

The Palo City Council met in open session Monday December 17th, 2018 at the Palo Community Center in the Council Chambers. Mayor Ryan Scheckel called the meeting to order at 6:30 PM with the following council present: Doug Hanover, Angie Brekke, Travis Rieck and Jake Sutherland. Absent: Pete Hagstrom. Others Present: Jennifer Salyars; Public Works, Lenna Goodale; Deputy City Clerk, Jeff Gibbons; Palo Fire Chief, and EreK Sittig; City Attorney. Mayor Scheckel led those present in the pledge of allegiance.

Brekke motioned for approval of the agenda. Hanover second. Motion carried (4-0).

Hanover motioned to approve the consent agenda including the bill approval, DAR, Treasurer's report, council minutes from November 19th, 2018 and Brogans Liquor License. Brekke second. Motion carried (4-0).

ALLIANT ENERGY	GAS & ELECTRIC	5,912.07
PALO COOP.	PHONE/FAX/INTERNET	688.99
IPERS	IPERS	3,277.77
PALO SAVINGS BANK	clerical expense	73.00
IOWA DEPARTMENT OF REVENUE	STATE TAX	869.00
US POSTAL	POSTAGE	320.55
RUDD SANITATION INC.	SOLID WASTE ACCT#2945	6,134.00
LINN COUNTY REC	STREET LIGHTS	259.95
KIRKWOOD COMMUNITY COLLEGE	FIRE DEPT TRAINING	20.00
KEYSTONE LABORATORIES	TESTING	56.00
HAWKEYE FIRE & SAFETY CO	FIRE DEPT EXTINGUISHER INSP.	53.00
MENARDS	SHOP/TREATMENT PLANT/CITY HALL	77.52
OFFICE EXPRESS	SUPPLIES	171.48
GAZETTE COMMUNICATIONS, INC.	LEGAL PUBLICATION	273.19
IMWCA	WORKER'S COMP	692.00
TRUENORTH COMPANIES, LC	LIFE INSURANCE	239.40
LINN COUNTY SHERIFF'S OFFICE	CONTRACT FOR SERVICES	9,100.00
BRECKE INC.	REISSUE CHECK 11/2/18	187.75
SCHIMBERG CO	METER/STANDARD PROBE	606.87
GRAINGER	SOAP DISPENSER-CC	122.15
HACH COMPANY	CHEMICALS_WATER	127.15
ANDERSON-BOGERT	ENGINEERING	12,610.81
IOWA RURAL WATER ASSOCIATION	DUES & MEMBERSHIP	275.00
WELLMARK BC/BS	BCBS	1,679.92
HAWKINS, INC.	CHEMICALS_SEWER	379.63
CRAWFORD COMPUTER SERVICE	OVERSIZE 11/6/18	196.32
PALO FIRE DEPARTMENT	DONATION TRAINING	1,800.00
ABC DISPOSAL	REFUSE SERVICES	447.84
WEX FLEET	FIRE DEPT FUEL	391.63
REXCO EQUIPMENT INC.	SKID LOADER	69.79
IOWA GOOD ROADS ASSOCIATION	DUES & MEMBERSHIP	95.00
AGVANTAGE, FS, INC.	FUEL	1,896.83
EREK SITTIG	LEGAL FEES	448.00

EFTPS	FED/FICA TAXES	6,026.37
SRF	SRF LOAN INTEREST PAYMENT	22,855.00
OVERHEAD DOOR COMPANY	FIRE DEPT DOOR	152.50
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	23,420.72
JOHN DEERE FINANCIAL	SHOP	49.97
SAM'S CLUB/GEMB	SUPPLIES TORNADO SHELTER/CC	220.17
NORTHWAY WELL & PUMP CO.	WELL NO. 1 CLEANING & REPAIRS	8,643.46
O'REILLY AUTO PARTS	TRUCK/TRASH PUMPS	120.45
BANKERS TRUST	2012 & 2015 GO BOND	26,937.50
DOOR INC	KEYS FOR TONY	9.40
CUMMINS CENTRAL POWER, LL	GENERATOR	2,318.92
COLONY HEATING & AIR	FIRE DEPT	132.00
VESSCO, INC	BLOWER MAINTENCE WTP	466.44
E&L GRAPHICS	GOLF CART STICKERS	175.00
PREMIER ELECTRICAL SERVI	BLAIRSFERRY LIFT STATION	807.07
COLONIAL LIFE	COLONIAL LIFE	15.08
ITS	LENNA'S COMPUTER	50.00
MERCYCARE NORTH	TONY HITE	82.00
RED LOIN RENEWABLES	SOLAR PANELS	1,214.24
SAVE OUR SEWERS INC	MANHOLE FLOOD REPAIR	52,300.00
BLAIRS FERRY TIRE & AUTO	FORD TRUCK	1,879.56
KATIE STOBER	CLEANING SERVICE COMMUNITY CEN	600.00
CITY OF FAIRFAX	INSPECTION SERVICES	256.68
CITY OF ELY	INSPECTION SERVICES	1,232.17
BERG AUTO CORP	UPGRADE TRAILER	3,450.00
APWA	DUES & MEMBERSHIP	380.00
DAKTRONICS	SCOREBOARD	3,966.00
JC'S TOWING	PLOW TRUCK	200.00
ISWEP MUNICIPAL	MEMBERSHIP FEE	145.80
MIDWEST WHEEL	FORD TRUCK	58.02
THOMPSON TRUCK & TRAILER	INTERNATIONAL TRUCK	11,712.57
PAYROLL CHECKS	PAYROLL CHECKS ON 11/02/2018	4,138.38
PAYROLL CHECKS	PAYROLL CHECKS ON 11/16/2018	4,914.25
PAYROLL CHECKS	PAYROLL CHECKS ON 11/30/2018	5,823.41
		234,305.74
EXPENSES	GENERAL FUND	47,762.05
	ROAD USE FUND	30,502.89
	EMPLOYEE BENEFITS FUND	558.84
	FEMA FUND	52,300.00
	DEBT SERVICE FUND	26,937.50
	WATER FUND	8,742.01
	SEWER FUND	58,858.99

