

The Palo City Council met in open session Monday February 18<sup>th</sup>, 2019 at the Palo Community Center in the Council Chambers. Mayor Ryan Scheckel called the meeting to order at 6:30 PM with the following council present: Doug Hanover, Angie Brekke, Travis Rieck and Pete Hagstrom. Others Present: Lenna Goodale; Deputy City Clerk, Terry Galvin; Palo Fire, and Erek Sittig; City Attorney. Mayor Scheckel led those present in the pledge of allegiance.

Brekke motioned for approval of the agenda. Hanover second. Motion carried (4-0). Hanover motioned to approve the consent agenda including the bill approval, DAR, Treasurer's report, council minutes from January 21<sup>st</sup> and January 25<sup>th</sup>, 2019. Brekke second. Motion carried (4-0).

Claims Report January 22 through February 18, 2019

ALLIANT ENERGY	GAS & ELECTRIC	10,593.86
PALO COOP.	PHONE/FAX/INTERNET	579.56
IPERS	IPERS	2,306.38
PALO SAVINGS BANK	CLERICAL	35.00
IOWA DEPARTMENT OF REVENUE	STATE TAX	579.00
IOWA ONE CALL	LOCATES	9.00
US POSTAL	POSTAGE	270.55
RUDD SANITATION INC.	SOLID WASTE ACCT#2945	5,969.00
LINN COUNTY REC	STREET LIGHTS	221.41
KEYSTONE LABORATORIES	TESTING	68.00
OFFICE EXPRESS	SUPPLIES	345.89
GAZETTE COMMUNICATIONS, I	LEGAL PUBLICATION	639.22
MIDWAY OUTDOOR		
EQUIPMENT	SNOW BLOWER	86.19
LINN COUNTY SHERIFF'S OFF	CONTRACT FOR SERVICES	9,100.00
BRECKE INC.	WINTERIZE SPLASH PAD/C.STAND	8,324.97
IMFOA	DUES	100.00
WELAND CLINICAL LABORATOR	FF PHYSICAL	31.50
SOLBERGS	ENGRAVING	5.00
WELLMARK BC/BS	BCBS	2,839.58
FUTURE LINE TRUCK EQUIPME	CUTTING EDGE BOLT	371.98
RALSTON CONSTRUCTION	SALT/SAND/PLOW	1,740.00
HAWKINS, INC.	CHEMICALS_SEWER	254.15
PALO FIRE DEPARTMENT	TRENT-SHIRLEY 2/16/19TRAINING	70.00
WEX FLEET	FIRE DEPT FUEL	135.22
AGVANTAGE, FS, INC.	FUEL	948.17
KOCH BROTHERS	COPIES	124.28
WENDLING QUARRIES, INC.	STREET/SAND	432.23
EREK SITTIG	LEGAL FEES	546.00
US CELLULAR	CELL PHONE	262.76
EFTPS	FED/FICA TAX	3,446.48
CI3 CONTROL INSTALLATION	PROXY CARD READER	529.20
OVERHEAD DOOR COMPANY	FIRE DEPT DOORS	2,960.90

