

The Palo City Council met in open session Monday July 16th, 2018 at the Palo Community Center in the Council Chambers. Mayor Ryan Scheckel called the meeting to order at 6:30 PM with the following council present: Doug Hanover, Angie Brekke, Travis Rieck, Jake Sutherland and Pete Hagstrom. Others Present: Jennifer Salyars; City Public Works, Terry Galvin, Derek Oltmann and Rob Jongguist; Palo Fire Dept.; and Ere Sittig, City Attorney. Mayor Scheckel led those present in the pledge of allegiance.

Brekke motioned for approval of the agenda. Hanover second. Motion carried (5-0).

Hanover motioned to approve the consent agenda including the bill approval, DAR, Treasurer's report, council minutes from June 18th,2018. Brekke second. Motion carried (5-0).

ALLIANT ENERGY	GAS & ELECTRIC	3517.61
PALO COOP.	PHONE/FAX/INTERNET	514.09
IPERS	IPERS	3287.94
PALO SAVINGS BANK	FEES	35.00
IOWA DEPARTMENT OF REVENUE	STATE TAX	933.00
US POSTAL	POSTAGE	210.55
RUDD SANITATION INC.	SOLID WASTE ACCT#2945	6450.00
LINN COUNTY REC	STREET LIGHTS	223.50
KEYSTONE LABORATORIES	TESTING	28.00
EDGEWOOD HARDWARE	SPLASH PAD	1.17
MENARDS	PARKS	183.34
OFFICE EXPRESS	SUPPLIES	56.21
GAZETTE COMMUNICATIONS, I	LEGAL PUBLICATION	287.41
IMWCA	WORKER'S COMP	692.00
IOWA LEAGUE OF CITIES	CONFERENCE CLERK INSTITUTE	829.00
MIDWAY OUTDOOR EQUIPMENT	HAND BLOWER	170.55
LINN COUNTY SHERIFF'S OFF	CONTRACT FOR SERVICES	8840.00
CEDAR VALLEY HUMANE SOCIE	ANIMAL CONTROL	910.00
IDNR	ANNUAL FEE WATER SUPPLY	118.76
CEDAR RIVER GARDEN CENTER	RED MULCH	1026.00
SCHIMBERG CO	SELF SEAL	389.76
HACH COMPANY	CHEMICALS	443.69
ANDERSON-BOGERT	ENGINEERING FEES	6643.50
ROTO-ROOTER	REMOVE ROCK FROM 6 DRAIN"	550.00
WELLMARK BC/BS	BCBS	1656.63
RALSTON CONSTRUCTION	INSTALL SDR DRAIN PIPE	12500.00
HAWKINS, INC.	CHEMICALS	1066.38
PORT 'O JONNY	DRY CREEK PARK PORT O JON	88.00
ABC DISPOSAL	YARD WASTE	912.36
	CONFERENCE CLERK	
GATEWAY HOTEL & CONFERNEC	ACCADEMY	464.00
AGVANTAGE, FS, INC.	FUEL	1726.25
CR/LC SOLID WASTE AGENCY	SOLID WASTE	45.00
KOCH BROTHERS	PRINTER COPIES	115.59

SHERWIN-WILLIAMS	PAINT-PARK	67.06
EREK SITTIG	LEGAL FEES	798.00
US CELLULAR	CELL PHONE	94.42
EFTPS	FED/FICA TAX	6597.71
PACE SUPPLY	FERTILIZER	1533.48
CEDAR RAPIDS MUN. UTIL.	SEWER USAGE	19239.23
GLENN LANGE	POSTAGE	9.85
	LAW ENFORCEMENT JOG &	
LINN CTY DEPUTY SHERIFF'	JAM	588.00
EMSLRC	FIRE DEPT. TRAINING	20.00
	REPLACED CORD ON FIRE	
PREMIER ELECTRICAL SERVI	TRUCK	159.19
ALLIED GLASS LLC	C.C. DOOR REPAIR	265.36
MTI DISTRIBUTING	MOWER	285.00
COLONIAL LIFE	COLONIAL LIFE	50.20
MATT SWEHLA	PARK MAINTENANCE	495.00
RED LOIN RENEWABLES	SOLAR PANELS	5359.70
	CLAIMS TOTAL	90477.49
	GENERAL FUND	49788.56
	ROAD USE FUND	8667.09
	EMPLOYEE BENEFITS FUND	415.20
	WATER FUND	5657.90
	SEWER FUND	25948.74

