

Palo City Parks & Rec Minutes

January 12th 2026, at 6:30 PM
Palo Library and Via Zoom
2800 Hollenbeck Road

Welcome

01/12/26 at 1800

Members present: Ryan Scheckel, Chelsea Larson, Liz Burgin, Clark Robertson, Amanda Staab, Ben Rusnak

1. Welcome and Introductions

A. Zoom Link:

<https://uiowa.zoom.us/j/96241292945?from=addon>

2. Parks and Rec Teams Account

A. Amanda will follow up with Allison and Jennifer regarding this.

3. Website

A. 2027- New website for P&R coming. Will hold off on any website changes/additions for the 2026 t-ball season.

B. Discussed Zapier account that automatically sends a payment link to the email that participant registers with. This may require monthly fee, depending on tasks assigned to the program.

C. "Get Me Registered" through Stack Sports is what Ryan utilizes for the Palo Race. Costs \$2.50 per registration. Motion from Liz, second from Amanda to utilize this for t-ball registration.

D. Amanda will type up a Parks & Rec blurb for the Palo Post.

4. Open Gym

A. Starting 11/6/25 through 03/12/26 from 6-8pm.

B. Clark will buy an air pump- chain to cart?

C. Starting 02/05/25 from 8-9pm Thursdays in February only (it's a test)- pick up co-ed adult basketball games. Ages 18+. Tim Nance and Taylor Burgin will be in charge of this and responsible for ensuring that doors are locked at the end.

5. Palo T-Ball

A. Fields reserved on Sundays from 05/03/26-06/28/26

B. Age ranges of 3-6-year-olds, with age being as of May 1, 2026.

C. Liz is going to organize t-ball registration with "Get Me Registered" site. Chelsea has added the registration items to the T-Ball SOP. Will add the social media release and generic waiver to the registration. Clark will email lawyer for the general release.

D. Will determine final cost for registration based on fee from "Get Me Registered." \$25 even.

E. QR codes for the Palo Post.

F. Liz will also reach out to SouthPaw to organize t-shirt store.

G. Dalton Pennington will open and close the bathrooms for t-ball.

H. Clark will look into adding "Field 1" and "Field 2" signs to the diamonds.

I. Clark will have direction signs to keep moving participants in the correct direction through the parking lot.

J. Amanda will reach out to sponsors from last year. \$100 donation to be on the banner. Will also reach out to Walter at Play it Again for donations.

K. Other costs associated: Chalk, balls, bats, etc.

6. Future kids activities

A. Girls Basketball Clinic

7. Touch a Truck Event

A. Sunday, July 26th tentatively at 3-6pm

B. Clark and Dalton will coordinate vehicles

C. Kitty water ball as an event

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- D. Donation of non-perishable food items or Venmo
 - E. Tentatively plan for community centerfire station, bank with the other location as overflow parking
 - F. Dalton will be the liaison between Fire Station and Parks and Rec
 - G. Erin Seeley and Lexi Rusnak will be the liaisons between West Linn and Parks and Rec
 - H. Follow up with Ben (Lexi) about food truck.
8. Palo Fun Days
- A. Parks & Rec will plan to run the wiffle ball tournament on August 15th
 - B. Ages 18 & under
 - C. Ryan has rules
 - D. Pete will organize kick ball on the 14th
9. Adjourn at 1946