

The Palo City Council met in open session Monday February 19th, 2018 at the Palo Community Center in the Council Chambers. Mayor Ryan Scheckel called the meeting to order at 6:30 PM with the following council present: Doug Hanover, Angie Brekke, Jake Sutherland. Absent: Pete Hagstrom
Others Present: Jenny Salyars; City Public Works, Lenna Goodale; Deputy City Clerk, Chris Donley; Fire Chief. Mayor Scheckel led those present in the pledge of allegiance.

Brekke motioned for approval of the agenda. Hanover second. Motion carried (3-0).
Hanover motioned to approve the consent agenda including the bill approval, DAR, Treasurers report, council minutes from January 11th & 15th, 2018 and the West Linn Community Group Liquor License. Brekke second. Motion carried (3-0).

Linn County Sheriff's Report: Deputy stated that the city should encourage residents to lock their vehicles in town.

Department Reports: Scheckel questioned the issue with the WTP pump. Salyars stated that the pump went out and we are looking at ordering a different one and adding an electrical outlet. The pump that went out runs 24/7 and does not need to. Salyars will get quotes and bring back to council. Brekke questioned the drainage over by the park stating it looks like a lot of water ponding. Public works will be checking culverts to make sure they are not clogged. Scheckel presented the three bids for the fence to go around the Blairs Ferry Road lift station, D&N Fence \$4700, Carson Fencing \$4896 and Life Time Fence \$5495. Hanover motioned to award bid to D&N Fence for \$4700. Brekke second. Motion carried (3-0).

Fire Department: Scheckel requested that if there is any issues with the fire department in the future that it comes directly from the Chief or the Fire Chief. Council agreed to utilize Ralston Construction for snow removal for the Fire Station. Scheckel discussed the EMT training stating that the Iowa League of Cities has a contract that has been used in other cities regarding training and reimbursement. Hanover motioned to approve the additional \$4000 per year for EMT training. Brekke second. Motion carried (3-0). Hanover motioned to approve the contract with Summit Companies to monitor the alarm system at the fire station. Brekke second. Motion carried (3-0).

Scheckel stated that there were two interested parties in the council position. Michelle Walker and Travis Rieck. Hanover recommended Travis to be appointed to the city council position. Motion by Hanover to approve Resolution No. 021918A to appoint Travis Rieck to the open city council position until the next general city election. Sutherland second. Roll call. Motion carried (3-0). Travis Rieck was sworn in as Council Member and took his seat with the other members at 7:10PM.

Scheckel attempted to login to Civic Live demonstration of the website. Scheckel stated he will leave his computer open and come back to if they are able to connect to the online demonstration.

Motion by Hanover to approve Resolution No. 021918B to approve the appointment of Delmar Jellison to the Planning & Zoning Commission with his term to expire June 30th, 2020. Brekke second. Motion carried (4-0).

Motion by Hanover to approve Resolution No. 021918C to approve the appointment of Adam Vincent to the Park & Recreation Board with his term to expire December 31st, 2021. Brekke second. Motion carried (4-0).

Scheckel discussed the request from the developer for infrastructure cost share of \$312,400 for the final phase of the development. Stating that they would like to start construction on the remaining 43 lots this year and would request payment in September 2019 and September 2020. After further discussion Brekke motioned to move forward with the Urban Renewal Amendment and developers agreement for the 7th Phase of Dry Creek Estates. Hanover second. Motion carried (4-0).

Motion by Hanover to approve resolution no. 021918D to set the public hearing for the fy19 budget for Thursday March 8th, 2018. Brekke second. Motion carried (4-0).

Scheckel stated that the Linn County Secondary Roads Department will be doing a project on Lewis Bottom Road this is a detour agreement during the construction period on Palo Marsh Road and Blairs Ferry Road. Hanover motioned to approve Resolution No. 021918E the detour agreement with Linn County. Brekke second. Roll call. Motion carried (4-0).

Motion by Hanover to approve Resolution No. 021918F the Corporate Bank Resolution to include all new elected officials. Brekke second. Roll call. Motion carried (4-0).

Motion by Hanover to approve Resolution No. 021918G the preferred contractors list that has been updated to include any new contracts. Brekke second. Roll call. Motion carried (4-0).

Scheckel stated there are sewer projects listed on the sheet included in your packet. Jon Bogert has the bid plans for repairing the remaining 8 manholes that were damaged from the 2016 flooding event. However waiting for FEMA to obligate the scope of work change before bidding the project. There are service lines and sewer mains that have been identified for repair. Working with the city engineer on a plan for repairing those lines. Scheckel discussed the permanent berm work around the main lift station still needs to be addressed. Discussed the INR would not approve to open the old Yates Road, however they would allow the city to use the ROW coming off of Chain Bridge Road that would go down to the easement of the old Yates Road. Jon Bogert to submit plans to the council along with a cost estimate.

Scheckel stated that he solicited three vendors for quotes for a lighted community sign to be placed outside the community center on the corner. The WLCG is looking to contribute and also looking at ideas for businesses to participate. Also looking at a score board to be placed in the gym here at the community center. Will be meeting with vendors to get an idea on pricing.

New Business: Scheckel stated that the special meeting on March 8th will discuss the budget, Linn county P&Z Less Beck will be present to talk about the inspection process. Also talk about the 28 E agreement with Ely and other budgetary items.

Scheckel stated that Linn County Secondary Roads is working with the city on finalizing the shared road project on Shellsburg Road, Blairs Ferry Road and Vinton Street. Preliminary cost at this point is \$670,000 for the city of Palo cost share.

Motion by Hanover to adjourn, seconded by Brekke, meeting adjourned at 8:20 pm.

Respectfully submitted by,

Trisca Dix