Department Reports: Maintenance: Sutherland questioned if the leak was fixed at the splashpad. Scheckel stated that they have found the leak and shutoff that feature until it can be permanently repaired. Sutherland also questioned if the drinking fountain was working down by the splash pad. Maintenance will look into.

Fire Department: Galvin stated there are leaks again in the building in the conference room and the bays. Just small drips. Water is still getting under the door on Shellsburg Road side during rain storms. Rieck questioned if it was leaking where they screwed the roof on? Oltmann stated they will be having training in the parking lot next week at city hall. Galvin questioned if the city had a place for the Fire Department to hold a storage container for training. Delmar Jellison stated they could possibly find a spot on the land behind the ball diamonds. Department will check into. Dix to check into insurance requirement for having a weight training area in the fire station.

Delmar Jellison with the WLCG requested council to consider allowing the WLCG to hook into the deep well that the fire department formally used as their primary water source for fire protection. Dan McBurney stated that he would help Delmar install the line and donate material. They would install a shut off valve and quick connect to blow out line in winter. This would be no cost to the city and would be utilized for watering the area during the Palo Fun Days mud drag events. Hagstrom questioned how far the line was going to be. Jellison stated they estimated 2000 feet or less. Hanover motioned to approve the connection to the deep well if the shut off valve and quick connect is installed. Hagstrom second. Motion carried (5-0).

Sheriff Department submitted report stating they worked 137.8 hours with 30 calls. Hagstrom thanked them for their presence in the residential subdivisions more.

Motion by Brekke to approve Resolution No.071618A approving the Dry Creek Estates Seventh Addition contingent upon the engineer's recommendation and appropriate permits. Rieck second. Roll call. Motion carried (5-0).

Discussion on Prairie Road Builders bid for repairing seal coated roads. Scheckel requested a printout of the roads that have been seal coated in the last 4 years. Hanover motioned to approve the bid from Prairie Road Buildings in the amount of \$39,680.75. Hagstrom second. Motion carried (5-0).

Lori with Rudd Sanitation was present to answer any questions about their refuse service. Lori stated that plastic and paper value has decreased considerably due to China's change in laws with accepting shipments because of the contamination in the product. Lori will let us know if this will affect what they can recycle. Hanover motioned to approve Resolution No. 071618B Rudd Sanitation refuse hauling contract for 2 years including providing the Linn County Solid Waste Recycling Check to Rudd. Rieck second. Roll call. Motion carried (5-0).

Motion by Sutherland to approve Resolution No. 071618C to approve the plans, specification and contract for Sanitary Sewer Flood Repair Project, and award the bid to Save our Sewers Inc. in the amount of \$199,400. Hanover second. Roll call. Motion carried (5-0).

Motion by Brekke to approve Resolution No. 071618D to approve the plans, specification and contract for the Flood Control Berm for Sanitary Lift Station and award contract to Rathje Construction in the amount of \$66,950.75 Hagstrom second. Roll call. Motion carried (5-0).

Brekke motioned to approve Resolution 071618E to waive review of Johnson Estates Second Addition to Linn County that is located within the 2miles of Palo Corporate limits. Hagstrom second. Roll call. Motion carried (5-0).

Motion by Rieck to approve Resolution No. 071618F to approve the 28E agreement for Building Inspection Services with Ely Iowa. Hanover second. Roll call. Motion carried (5-0).

