clerk send a letter to Mr. Mengler who has Christmas decorations that were purchased from the city still stored in one of the containers. Beaty proposed to Council to cut a little ditch in the area where the pond is in back of the fire station to maintain the water level. Also proposed a walking trail or park area to be put on the property that is between the community center and fire station. This property has currently not been utilized or taken care of due to construction and would like Council to consider or look at similar options.

Motion by Hanover to **adjourn** at 8:35p.m., Jellison second. Motion carried. (5-0).

Trisca Dix
City Clerk