JENNIFER SALYARS	MILEAGE FOR TEST IN MANCHESTER	34.68
MUNICIPAL SUPPLY, INC.	METERS	2,000.00
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	8,051.81
JOHN DEERE FINANCIAL	SHOP SUPPLIES	93.17
BARCO MUNICIPAL PRODUCTS	MANHOLE/FLAG BRACKET	319.90
SAM'S CLUB/GEMB	BOOT TRAYS, FORMS, SUPPLIES	103.05
O'REILLY AUTO PARTS	PARTS & SUPPLIES	284.85
JETCO, INC.	PANEL HEATER	1,022.25
PREMIER ELECTRICAL SERVI	WIRING FOR SCOREBOARD	1,007.32
CARROT-TOP INDUSTRIES INC	AMERICAN FLAG-CH/FD	180.72
LENNA GOODALE	GAS FOR PLOW	13.08
SUMMIT COMPANIES	FIRE DEPT	660.00
TRANE U.S. INC	HEAT-KITCHEN	566.25
CJ COOPER & ASSOCIATES IN	DRUG TESTING DOT	70.00
ITS	COMM. CENTER	9,536.03
KENWOOD RECORDS MGT	RECYCLE	61.20
MID-AMERICA RESEARCH	LIFT STATION DEGREASER	896.16
RED LOIN RENEWABLES	SOLAR	955.35
CITY OF FAIRFAX	ELECTRICAL INSPECTIONS	536.24
CITY OF ELY	INSPECTION SERVICES	1,232.17
THOMPSON TRUCK & TRAILER	INTERNATIONAL TRUCK	460.39
DELTA DENTAL	DELTA DENTAL	68.00
DELTA DENTAL VISION	VISION	11.66
WELTER STORAGE EQUIPMENT	OFFICE CHAIRS	1,575.00
NORTH CENTRAL LAB	WATER TOWER SUPPLIES	267.85
PAYROLL CHECKS	PAYROLL CHECKS ON 01/11/2019	4,964.60
PAYROLL CHECKS	PAYROLL CHECKS ON 01/25/2019	6,016.82
	CLAIMS TOTAL	94,914.03
EXPENSES	GENERAL FUND	58,389.53
	ROAD USE FUND	7,855.92
	EMPLOYEE BENEFITS FUND	506.61
	WATER FUND	15,237.61
	SEWER FUND	12,924.36
	EXPENSE REPORT TOTAL	94,914.03
REVENUES	GENERAL FUND	14,494.76
	EMPLOYEE BENEFIT FUND	235.47
	DEBT SERVICE FUND	388.85
	ROAD USE FUND	11,194.38
	TIF FUND	607.68
	LOCAL OPTION SALES TAX	10,399.85
	SEWER FUND	14,213.52

WATER FUND	6,505.26
REVENUE REPORT TOTAL	58,039.77

Linn County Sheriff Deputy Eric Speth presented the activity report from February 4<sup>th</sup> through February 18<sup>th</sup> with 131.3 hours worked and 87 actual hours required with 21 calls for service.

Mayor Scheckel presented Eric Van Kerckhove as candidate to fill the council vacancy. Hanover motioned to approve Resolution No. 021819H to appoint Eric Van Kerckhove to the city council to fill a vacancy with term to expire December 31<sup>st</sup>, 2019 or after the canvas of the election held on November 5<sup>th</sup>, 2019. Brekke second. Roll call. Motion carried (4-0). Mayor Scheckel had Eric Van Kerckhove read the Oath for office and welcomed him to the Council. Eric took his seat with the council members.

Department Reports: Brekke questioned if there was a maintenance report. Hanover stated that Hite has been busy but an update is the frame on the International plow is down currently at Kindreds to get repaired. Also looking at another blade for use on the International Truck and found one that is local for \$500. Hite did get the 2-ton blade for the ford truck. Discussed that the city does not have a drill that works currently and would like to purchase one for the shop. Brekke questioned if we are down to one plow truck. Hanover stated yes currently but should have the international fixed by Tuesday. Galvin discussed the Fire Department report stated the snow blower is working great. Galvin questioned if the city could flag the fire hydrants. Rieck stated the city has markers for the hydrants to install. Rieck asked Galvin if the department can get a quote for chains for the rescue truck.

Motion by Hanover to open public hearing at 6:55PM for FY 2020 Budget. Brekke second (5-0). No comments. Hanover motioned to close public hearing at 6:56PM. Brekke second (5-0). Motion by Brekke to approve Resolution No. 021819A to approve and adopt the FY 20 Budget including yearly transfers. Hanover second. Roll call. Motion carried (5-0).

Motion by Hanover to open public hearing at 6:57PM for FY 2019 Budget Amendment. Brekke second (5-0). No comments. Hanover motioned to close public hearing at 6:58PM. Brekke second (5-0). Motion by Brekke to approve Resolution No. 021819B to approve and amend the FY19 Budget. Hanover second. Roll call. Motion carried (5-0).

Motion by Brekke to open public hearing at 6:59PM for the Rinderknecht First Addition to Palo Preliminary Plat. Hanover second (5-0). Hanover stated that he was at the Planning & Zoning meeting when this was approved with conditions. There will be 6 duplexes built in this location and all streets and standards built according to SUDAS with the addition of one tree per lot planted. Hanover motioned to close public hearing at 7:01PM. Hagstrom second (5-0). Brekke questioned the water retention and runoff. Hanover stated this was discussed at the P&Z meeting and will be built to standards according to the SWM requirements. Motion by Hanover to approve Resolution No. 021819C to approve the Rinderknecht First Addition to Palo Preliminary Plat with the P&Z conditional approval. Brekke second. Roll call. Motion carried (5-0).