	CLAIMS TOTAL	234,305.74
REVENUE	GENERAL FUND	28,218.99
	ROAD USE FUND	11,503.13
	EMPLOYEE BENEFITS FUND	1,963.16
	FEMA FUND	0
	DEBT SERVICE FUND	3,523.57
	WATER FUND	13,782.14
	SEWER FUND	32,336.51
	REVENUE TOTAL	91,327.50

Department Reports: Scheckel stated we will come back to maintenance report when Hite is present.

Fire Department Report: Gibbons stated the heat and electric is working in the building. The membership has had a lot of activities recently but would like to get involved next year with WLCG for the Soup with Santa. Fire District will be purchasing a new brush truck F550 custom built. They will be selling the old brush truck once the new one is completed. Also looking at purchasing a side by side in future. Would like to thank the Mayor and Council for the donation to the department this year.

Motion by Brekke to approve Resolution No. 121718A Easement agreement with Alliant Energy and Iowa Power and Light Company for a gas regulator station to include vinyl fencing or chain link with vinyl slats as well as an expiration date for temporary easement. Hanover second. Roll call. Motion carried (4-0).

Motion by Rieck to approved Street light resolution No 121718B adding 2 lights to existing poles on Shellsburg Road/ Creek Ridge Drive and Vinton Street/Covington Road as well as add a new pole and light on Blairs Ferry Road/Shellsburg Road all 270-watt LED. Hanover second. Roll Call. Motion carried (4-0). Council to request additional street lighting for next meeting.

Hanover motioned to approve Resolution No. 121718C pay request no. 3 for Sanitary Sewer Manhole Flood Repair Project in the amount of \$52,300. Rieck second. Roll call. Motion carried (4-0).

Developers agreement with Ralston-Larson Development tabled until January meeting for bonding attorney to provide Resolution for Council consideration of approval.

Council recognized IRWA with Mayor Scheckel to send letter thanking the Iowa Rural Water Association for their service of providing assistance to the city through their circuit rider training and technical assistance program.

Tabled discussion on snow removal equipment for later in the agenda with maintenance report.

Discussion on the two quotes from Brecke Mechanical for moving curb stop box for 507 Main Street to the other side of driveway or boring a new line due to being placed on neighboring property. Rieck stated he would like to see the city get a bid from Ralston Construction before we approve the project if it could save the city money. Reick motioned to table until January. Hanover second. Motion carried (4-0).

Brecke motion to approve Resolution No. 121718E to remove special assessment on 707 7th street for nuisance abatement fees that have been receipted. Sutherland second. Roll call. Motion carried (4-0).

Motion by Brecke to approve Resolution No. 121718F Speed Zone Regulations lowering the speed limit on Shellsburg Road west City limits to 45mph and continue to the south side of 1st Street on Covington Road. Stop ahead signs to be flashing along with appropriate signage in accordance with MUTCD standards. Adding an additional Stop ahead on Blair Ferry Road coming into town. Ricek second. Roll call. Motion carried (4-0).

Motion by Sutherland to approve Resolution No.121718G update the Personnel Policy and Procedure Manual. This includes section 4.10 Health Insurance paying for 100% single policy for Health, Dental, Vision for employee only, children and spouse would be the cost to employee. Section 5.5 Cellular Telephone use to offer Public works Department city issued phone or a \$40 taxable stipend that is offered to all Full-time employees. Hanover second. Roll call. Motion carried (4-0).

Motion by Ricek to acknowledge the Mayoral Home Rule Proclamation honoring the 50th year Anniversary. Sutherland second. Motion carried (4-0).

Hanover motioned to approve Resolution No. 121718H law Enforcement Contract with the Linn County Sheriff's department for 20 hours per week for the fiscal year 2020. Brekke second. Roll call. Motion carried (4-0).

Rieck motioned to approve Resolution No. 121718I to appoint Ainsley Snyder to the Planning & Zoning Commission term to expire on June 30th, 2023. Hanover second. Roll call. Motion carried (4-0).

Rieck motioned to approve the technology expense quotes from ITS as follows: Wireless Network equipment for the Community Center \$3881.86 and Public Works Mobile Workstation \$1391.33. Brekke second. Hanover abstained. Motion approved (3-0).

Department Reports: Salyars stated that the water tower had a leak in the pipe, Premier Electric repaired the electrical equipment that was damaged. The valve needs to be replaced along with damaged insulation. Rieck stated there are quotes in the packet for brackets for the additional poles that Alliant will be installing the outlet on for Christmas lights in the future. Hanover stated approximately \$25 per pole and there are 8 lights remaining. Hanover stated that himself and Hite put up the lights on Vinton street that still had outlets on them. Rieck discussed a quote for a plow attachment to consider in the future for plowing Community Center parking lot, fire station and other locations suitable.

Old Business: Scheckel stated the scoreboard is here and will be installed in the next couple weeks. Council would like to look at lighting the City Hall sign at the entrance of the parking lot.

New Business: Sutherland questioned signage or lights for Railroad Crossing. Staff to look into what safety measures can be discussed with the INR for locations within the corporate limits.

Motion by Hanover to adjourn, seconded by Rieck, meeting adjourned at 9:45 pm.

Respectfully submitted by,

Trisca Dix