Motion by Hanover to approve Resolution No. 071618G to approve the 28E agreement for Building Inspection Services with Fairfax Iowa. Rieck second. Roll call. Motion carried (5-0).

Hanover motioned to table Resolution No. 071618H Alliant Energy Easement Agreement for Gas Regulator until more information is obtained from representative regarding location, noise and aesthetics. Sutherland second. Roll call. Motion carried (5-0).

Discussion on Signage Ordinance pertaining to billboards in the city limits. Scheckel requested Sitting to look into language of current ordinance. Main concern is having too many temporary type billboards all over town. Scheckel requested to bring back for consideration at the August Council meeting.

Scheckel read the resignation letter of Glenn Lange effective July 13th, 2018. Council discussed options to move forward with hiring for Public Works Superintendent position. Dix will send out the job description to the Mayor/Council to review prior to publication. Salyars discussed subcontracting the mowing at the community center until employee is hired. Sittig stated that the hiring committee should consist of Mayor

and two Council Members. Scheckel appointed Hanover and Rieck to hiring committee. Motion by Rieck to approve the hiring committee for new Public Works Superintendent. Hanover second. Motion carried (5-0).

Discussion on utilizing contracted services for the Grade II Licensing requirement for the Water Operation. Dix has contacted Peoples Services, IRWA and the IDNR to work through compliancy.

Old Business: Sutherland questioned if the train was removed. Scheckel stated they have cut it apart and removed it. Rieck questioned the property at 707 7th street. Sitting has sent letters to the attorney's representing the owner and will be filing with the court. Brekke questioned 305 Vinton Street. Scheckel stated the city has contracted Huber Enterprise to mitigate the nuisance order and judgement. Sutherland questioned if the dog issues have been remedied. Scheckel stated they have been removed but will follow up with a letter. Rieck questioned the manhole on Creek ridge Drive that needs to be uncovered. Salyars stated that Kluesner Construction has been contacted and they are supposed to be coming out to fix, however that was stated a couple month ago. Staff will follow up with Kluesner again to get a confirmed date for service. Hagstrom questioned when the road construction was going to start on Shellsburg Road. Dix said Linn County Secondary Roads sent an email that the contractor was finishing up another job so the project is pushed back to mid-August. Hanover requested Council consider removing item number 3 from the Prairie Road Builders bid. This is the 2nd Street from Main to Vinton Street where there have been drainage issues that we will want to address first. Motion by Hanover to remove item #3 from PRB bid. Brekke second. Motion carried (5-0). Dix to contact Jon Bogert to look at drainage improvements for that area.

New Business: Salyars asked if she would receive compensation for on call 24/7. Scheckel stated he would like Salyars to utilize the two part-time employees up to 35 hours per week to help during the interim. Hagstrom suggested a \$35 daily on call fee and continue with the 2-hour minimum call out hourly rate. Hagstrom stated he would like it to be every other weekend so there is no burn out within the position. Scheckel recommended it be in place up to 30 days after new employee is hired. After further discussion Brekke motioned to approve Resolution No. 071618J to pay Jennifer Salyars \$35 a day for on call rate and 2 hours minimum for call outs extending 30 days past new hire date. Sutherland second. Roll call. Motion carried (5-0).

Audience Comments: Bill Zeller questioned the sign for the yard waste. Salyars to contact Iowa Prison Industries about the sign. Zeller questioned the mosquito spraying in town on what dates. Scheckel stated every Monday night.

Rieck questioned if the city has looked into the end caps for the bleachers? Dix stated that they needed pricing. Rieck to order end caps for the bleachers on ball diamond two.

Hagstrom questioned the fence being extended on ball diamond two. Council suggested Pete contact Delmar to discuss the potential land or easement needed.

Motion by Hanover to adjourn, seconded by Brekke, meeting adjourned at 9:00pm.

Respectfully submitted by,

Trisca Dix