Motion by Hanover to open public hearing at 7:03PM for Forgivable Loan Agreement with Ralston-Larson Development. Brekke second (5-0). Dix stated the agreement in the packet was drafted by Dorsey Whitney the bonding attorney please note the \$8000 administrative fee the city pays to be held out of the \$312,400 loan amount as well as LMI percentage does not get put into the general fund and is to be used for Low to

Moderate income development. Brekke questioned if this was different from what was previously approved. Dix stated this is the Developer's agreement that is legally binding to be final approved by council as prior discussion was to move forward with final approval. Hanover motioned to close public hearing at 7:11PM. Hagstrom second (5-0). Motion by Hagstrom to approve Resolution No. 021819D the Forgivable Loan Agreement with Ralston-Larson Development in an aggregate amount of the accepted infrastructure cost not to exceed \$312,400 the city shall advance proceeds of the forgivable loan in two installments on January 15<sup>th</sup>, 2020 and January 15<sup>th</sup>, 2021. Annual Appropriation Tax Increment for the seventh addition based on future taxes of property development excluding the Iowa Code Section 403.22 provision that the retainment amount of 37.23% of the total loan amount set aside for LMI funded development. Hanover second. Roll call. Motion carried (5-0).

Discussion regarding final pay estimate for Sanitary Sewer Manhole Flood Repair Project. Questions regarding seeding and if work such as seeding has been completed. Dix stated this was inspected by the engineer and the engineering report and recommendation is in the packet. Report stated that everything had been completed other than warranty work. Motion by Rieck to approve Resolution No 012119E for pay final request No.4 to Save our Sewers in the amount of \$2752.48 for the Sanitary Sewer Manhole Flood Repair Project. Hanover second. Roll Call. Motion carried (5-0).

Discussion regarding Alliant Street lighting resolution. Motion by Brekke to table so Alliant can assess the location and possibility of adding additional poles to place street lights on Shellsburg road instead of adding to the existing poles. Dix will contact Alliant to discuss further. Hagstrom second. Motion carried (5-0).

Motion by Rieck to approve Resolution No. 012119F IRS Annual rate of \$.58 per mile for Mileage reimbursement for approved classes or events. Brekke second. Roll call. Motion carried (5-0).

Scheckel discussed the technology quote in the packet from ITS that would include replacing the current firewall and installing 12 new and additional cameras at critical facilities. This quote included licensing, software updates, equipment and installation. After further discussion motion by Brekke to approve the ITS quote in the amount of \$12,899 for security and IT upgrades. Hagstrom second. Motion carried (5-0).

Brekke discussed the Banner quotes and stated that the WLCG and the City of Palo both received a \$500 grant from Aureon that was presented by the Palo Cooperative Telephone Association to each entity. The WLCG met and in addition to the grant would like to donate \$2000 to go towards the banners. Brekke asked if the council would consider matching that amount for the cost of the poles and banners. Rieck motioned to approve the \$2500 match to go towards welcome banners and brackets to be placed on the poles in town. Hanover second. Motion carried (5-0). Ainsley Snyder, President of WLCG presented the mayor with the \$2000 check.

Ordinance No. 618-2019 an Ordinance Amending the Code of Ordinances of The City of Palo, Iowa, By Amending Provisions Pertaining to Chapter 69 Parking Regulations. Motion by Hagstrom to approve the first reading of Ordinance No. 618-2019 Chapter 69.09 Truck Parking Limited including the recommended changes adding the working truck tractor and adding Residential to the paragraph in section 69.09 (1). Brekke Second. Roll Call. Motion carried (5-0).

New Business: Hagstrom stated they held a Park & Rec Meeting on February 13<sup>th</sup> of this month and

discussed he will be hosting the Kids Open Gym starting this Thursday night. The board also discussed the purchases for the open gym and was approved by the Mayor for basketballs, etc. Staff is looking at cabinets for the gym to store the equipment in and will work with the Park & Rec Board on ordering. Hanover stated that at the P&Z meeting they discussed the comprehensive plan and planning to attend more of the meetings. The members would like to see a larger current map that they can use. Dix stated we will have the engineering firm print some maps for the city with updated changes. Brekke questioned if the GIS site for the city was updated. Dix stated the sewer and water mains are now on the system however there are no curb stop box located on the system for the Dry Creek Development phase 4 through 7 and looking for as built drawings from the developer.

Motion by Rieck to adjourn, seconded by Hanover, meeting adjourned at 8:39 pm.

Respectfully submitted by,

Trisca Dix